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College Council Meeting Minutes

San Diego Miramar College

8/29/23 • L-108/[Zoom](#) • 1:00 pm – 2:30 pm

Members: Wesley Lundburg (co-chair), Namod Pallek (co-chair), Brett Bell, Adrian Gonzales, Michael Odu, Pablo Martin, Carmen Carrasquillo Jay, Kevin Petti, Malia Kunst, Sam Shooshtary

Alternates: Daniel Miramontez

Vacancies: Administrators: None; Classified Senate: Vice President and Alternate; Academic Senate: Alternate; ASG: Designee, Designee, Alternate

Guests: Claudia Estrada-Howell, Nessa Julian, Mara Palma-Sanft, Donnie Tran, Cheryl Barnard

2023-2024 Theme: Cultivating Community: Making the invisible, visible.

- A. **Call to Order** – The meeting was called to order at 1:04 pm.
- B. **Approval of Agenda and Minutes** – Petti made a motion to approve the 8-29-23 meeting agenda. Seconded by Kunst. There was no discussion. There were 9 yay votes, 0 nay votes, and 0 abstentions. The motion carried.
 - [5/23/23](#) (ready)
- C. **Public Comment** – There was no public comment.
- D. **Committee Reports/Other (2-3 minutes)**
 - **President’s Report** – No Chancellor’s Cabinet last week, short meeting today. No budget updates. Enrollment solid; sitting at 15% up from this point last year. Technology survey – IE/IR office will release survey to campus after census. New flag pole, flew Pride and Juneteenth flag, now empty; waiting on Board to approve a schedule. Petti close to pre-COVID normal? Lundburg – not sure. Odu – not close, about 2K away. Martin productivity at 15; shocked to see it so high. Thoughts? Lundburg – more strategy. Odu – thank you chairs and deans!
 - **AS Report** – Looking for chair of PAC and subcommittee (TPRC); heavy load, trying to sort it out. On the road to cleaning things up. Working with ADJU to sort out some issues along with Odu and District. More collaborative atmosphere. Lots of exiting things happening, but running out of space. Culture changing, need to report things we don’t like.
 - **CS Report** – Kunst shared had a small retreat over the summer, discussed goals for the year and committee assignments. Met on the 15th. Sent rep on chancellor search committee list of notes. Continuing to fill classified vacancies on committees. Will be reaching out.
 - **ASG Report** – Met w/ state Chancellor. 1st meeting last Friday; 30 people. Lots of engagement. New VP, Saigel Ghotra.
 - **Other – Tran** – ASC, QR code, webpage. Easy to navigate. Drop in embedded support. Students with questions can email Tran. Carrasquillo Jay shared that via the Honors Program Agreement with UCLA, our students have a 73% acceptance rate; 17% without.

E. **Old Business:**

#	Item	Initiator
1	<i>Equity, Justice, Inclusion, and our role in moving things forward (standing item)</i> – Julian shared that we are sending a team to DEIA in Action Institute in September. More info coming. Received CRP gran, AKA CREATE. NASSSP Grant too. Carrasquillo Jay and Bear Wolf helping out. Hiring a Special Project Manager. Close to identifying Elder in Residence and mentor. Program plan due 11/7. Advisory group. Meet & greet with honors. AANAPI grant – on statewide group and plan is due 11/30. Supporting variety of student clubs. Lots of events. LatinX heritage month. LEAD working in collaboration and in support of different areas. October 26 th and 27 th is the Equity Summit. Continuing conversation in DEI in hiring. Bell do we expect similar grant opportunities this year. Gonzales think state Chancellor’s office is working on long-term/institutionalization. Julian will keep eyes/ears open.	Julian
2	<i>Accreditation (Standing item)</i> – ISER was submitted by the 8/1 deadline. Email will go out that it is complete and will include a link to the landing page. Preparing to meet with peer review team in September and October. We will receive an inquiry report for the focused site visit, which will be in February 2024.	Miramontez/ Palma-Sanft
3	<i>Grants & Initiatives Subcommittee</i> – No report.	Bell

4	<i>Website Review Taskforce (standing item)</i> – Had a good first meeting, identified what we want to look at. Pallek asked that departments go through their webpages to find and fix any dead links (this is not done automatically). Miramontez also asked that we ensure everything is up to date, but cautioned not to make any major changes until after the site visit in February.	<i>Lundburg</i>
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F. New Business:

#	Item	Initiator
1	<i>College Council Charge & Membership (attachment)</i> – Reviewed charge and membership. Some things need to be cleaned up in the handbook (i.e. Grants is an ad hoc committee but is listed as a subcommittee of college council).	<i>Lundburg/Pallek</i>
2	<i>Strategic Enrollment Management (attachment)</i> – Reviewed Strategic Enrollment Management plan. All agreed to add “recommended” before actions/strategies. Each constituency leader will bring to their respective bodies for review/approval. It will then come back to College Council for a first and second read, action will be taken, and the President will “bless it.”	<i>Odu/Petti</i>
3	<i>2023 Planning Summit (attachment)</i> – Briefly reviewed last page of data packet, Action Items. Miramontez reported that we are implementing Element 451 in the Spring. Also had Jets Jump Start and two days of a resource fair.	<i>Miramontez</i>
4	<i>2023 Invest in Success</i> – Pallek shared that a portion of the proceeds from this year’s Invest in Success will be allocated to Basic Needs. He plans to recommend 30% to the Foundation Board. Kunst will share the event information and encouraged folks to attend. Lundburg added that each sponsorship will come with two student tickets and there will be an activity for the donors to find their “sponsored” students. <u>SAVE THE DATE: October 14th, 2023 4-8pm, Bali Hai</u>	<i>Lundburg/Pallek</i>
5	Begin discussions to streamline and possibly merge the GP Steering, SSC, and the Success Across the Curriculum Committee - All agreed to pulling a small taskforce together, comprised for two reps from each constituency, based on current membership, to start this conversation.	<i>Gonzales</i>
6	On-campus Board of Trustees Meeting – All agreed to March 14, 2024 as the on-campus Board meeting date. All agreed to assemble a workgroup comprised of two members from each constituency. Each constituency will put a call out and send names to Kunst .	<i>Kunst</i>

G. Action Items: See above.

H. Announcements: There were no announcements.

I. Adjourn: The meeting adjourned at 2:37 pm.

J. Next Scheduled Meeting: *Tuesday, September 12th from 1:00 pm – 2:30 pm in L-108/Zoom*

Link to recording: https://sdccd-edu.zoom.us/rec/share/Iz9CX3b7CWx7CqKVAYZlor8h4xrW7p-D1t1bnelCMxczrHZ7p-J17D_7qGfM8s7K.Ekx_k_EW6YDVhSfL