

# Planning, Institutional Effectiveness, and Research Committee Minutes

## San Diego Miramar College

Friday, September 1, 2023 • [Zoom](#) 862 6770 5085 Pw: FA2023 • 10:30 a.m. to 11:00 a.m.

**Members:** *Present:* Daniel Miramontez (Co-Chair), Adrian Gonzales, Michael Odu, Arnice Neff, Xi Zhang, Patti Manley (proxy for Co-Chair Lisa Brewster), Nessa Julian, Denise Kapitzke (proxy for Brett Bell) *Absent:* Lisa Brewster (Co-Chair), Brett Bell, Andrew Huang, Michael Lopez, Mary Hart, Dennis Sheean, and Monica Demcho

**Vacancies:** Classified Designees: Instructional Services, Administrative Services, and Student Services. Faculty Designee: Liberal Arts, MBEPS, PRIELT, and Faculty Designee

**Guests:**

- A. **Call to Order:** The meeting was called to order at 10:32 a.m.
- B. **Approval of Agenda and Minutes:** Agenda for 9/01/2023 was moved by x. Zhang, seconded by A. Neff, no discussions or abstentions, motion carried.
- C. **Committee Reports/ Other:** None.
- D. **Old Business:**

#	Item
1	<u>Tabled.</u>

E. **New Business:**

#	Item
1	<u>Program Viability: Graphics Program Discontinuance</u> – Program viability process along with timeline (includes forum and meetings) was presented and discussed. Program Viability Workgroup consisted of representatives from administration, Instruction, Student Services, Administrative Services, faculty, Academic Senate, college Articulation Officer, Counseling, and Chairs' Committee. Information considered included curriculum, articulation, career information, course and program data, program information and background, program technology, and program facilities. It is noted that there is no AFT representation. Issues related to faculty are addressed in the Contract and Board Policy by the SDCCD Human Resources office. Motion was made by Odu to move forward PROA & Workgroup's recommendation for Graphics Program discontinuance, seconded by Demcho, no nays or abstentions, motion carried.

- F. **Announcements:** None.
- G. **Adjourned:** Meeting was adjourned at 10:44 a.m.
- H. **Next Scheduled Meeting:** Friday, September 8, 2023.

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### San Diego Miramar College 2020 – 2027 Strategic Plan Goals

**I:** Pathways – Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success **II:** Engagement-Enhance the college experience by providing student-centered programs, curriculum, services, and activities that close achievement gaps, engage students, and remove barriers to their success **III:** Organizational Health-Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making **IV:** Relationship Cultivation - Build and sustain a college culture that strengthens participatory governance, equity efforts, and community partnerships **V:** Diversity, Equity, and Inclusion (DEI)-Build an environment that embraces diversity, equity, inclusion, Anti-Racism, and social justice for the benefit of the college community

**\*\* ACCJC Accreditation Standards (Adopted June 2014):** Mission, Academic Quality and Instructional Effectiveness, and Integrity. II. Student Learning Programs and Support Services. III. Resources. IV. Leadership and Governance.