

# Deadline Dates for Submission of Agenda Items

## Board of Trustees Meetings January – June 2024

BOARD MEETING DATE & LOCATION	PLACEHOLDER * DEADLINE (Recommended Action)	FINAL AGENDA ITEM ** DEADLINE (Final w/ Cabinet Member's Approval)
<b>January 18, 2024</b> Board Retreat	<b>BOARD RETREAT</b> (no additional items accepted)	<b>BOARD RETREAT</b> (no additional items accepted)
<b>January 25, 2024</b> District Office	<b>January 4</b> (Thursday)	<b>January 9</b> (Tuesday)
<b>February 22, 2024</b> District Office	<b>February 1</b> (Thursday)	<b>February 6</b> (Tuesday)
<b>March 14, 2023</b> Miramar College	<b>February 22</b> (Thursday)	<b>February 27</b> (Tuesday)
<b>March 19, 2024</b> Joint Board Meeting	Special Joint Meeting With SDUSD (no additional items accepted)	Special Joint Meeting With SDUSD (no additional items accepted)
<b>April 11, 2024</b> District Office	<b>STUDY SESSION</b> (no additional items accepted)	<b>STUDY SESSION</b> (no additional items accepted)
<b>April 25, 2024</b> College of Continuing Ed	<b>April 4</b> (Thursday)	<b>April 9</b> (Tuesday)
<b>May 16, 2023</b> District Office	<b>April 25</b> (Thursday)	<b>April 30</b> (Tuesday)
<b>May 30, 2024</b> District Office	<b>STUDY SESSION</b> (no additional items accepted)	<b>STUDY SESSION</b> (no additional items accepted)
<b>June 20, 2024</b> District Office	<b>May 30</b> (Thursday)	<b>June 4</b> (Tuesday)

January							February							March						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	<del>1</del>	2	3	4	5	6					1	2	3						1	2
7	8	9	10	11	12	13	4	5	6	7	8	9	10	3	4	5	6	7	8	9
14	<del>15</del>	16	17	18	19	20	11	12	13	14	15	<del>16</del>	17	10	11	12	13	14	15	16
21	22	23	24	25	26	27	18	<del>19</del>	20	21	22	23	24	17	18	19	20	21	22	23
28	29	30	31				25	26	27	28	29			<sup>24/</sup> <sub>31</sub>	25	26	27	28	<del>29</del>	30
April							May							June						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6				1	2	3	4							1
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	<del>19</del>	20	21	22
28	29	30					26	<del>27</del>	28	29	30	31		<sup>23/</sup> <sub>30</sub>	24	25	26	27	28	29

\* Placeholder(s) due by this date to allow time for review by Chancellor's Cabinet and the District Governance Council (DGC). To submit a placeholder, an item should have been created and submitted for approval in BoardDocs.

\*\* Final Agenda Item(s), including approval of Vice Chancellor or President due by this date to allow time for processing through People, Culture, and Technology Services (formerly Human Resources) and/or Finance and Business Services prior to the Chancellor's final review and approval.

ADHERENCE TO THESE DEADLINES ENSURES A SMOOTH PROCESS FOR AGENDA PREPARATION AND DISTRIBUTION. THANK YOU.