

## Curriculum Committee – Minutes

### San Diego Miramar College

September 20, 2023 • Zoom + Building R Conference Room • 2:30-4:30pm

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Approved: October 4, 2023

**Members Present:** Matthew Cain, Paul Chlapecka, Isabella Ela, \*Evelyn Escalante, Darren Hall (Chair), \*Jamie Hammond, Scott Moller, Michael Odu, Mara Palma-Sanft, \*Meilani Peleti, Kirk Webley, Brenda Wilborn (Ex Officio)

*\*District Evaluators share one vote*

**Members Absent:** Najah Abdelkader

**Vacancies:** Student Designee

**Guests:** Wai-Ling Rubic

**Support Staff:** Sharilyn Wilson

#### 1. Call to Order

- a) Meeting called to order at 2:31pm by Chair Hall

#### 2. Approval of Agenda

- a) Request to take agenda items out of order to accommodate guest presenter. Request to move EXSC 286 from consent agenda to section 7.e of regular agenda (Distance Education). MSC (Odu/Palma-Sanft) to approve the meeting agenda with changes. (0-Nayes, 0-Abstentions)

#### 3. Approval of Minutes

- a) MSC (Palma-Sanft/Cain) to approve the September 6, 2023 minutes as presented. (0-Nayes, 0-Abstentions)

#### 4. Membership Update – (Ex Officio Math SME)

- a) Wilborn confirmed as ex officio Math Subject Matter Expert member.

#### 5. Annual Committee Training (Shelly Hess)

- a) A link to Dean Hess' presentation from September 6 will be distributed to the Committee members via email.

#### 6. Approval of Consent Agenda

- a) MUSI 190 needs a requisites analysis. Will be referred to Miramar's Curriculum Tech Writer. MSC (Odu/Cain) to approve the Consent Agenda as presented (with revision to EXSC 286 as noted above). (0-Nayes, 0-Abstentions)

#### 7. Course Proposals

- a) New Courses (Will be walked in to September 28 CIC Meeting)
  - i. FIPT 332E Rope Rescue Technician
  - ii. FIPT 332F Trench Rescue Technician
    - FIPT 332E & 332F are part of the Fire Discipline; reviewed as a bundle

- Verified texts listed are latest version
- Approving courses and DE status.
- MSC (Palma-Sanft/Odu). (0-Nayes, 0-Abstentions)
- iii. FIPT 353A Plan Examiner 1A - Building Plan Review
- iv. FIPT 353B Plan Examiner 1B - Fire Protection and Life Safety Systems Plan Review
- v. FIPT 353C Plan Examiner 1C - Hazards and Special Operations Plan Review
  - FIPT 353A-C reviewed as a bundle.
  - Verified texts are latest version
  - Approving courses and DE status.
  - MSC (Sanft/Cain). (0-Nayes, 0-Abstentions)
- b) Activations
  - i. CISC 246 Discrete Mathematics for Computer Science (*Course activation at City; Propose for UCTCA and Cal-GETC Area 2.*)
    - No vote required
    - Miramar offer Discrete Mathematics through Math Department, not Computer Science.
  - ii. OCEA 101 The Oceans (*Activate course at City College. Proposed for fully online DE. Proposed for GENERAL EDUCATION: CSU General Education, B1 Area B. Scientific Inquiry and Quantitative Reasoning - Physical Science; District General Education, B2 Natural Sciences - Physical Sciences; IGETC, Area 5. Physical and Biological Sciences - 5A: Physical Science; UC Transfer Course.*)
    - No vote required
    - Discussion – do we need to start listing Cal-GETC on proposals?
- c) Deactivations
  - i. ENGL 48 and ENGL 49 (Due to AB 1705)
    - No vote required
- d) Revisions
  - i. PHYS 290A General Physics I
    - Will need to be submitted to the UCs due to requisite change.
    - MSC (Odu/Cain). (0-Nayes, 0-Abstentions)
- e) Distance Education
  - i. EXSC 286 Techniques of Exercise Leadership
    - MSC (Palma-Sanft/Odu). (0-Nayes, 0-Abstentions)

## 8. Award Proposals

- a) New Awards - None
- b) Deactivations
  - i. Child Development - Family Child Care (CP)
  - ii. Child Development - Family and Child Relations (CP)
  - iii. Child Development - Infant/Toddler Care (CP)
  - iv. Child Development - Residential Care Workers (CP)
    - Committee heard a presentation from Wai-Ling Rubic, Child Development Chair, on these deactivations and the revisions listed below.
    - Goal is to modernize the CHIL curriculum and better align with state and industry standards. (CAP-8 Curriculum Alignment Project)

- Updates will also help ensure portability of courses.
- Increased industry demand due to California's Universal Prekindergarten (UPK) efforts – credentialed K-12 teachers are being pulled in to teach Pre-K courses, without Early Childhood Education experience (not developmentally appropriate pedagogy).
- Discussion on CHIL 270 – will not longer be able to count as a practicum under new state regulations. CHIL 190 will be a replacement for the combination of CHIL 151/270 at City & Miramar.
- MSC (Palma-Sanft/Escalante). (0-Nayes, 0-Abstentions)

c) Revisions

- Child Development AS
- Site Supervisor AS
- Child Development: Master Teacher CA
- Child Development: Teacher CA
- Child Development: Associate Teacher CA
- Child Development: Assistant Teacher CA
  - Changes will be walked in to the September 28 CIC meeting.
  - MSC (Odu/Cain). (0-Nayes, 0-Abstentions)

9. Other business

- Request by Fire to add new Four-Letter Designator "FACD" for the alignment of Fire Academy courses under program to ensure Program Outcomes, Review etc., align with State Fire Training.
  - Goal is to simplify budgeting and scheduling
  - Effective Fall 2025
  - Does not replace FIPT; will be used for Academy courses only.
  - Long-term plan is to pilot common course numbers, in alignment with AB 1111. (New academy will be five modules, numbered FACD 170-174.)
  - MSC (Palma-Sanft/Moller). (0-Nayes, 0-Abstentions)

10. Reports

- Vice President of Instruction – No Report
- Evaluator – No Report
- Articulation Officer
  - Palma-Sanft discussed the importance of properly screening for DE in the context of accreditation.
  - As a part of the current accreditation cycle, accreditors will be reviewing the archived Canvas shell for a random sample of Spring 2023 DE courses, to verify compliance with interaction policies.
- Curriculum Chair
  - CIC - Curriculum on Hold and 2 Yr/6 Yr reviews
    - List of courses that have been sitting in CurricUNET for a while.
  - Active not Offered
    - If courses are part of a program, they must be offered regularly or deactivated
    - Discussion of "X" (Learning Community courses) – they're often activated alongside the regular version of the course. Is there a way to keep them active so they can be scheduled as needed?
    - VP Odu will share out with instructional deans.

- iii. Work Experience Change Updates
  - District intends to process these via administrative change.
  - Clarification needed on repeatability.
- iv. Common Number 1111 Presentation (Suggest Fall 2027 fully implement)
  - Taskforce is meeting two more time this calendar year.
  - Math Department has two proposals (Precalculus - 141A & 141B) that have been held at the CIC level pending these changes. Can these proposals be released/restarted?
  - Concerns about equivalency when Common Course Numbering does come into effect.

**11. Roundtable**

**12. Adjourned**

- a) Adjourned by consensus at 4:35pm

**Next Scheduled Meeting: Wednesday, October 4<sup>th</sup>, 2:30-4:30pm**