

Draft Minutes
Budget Resource and Development Subcommittee
October 11, 2023 1:30 pm to 3:00pm

In Attendance: Brett Bell (Co-Chair); Channing Booth (Co-Chair); Rebecca Bowers-Gentry; Kandice Brandt; Michael Brown; Matthew Jewett; Pablo Martin; Sindhu Narasimha; Michael Odu; Roger Olson; Carlos Pelayo, Amaan Shaghel

Proxy in Attendance: Cheryl Barnard, proxy for Adrian Gonzales.

Absent: Dawn Diskin; Denise Kapitzke

Guests: Patti Manley; Evan Smith; Stephen Um; Linda Woods

Call to Order: 1:32 p.m. with quorum

Approval of Agenda

- Motion to approve the Agenda for October 11, 2023 meeting. MSC Booth; Brown, approved.

Approval of Minutes

- Motion to approve the Minutes of September 27, 2023 meeting. MSC Odu; Barnard, approved. Abstention; Brandt; Martin.

Committee Reports/Other

- None.

Old Business

1. RFF Calendar, Instructions, Nuventive Resource Requests and Budget

Bell shared a Resource Request spreadsheet with the committee to initiate a discussion about extending the Nuventive Resource Request deadline to allow for a review and revision of on-going and one-time funding requests, and also to confirm that the requests have a goal and the goal links to one of the college-wide initiatives. Committee consensus was to extend the review process four weeks, with committee allocation beginning in six weeks. Bell will consider Martin's suggestion that the BRDS committee to add a meeting date on 11/29/23 to maintain the allocation timeline.

2. PPIS Update and Allocation

Bell shared a 2023-2024 PPIS 5-year Plan spreadsheet with the committee. The PPIS funding will be approx. \$99,676 for the year, which includes current year and prior year carryover. Based on agreed upon allocations percentages, 75% will go to classroom technology, 15% to the library and 10% to classroom AV. Bell stated the one-time funds could be reallocated to better meet the needs of the campus, and will share the final allocation recommendation with the committee at the next meeting. Bell will make a note on the spreadsheet to show the amount of funding that was rescinded by the State.

New Business

1. Request for New Discretionary Budget

Bell shared the 2023-24 BRDS Unrestricted Funds spreadsheet to show the recommended allocation for Athletics Reserves (\$42,172), Fitness Center Equipment Reserves (\$114,176), Campus-wide Equipment & Supplies (\$42,384) and Professional Development for campus-wide events and supervisory positions (\$24,284). Motion to approve the recommended allocation, MSC Martin; Booth, approved.

Bell discussed the opportunity for budget managers to realign their existing discretionary resources in March 2024 to meet the changing needs of their schools. Based on Program Review data, Bell stated the schools will commence an academic exercise to create a spending plan for when, and if, new funding sources are available in 2024. The committee discussed the idea to consider a zero-based budgeting plan for fiscal year budget planning.

Announcements: None

Adjourned 3:08 p.m. Next meeting scheduled for October 25, 2023 at 1:30 p.m. in L-108.