

SDMC Academic Senate Resource List 091923

This document includes materials related to Miramar, SDCCD, and ASCCC and more. It's designed to help Senators be more aware of the issues that affect faculty and to aid in their reports to their constituents. There are two sections: the first includes details from A.S. Exec reports and the second is a list of things we would like to pass on to you (from our colleagues, the AFT, the ASCCC, etc.). This document is by no means exhaustive! If you would like to include something on a future list, please send me an email with a short little blurb and/or links to more information and I'll do so.

[The slideshow presentation for the 9/19/23 Meeting](#)

[San Diego Miramar College Academic Senate Primer: An Overview of How We Operate](#)

President's Report: State, District, Campus, and Senate Issues

Campus:

1. Please help promote use of official student emails. Here's a blurb the college is hoping you'll share on your Canvas homepage and/or your upcoming announcements to students:
 - a. Great news – the San Diego Community College District has provided a "student.sdccd.edu" email address to all students. San Diego Miramar College and the District will be using this email to send you important details about courses, registration timelines, and campus activities. Additionally, by activating your "student.sdccd.edu" email address you will have access to use applications in the Microsoft 365 suite (such as Word, Excel, and OneDrive) and have 1 TB of storage. For more information on how to set up your email account, including how to auto-forward your .edu email to a personal email address, please visit this site: [Student Email and Microsoft 365 | San Diego Community College District \(sdccd.edu\)](#)
2. Some faculty have expressed concerns about class cancellations and the long-term consequences for the programs they are in. If you believe that your program or courses are being unduly effected, I encourage you to reach out to your Dean and to contact me or anyone else on A.S. Exec to share your concerns.
3. Faculty have shared ongoing concerns that people of color and their allies are being chased out of Miramar College. I've passed those along to the IDEA Committee to explore options to begin addressing these.
 - a. Regarding exit interviews for folk who leave Miramar, I've spoken with President Wes about this, and he's spoken with Chancellor Smith as well. While Wes prefers a more informal "check-in" (as opposed to formal exit interview process), Chancellor Smith shared that while there is an exit interview/solicitation that is done with folks who resign or retire, the return rate is not very good. He is open to how this might be improved, so I will follow up with the Chancellor on this at our upcoming one-on-one meeting.
 - b. Resource: Check out this TED Talk about the unique challenges faced by black women and others with multiple oppressed identities, titled "[The Urgency of Intersectionality.](#)"
4. I shared the current draft/proposal of the [Office of Instruction Reorg](#) at our last A.S. meeting. After hearing from faculty, I reached out to the VPI. He informed me that he has a meeting with the Deans on 9/20/23 to continue working on the reorg. He will direct the Deans to update their schools and seek additional input. He is hoping to host an open forum sometime in October.

5. Your input is requested (aka Surveys):

- a. The President's Office emailed everyone a link to a formal technology survey designed to gather insights about employees' experience with campus technology. If you haven't taken it, please do so at your earliest convenience. Here's a link: <https://survey.alchemer.com/s3/7488120/Technology-Survey-2023-v2>
- b. If you haven't yet, please take the [Miramar A.S. Senator Demographics Survey](#) by the end of the day on Thursday, 9/21/23. I would like to submit the results to the folks at the Research at the Campaign for College Opportunity.

6. Call for workgroup participation:

- a. Miramar needs to appoint a CTE Liaison to work with the ASCCC. Please email Pablo and Carmen if you're interested in serving.
- b. Gender Equity workgroup: contact Vice-President Carrasquillo or Contract Member-at-Large Paulson (please see Vice-President Carrasquillo's report; relatedly, see below for more on [the 2023 Women's Equity Empowerment Certificate Program Application \(100% Virtual\)](#) and 9/7/23 conference held by the San Diego Chapter of the American Association of Women in Community Colleges ([SDCAAWCC](#))).
- c. Adjunct Faculty Workgroup: Call for folks interested in serving on an adjunct survey results workgroup (please contact [Pablo](#) and/or [Kristen Everhart](#) if you are interested).
- d. Call out for a workgroup to revisit and revise the Student Code of Conduct and Board of Trustees Policy 3100, Student Rights, Responsibilities, Campus Safety and Administrative Due Process (please contact [Pablo](#) if you are interested).
- i. At Über Chairs in Fall 2023, our Chairs requested that the Miramar College Academic Senate move to request a review and update of Board of Trustees Policy 3100, Student Rights, Responsibilities, Campus Safety and Administrative Due Process. (Items especially of concern relates to CCAP students, and the requirement for high school counselor involvement in matters of student conduct. This is considered a burden to the process, and is not addressed in BP 3100. Additionally, the updated BP 3100 should not be limited to student to student conduct, but also student to faculty conduct. The inclusion of Staff in this policy is also urged.)
- ii. Also at Über Chairs, in Fall 2023, there was similar discussion and a request to revise the Student Code of Conduct with a focus on faculty safety and accountability for student behavior.
- e. College Council still needs one more faculty rep. to serve on a workgroup to help plan the Board of Trustees meeting being held at Miramar on March 14 (Pi Day!)
7. At our last meeting, Nessa Julian and Lisa Brewster reported on "100 Level Course Data and Why it Matters." Lisa followed up with this document that provides link to the data by ACP: [100 Course Equity Data](#).
8. Relatedly, the LEAD Office shared this [document](#) listing all of the Latinx Heritage Month Miramar College is hosting. (It's also in their email from 9/15/23, "Miramar - Latinx Heritage Month.")
9. After months of trying to find a solution, a workaround has been found to allow the PAC and TPRC to do their work (these are the [Professional Advancement Committee](#) and the Tenure and Promotional Review Committee). If you have materials to submit for either, please visit the [PAC website](#) for direction.
10. The CCCCO shared this memorandum, the "[Dual Admission Program for First-Year College Admits](#)." This seeks to guarantee admission to students, who were denied UC or CSU admission, upon completing their A.A or A.S. degree at a Community College.
11. How can we make the theme, "Cultivating Community: Making the invisible visible," more central? (Share ideas with me so I can bring them back to College Council.)

- a. Consider Ask yourself: "What are you doing to cultivate community and make the invisible visible?"
12. Reminder: The Facilities, Health, & Safety Committee is requesting feedback from faculty regarding the [Public Art Procedures draft](#) that Hannah Pierce introduced in our last A.S. meeting. This draft is borrowed from City College, which has been successfully acquiring artwork for their campus. Please [discuss this draft](#) with your departments or adjunct faculty groups in your next department meeting. [Please email her feedback](#) (hpierce@sdccd.edu) by 10/21/23 regarding concerns, edits, and additions that your department thinks should be considered when finalizing this process for Miramar. She will report back to the Facilities, Health, & Safety Committee.
13. Mark your calendars for an ACCJC open forum on 10/9/23 from 2-3 PM via Zoom.
 - a. In spring 2023, ACCJC will look at a number of online courses to assess the quality of their student and faculty interaction (i.e. "regular and substantive interaction" between students and with the faculty)". Let's help the evaluators see the contact we have with and between students if it may not be central or obvious in our Canvas shells (such as using Zoom office hours or Pronto).
14. Deadline to submit a request to make a change to a committee (such as its charge or membership) are due to the President's Office (Malia Kunst) on 9/29/23, the end of Week 6.
15. Regarding [proposed changes to BOG title 5 regulations to the Associate Degree](#): Our A.O. is going to submit comments speaking to the alignment with California General Education Transfer Curriculum (CalGETC) pattern. FYI, she would like to see it made explicit and clear that we can continue to offer district requirements like EXSC, Health, as we deem appropriate for our local student needs.
16. Important Fall Graduation Deadlines: October 1 is the deadline to apply for graduation for students completing an associate degree for transfer and transferring in spring 2024. November 15, 2023 is the deadline to apply for graduation and be a fall graduate.
17. **Updates from College Council** (link to the [recording](#), link to the [agenda](#))

President: Lundburg shared that we are receiving four NEW faculty positions.

AS: Martin shared that the Academic Senate is establishing and making appointments to various workgroups. If anyone is curious about what is going on at the senate, check out the webpage. The slide decks are posted there as well as a resource doc, with a ton of good information and links.

CS: Kunst reported that the Classified Senate approved the discontinuance of the Graphics program and also approved the SEM plan at their last meeting. She shared the schedule to review Board policies and Administrative procedures this fall with the senate as well and felt confident that feedback will flow. The Classified Senate is continuing to make appointments to governance and hiring committees. She will work with the Business Office to get the procedure for committee appointments on their webpage, along with a generic template. She put a call out for interest to expend the remaining funds in the Classified Block grant.

ASG: Pallek shared that President Lundburg attend ASG's meeting last Friday and Acting Chancellor Smith is scheduled to attend this coming Friday. ASG is working to appoint students to committees.

Other: Carrasquillo Jay shared that a transfer agreement was just approved with Yale University through the Honors program. More to come.

E1: LEAD Office is here to collaborate and promote events. Please share what you have going on.

E2: Miramontez shared that the ISER has been shared with the campus. He, Palma-Sanft, and Lundburg are meeting with the ACCJC Peer Review Team on September 18th. There is also a meet & greet with college leadership on October 9th, from 1:30 pm – 2:00 pm via zoom and the ACCJC Open forum scheduled on October 9th, from 2:00 pm – 3:00 pm via zoom. A flyer, with the details, will be shared with the campus next week. A survey regarding technology was also released to the campus, via the President's Office. Please take a few moments to complete it.

E3: No report.

E4: Next meeting is this Friday, September 15th.

F1: Consensus to change "Actions/Strategies" to "Recommended Actions and/or Strategies." **Kunst** will communicate this change to **Sampaga. Odu/Petti** will revise the "resources needed" table to "Action and/or Strategy: Rationale: Lead (name and contact info)" and will add a line about the connection to program review. These changes will be made to the SEM plan and brought back to the next meeting for a 2nd read.

F2: Hill provided a brief update from the Technology Committee. The committee met two weeks ago and decided to meet twice a month for this semester and will re-evaluate the meeting frequency for the spring. Lisa Munoz is the new co-chair of the committee. There are still a few vacancies on this committee to be filled.

F3: Martin provided an update from the CGH Review Workgroup. Discussed having goals, including streamlining committees, which will be an open forum topic; working to clean up the "School of PRIELT" language in the handbook; will be meeting bi-weekly for the fall semester. **Kunst** added that the deadline to submit a CGH change request is September 29th.

H (announcements): Pallek asked what we are doing to promote this year's theme. **Lundburg** asked that everyone think about and bring back some ideas. We will add this as an item to the next agenda.

District

18. As part of the regular six-year cycle, the Board of Trustees is reviewing changes and updates to a number of Board Policies. The other A.S. Presidents and I saw nothing of concern here with the possible exception of changes to the time allotted for public comment. The AFT's reps are leading the discussion, but please let me know if you have any input to share.
19. If you are passionate about STEM-related workforce preparation with aspirations to lead (or continue leading) in community colleges, please [click here](#) or see Vice Chancellor Fischthal's 8/16/23 email, "CCPI-STEM Fellows Opportunity for Community College Educators."
20. The Division of Institutional Innovation and Effectiveness (II&E) has secured an institutional membership with the [VR/AR \(Virtual Reality/Augmented Reality\) Association](#). Our membership with VRARA opens up an avenue of exclusive benefits for all SDCCD employees and, eventually, our students. Please see Vice Chancellor Fischthal's 8/23/23 email, "Exciting New Membership: SDCCD Joins VR/AR Association!"
21. The District is revising a number of Board Policies and Administrative Procedures. Of particular interest are those related to equivalencies (BP 7160 Professional Development and AP 7211 Faculty Service Areas, Minimum Qualifications, & Equivalencies). The Acting Chancellor invited all four A.S. Presidents to meet together, with folks from HR (People, Culture, and Technology Services) to review and establish clear protocols on how a new adjunct gets equivalency and how an existing contract faculty adds a new FSA (like Adrian did with Ethnic Studies, or I did with Sustainability).

- a. The ASPs are planning to work with the Acting Vice Chancellor of People, Culture, and Technology Services Office of People this semester to revise and update AP 7211. Our first meeting is currently being scheduled.

State:

22. Creative Commons Training applications are due Sept. 25: The licenses that are used to identify resources as “open” are provided by [Creative Commons](#), a nonprofit that also offers training on the appropriate use of the licenses. The [CC Certificate](#) program is a professional development opportunity that provides an in-depth study of Creative Commons licenses—helping you become an expert in open licensing and the global, shared knowledge commons.
23. According to a [recent study from the Affordability, Food & Housing Access Taskforce](#), two of every three California community college students face at least one basic needs insecurity, including lack of food and housing. (See 9/19/23 email for more info.)
24. Vision 2030 is the updated CCCCO’s plan based on the 2017 to 2022 plan, Vision for Success: <https://www.cccco.edu/About-Us/Vision-2030>. The Chancellor’s Office has encouraged stakeholders to review the information and provide input via the [feedback form](#).
25. Upcoming ASCCC Events:
 - a. [Accreditation Institute](#) - San Mateo, Friday, September 29 - Saturday, September 30
 - b. [CTE Collaborative Events and Regional Consortium](#) - South Central Coast, Friday, October 6
 - c. [CTE Collaborative Events and Regional Consortium](#) - Inland Empire, Friday, October 13
 - d. [Fall Plenary Session](#) - Costa Mesa, Thursday, November 16 - Saturday, November 18
26. The ASCCC is calling for folx to volunteer for statewide service and committee opportunities. See the “[Volunteer Application to Serve on a Committee](#)” for both a list of committees and to apply. They are especially interested in working with part-time faculty.
27. The ASCCC is currently accepting proposals to revise the Disciplines List for the 2023-2024 cycle (now an annual process). The deadline for submission of proposals is September 30, 2023. Please visit the [ASCCC Disciplines list webpage](#) for to access resources to assist you with your proposal, the Disciplines List Proposal Timeline, and the Submission Form.
28. The Chancellor’s Office just released the 2023-24 edition of the Compendium of Allocations and Resources ([The Compendium](#)). (The September Update to the 2023-24 [Compendium of Allocations and Resources](#) is now available.) Their goal is to support districts and college leaders in student-centered implementation and in the effective use of fiscal resources by facilitating access to comprehensive information about ongoing and new 2023-24 resources.

Repeat/Older Information:

- A. Need tech support? Use SDCCD’s Service Desk Application (aka Universal Help Desk): “This system will allow requestors to connect directly with an agent, expediting problem resolution and fostering a seamless communication channel”: <https://help.sdccd.edu/>
- B. The ASC offers a number of services for students. Please visit (and share!) their web page to learn more: <https://sdmiramar.edu/services/asc>.
- C. Technology Issues Updates: Lisa Muñoz and I met with President Lundburg, V.P. Bell, Director Hill, Peter Maharaj, and a District Network Specialist at the end of May to share the various technology concerns faculty have been facing (“[Technology Requests and Goals SDMC 050123.pdf](#)”). We should be hearing updates on addressing those concerns through our regular reports from the Technology Committee.

- D. The 2023 Women's Equity Empowerment Certificate Program Application (100% Virtual) offers women the opportunity to learn the skills, knowledge, and ability to lead in the California Community Colleges system. Cohorts consist of six classes (two hours per class) with three options: Tuesdays, Sept 27 - Nov 29 from 8 AM to 10 AM; COHORT 2: Wednesdays, Sept 28 - Nov 30 from 12 PM to 2 PM; COHORT 3: Thursdays, Sept 29 - Dec 1 from 8 AM to 10 AM. [Learn more here](#).
- E. If you focus on Native American/First Nations/Indigenous topics, issues, images or use such artifacts in the classroom or as part of your work, the Native Student Success task force (of the IDEA committee) invites you to share this with potential students and others in [this college-wide inventory](#).
- F. All Miramar employees have access to the **Go2Knowledge Professional Development Website**. Check it out here: <https://www.go2knowledge.org/sdccc>
- G. Help advertise SDMC's many student services! In addition to the Student Services Hub that's located in Canvas, many services, departments, and programs can be found in various dropdown menus at www.sdmiramar.edu/students. Campus events can be found on the [Campus Calendar](#) and many of these are also listed on the [College Hour page](#).
- H. Check out the many great resources from SDMC Mental Health Counseling. You can review their email by that name or visit <https://sdmiramar.edu/services/healthcenter/mental-health> or <https://sdmiramar.edu/services/healthcenter/resources>
- I. Take a look at these great resources on being a better listener, a radical listener even:
 - a. Radical listening Ted Talk by Chanel Lewis: https://www.ted.com/talks/chanel_lewis_listening_is_radical
- J. Radical listening Overview: <https://www.calmsage.com/radical-listening-complete-guide/>
- K. Check out the DSPS [Faculty & Staff Resources](#) page. There, you'll find a new section of resources called Equity Practices and Universal Design for Learning. In addition to books, websites, articles, and a podcast that may support your accessibility and inclusion endeavors, you can also learn about Universal Design for Learning (UDL). A framework based on scientific insights into how humans learn, UDL helps to remove barriers and make sure that various types of learners are included.
- L. Test out your websites for accessibility! Use Google's "Screen Reader": <https://chrome.google.com/webstore/detail/screen-reader/kgejglhpjiefppelpmljglcjbhoiplfn>. Note that our students and faculty have access to another program through the District, JAWS (Job Access With Speech).
- M. The CCCCO (California CC Chancellor's Office) released the [22-23 California Community Colleges Affordable Student Housing Grant](#) details and materials. ("Addressing students' housing challenges is a necessary part of ensuring that our student-centered support ecosystems include the economic stability component of the [social determinants of educational success](#) framework.")