

Curriculum Committee Minutes San Diego Miramar College

October 4, 2023 • Zoom + Building R Conference Room • 2:30-4:30pm

Approved: October 18, 2023

Members Present: Amy Alsup, Paul Chlapecka, Isabella Ela, *Evelyn Escalante, Darren Hall (Chair), *Jamie Hammond, Scott Moller, Michael Odu, Mara Palma-Sanft (*proxy for Cain*), *Meilani Peleti, Kirk Webley, Brenda Wilborn (Ex Officio)

**District Evaluators share one vote*

Members Absent: Najah Abdelkader, Matthew Cain

Vacancies: Student Designee

Guests: Akili Ploudre, Alex Stiller-Shulman

Support Staff: Sharilyn Wilson

- 1) Call to Order
 - a. Meeting called to order at 12:30 pm by Chair Hall.
- 2) Approval of Agenda
 - a. Agenda modified to moved item 9.d.iii (Work Experience Change Updates) from “Reports” to “Other Business”.
 - b. MSC (Ela/Palma-Sanft) to approve meeting agenda with changes. (0-Nayes, 0-Abstentions)
- 3) Approval of Minutes
 - a. MSC (Palma-Sanft/Ela) to approve the [September 20, 2023](#) minutes as presented. (0-Nayes, 0-Abstentions)
- 4) Committee Membership Vacancy
 - a. The Committee welcomed Professor Amy Alsup as the new Liberal Arts Designee.
- 5) Approval of Consent Agenda
 - a. MSC (Palma-Sanft/Moller) to approve to Consent Agenda as presented. (0-Nayes, 0-Abstentions)
- 6) Course Proposals
 - a. New Courses
 - i. (None)
 - b. Activations
 - i. MUSI 118 Asian & Pacific Music
 - ii. MUSI 119 Music in Latin American & North America

- iii. MUSI 126 Rap Music and Hip Hop Culture
 - Discussion on applicability of these courses to multicultural requirements. Will be considered for next revision if needed.
 - MSC (Ela/Odu) to approve the above as presented. (0-Nayes, 0-Abstentions)
 - c. Deactivations
 - i. (None)
 - d. Revisions
 - i. CHEM 130 Introduction to Organic and Biological Chemistry
 - MSC (Palma-Sanft/Alsup) to approve both 6-year review and Distance Education revisions for this course. (0-Nayes, 0-Abstentions)
 - ii. CHEM 130L Introduction to Organic and Biological Chemistry Laboratory (Mesa)
 - MSC (Palma-Sanft/Ela). (0-Nayes, 0-Abstentions)
 - iii. COMS 160 Argumentation and Critical Thinking (Mesa)
 - Tabled – requires further consultation with faculty in regards to IGETC 1B/1C subject areas.
 - iv. MATH 116 College and Matrix Algebra (Mesa)
 - MSC (Palma-Sanft/Webley). (0-Nayes, 0-Abstentions)
 - v. PADM 200 Introduction to Public Administration (Mesa)
 - MSC (Palma-Sanft/Ela). (0-Nayes, 0-Abstentions)
 - vi. POLI 103 Comparative Politics (Mesa)
 - MSC (Palma-Sanft/Odu). (0-Nayes, 0-Abstentions)
 - vii. REAL 120 Real Estate Practice (Mesa)
 - MSC (Palma-Sanft/Moller) (0-Nayes, 0-Abstentions)
 - viii. SUST 101 Introduction to Sustainability (Mesa)
 - Counseling Department noticed that the Distance Education information is different for each campus (Miramar – Hybrid Only; Mesa – Fully Online; City – Emergency Only)
 - While each campus has the authority to set their own DE status, it's often beneficial for them to match.
 - Palma-Sanft: proposed that Committee approves the proposal now, but that we reach out to other campus to verify their DE preferences. Mesa can ask for changes to be made at the CIC level if needed.
 - MSC (Ela/Moller). (0-Nayes, 0-Abstentions)
 - e. Distance Education
 - i. (None)
- 7) Award Proposals
 - a. New Awards
 - i. (None)
 - b. Deactivations
 - i. (None)

c. Revisions

i. (None)

8) Other Business

- i. Credit for Prior Learning Amendment for FIPT matrix to add FIPT 350 and CAL JAC and Apprenticeship to Company Officer AS / COA CPL Matrix
 - MSC (Palma-Sanft/Moller). (0-Nayes, 0-Abstentions)
- ii. Discontinuance of the Graphics program was supported by the Academic Senate
 - No action required; informational only
- iii. Policies and Procedures - Reviewing allowance of auto programs work on public vehicles
 - No action required; informational only
- iv. Work Experience Change Update
 - Administrative changes will be processed at the District level to ensure compliance with the Board of Governors' regulatory changes governing work experience education. Committee is asked to vote to support this process.
 - Standardized: 54 hours = 1 unit of credit
 - Per legislation: "A maximum of fourteen semester credit hours...hours may be earned during one enrollment period in work experience education."
 - Course repetition allowed "subject to section 55040"
 - MSC (Escalante/Webley). (0-Nayes, 0-Abstentions)

9) Reports

a. Vice President of Instruction

- i. Instructional deans have been asked to reach out to their faculty regarding the creation of Open Educational Resources/Zero Textbook Cost (OER/ZTC) pathways.
 - Interested faculty should reach out to their deans.
 - Funding available to support this work (up to \$180k for each pathway).
- ii. 4-5 New Faculty Positions
 - Proposal has been submitted for a full-time Ethnic Studies faculty position.
 - ~14 proposals received to date.
- iii. Professional Development Opportunities (emailed to DL 10/2/23)
 - Credit for Prior Learning (CPL) Coordinator (up to 60% reassigned time)
 - Military Education Lead (up to 60% reassigned time)

b. Evaluators

i. No Report

c. Articulation Officer

i. UC Transferability Decisions

- University of California Office of the President (UCOP) has released Miramar's UC Transferability decisions.
 - All Miramar submissions approved.
 - ii. Catalog will be online effective Fall 2024.
 - Will do one year of printed and online versions, then printed version will be phased out.
- d. Curriculum Chair (CIC Updates)
 - i. Walk-in List (September 28 CIC Meeting)
 - Activation of Communications Studies 2.0 Award and deactivation of Communications Studies. (Aligns Miramar's degree pattern with Mesa and City)
 - CHIL changes not processed at this time; will be held, edited, and resubmitted at a future meeting.
 - ii. [Active Not Offered](#) - Darren to start to reach out to respective programs to clean up list.
 - ~~iii. Work Experience Change Update Moved to "Other Business"~~
 - iv. [Common Number 1111 Presentation](#) (Suggest Fall 2027 fully implement)
 - v. Program Viability CIC Subcommittee
 - CIC is forming a subcommittee (largely based on Miramar's) to develop a model for reviewing Program Viability.
 - vi. AB 811 Seymour-Campbell Student Success Act of 2012: Repeating Credit Courses
 - Curriculum form for signatures
 - [September 28, 2023 CIC Agenda Item](#)
 - Funding will be provided from the Chancellor's Office to support work related to AB 811
 - vii. Ethnic Studies Updates: CSU GE Area F submissions, CCC graduation requirement, UC Area 7
 - Pending NAIS (Native American & Indigenous Studies) course in CurricUNET - wasn't on Miramar's radar due to issues with CurricUNET's setup.
 - May be going to CIC in the next few weeks – Miramar can join the proposal as long as faculty are aware and supportive.
 - **Darren will reach out to the Mesa and City Curriculum Chairs for a copy of the course outline to share out to faculty.**
 - Fall 2024 deadline for Associate's Degree revision (Ethnic Studies in local GE).
 - **Odu and Palma-Sanft will meet re: Miramar's Ethnic Studies courses**

10) Roundtable

- a. No discussion

11) Adjournment

- a. Adjourned by consensus at 3:30pm