

**SAN DIEGO MIRAMAR COLLEGE**  
**Guided Pathways Steering Committee**  
 Tuesday, September 5, 2023, 1:30 – 3:00p.m.  
 N-201

**Committee Members:**

Lisa Brewster, Adrian Gonzales, Michael Odu, Nessa Julian, Pablo Martin, Monica Demcho, Jeanette Moore

**Vacancies:** Administrators: None; Academic Senate: (2); Classified Senate: (2) designees; Students: (2) designees

**Guests:** Matthew Cain, Sonny Nguyen, Mona Patel, Daniel Miramontez, Allison Douglas-Chicoye

**MINUTES**

- I. **Call to Order – 1:33p.m.**
- II. **Approval of the Agenda –** Motioned for approval by Demcho, second by Odu, agenda approved.
- III. **Approval of Past Meeting Minutes, 5/16/23 –** postponed to next meeting
- IV. **New Business**

#	<u>Item</u>
1)	<p><b>Guided Pathways Steering Committee Charge &amp; Membership</b>            Recent changes to the committee include:            The addition of the Associate Dean of Academic Success &amp; Integrated Support Services; “Instructional Services” and “Student Services” to classified designees; Counseling Chair; ACP Lead of Leads; Researcher as ex officio.            Proposal to eliminate the GPSC and Student Services Committee and fold work into a newly created student success committee still being considered. Effort is to support broaden collaboration and input on student success initiatives such as student equity and guided pathways. The task for the committee this year is to figure out if the work can be folded into a newly created committee.</p>
2)	<p><b>ACP support for campus wide events</b>            Nguyen brought forward the proposal of requesting support for facilitation in creating a location/ workgroup for planning of campus events. Some of these would include Jets Jump Start, Welcome week and open house. Need to figure out where this workgroup would live and if the work is feasible. Odu suggested compiling a comprehensive list of events that need to be planned, and outlining how the work would be re-envisioned. Brewster pointed out the need to appropriately connect people to make meaningful connections. Moore providing input of how the School of Liberal Arts planned their open house. Martin noted often times work is in silos, we need to work together, with a collaborative with structure.            The workgroup will be operational. Suggested team members include Nguyen, Moore, Brewster, tutors, a counselor and ACP leads. Will plan to put call out to campus for participation.</p>
3)	<p><b>Program mapper updates</b>            Cain shared the updates include the ability to now add notes to individual classes within the Mapper. 2023-2024 maps will soon be published, waiting on four programs to be updated before we are able to launch. New courses and program requirements added into maps. Nguyen and Cain will discuss high school option/ track for students to interact with sequences and become familiar on process before entering into the college system.</p>

4)	<p><b>Review of maps within Mapper</b></p> <p>Cain suggested the option of potentially offering non-classroom hours to review and approve maps within the mapper. Ideally this would include participation from counseling as they are most familiar with program and degree requirements. There currently is a concern the maps are not complete or accurate based off of the total units needed to complete an Associate's degree or to meet transfer requirements, currently approximate 80% correct. A reminder, the Mapper should be viewed as a combination of the catalog, assist.org and program maps, it does not replace a visit and planning session with a counselor. First year students are the ones whom benefit the most from utilizing the Program Mapper.</p> <p>Douglas-Chicoye suggested exploring the option for counselors to potentially use overload if available. Brewster asked to be able to discuss further with Douglas-Chicoye and the counseling department to potentially create a workgroup to complete a review of the Mapper while ensuring all student needs and backgrounds are met. Odu pointed out the need to want to know more about orientation. Need to ensure it is actual, factual and beneficial.</p>
5)	<p><b>Undeclared Success Team</b></p> <p>Currently the undeclared success team is the only team that needs to be assembled. The recommendation for membership for this team includes: One success coach, one faculty lead, five counselors (3 from Career Center, 2 from General Counseling). This would require a time commitment of 20 hours total for the semester. This team will have an outlined framework to follow. Cohort is approximately 800 students. Due to the amount of personnel needed for team this may require additional funds in comparison to the other ACPs.</p> <p>Martin motioned to move forward the undeclared success team with the potential of including five counselors, however the membership structure of the team and budget is yet to be determined and reviewed once again by GPSC, Moore second, no objections, all agreed.</p>
6)	<p><b>ACP success team events</b></p> <p>List of ACP events for Fall 2023 was displayed. Encouraged to continue to create and advertise events.</p>
7)	<p><b>Recruitment of student(s)</b></p> <p>Need to continue to recruit students to participate in ACP events on campus and enroll into Canvas Shells.</p>
8)	<p><b>CAGP Institute: "Guided Pathways Outreach and Engagement Tool Pilots and Campuswide Approaches to Redesign"</b></p> <p>The institute will be on September 27-29, 2023 in Oakland, Ca. The topic is "Guided Pathways Outreach and Engagement Tool Pilots and Campuswide Approaches to Redesign". Current attendees include Odu, Douglas-Chicoye, Aase, Zhang, Julian, and Martin. Have one remaining spot left, will reach out to Classified Senate and Outreach department for interested participant. In Spring 2024, Miramar has been asked to be part of the presentation for the institute.</p>

V. **On-Going Business**

	<p><u>Item</u></p>
1)	<p><b>Updates on Areas of Focus</b></p>
	<p><b>a. Onboarding</b></p> <p>Received positive feedback for Jets Jump Start. Students mainly seemed to enjoy the ACP portion. Suggestion to make workshops shorter and provide a different food option.</p> <p>Currently have no plans for a Spring semester orientation.</p>

	Need to rethink participation due to size limitations.
	<b>b. Course Sequencing – No update</b>
	<b>b. Mapper Project – see section IV.3</b>
<b>2)</b>	<b>ACPs – see section IV.6</b>
<b>3)</b>	<p><b>Budget Overview</b></p> <p>Gonzales shared there is approximately \$300,000 available for this year. \$100,000 is earmarked for salaries. Need Brewster and Leads to plan out possible costs for the year with the remaining funds. As a reminder this is the last year (23-24) guided pathways will be receiving funding, after that will need to institutionalize work. The budget closes out at the end of June 2023 at the State level; however, the College deadline is in April 2023.</p>

**VI. Announcements - None**

**VII. Adjourn – 3:00p.m.**

**VIII. Next Meeting: Tuesday, September 19, 2023 in N-201**

**\* San Diego Miramar College Strategic Goals Fall 2020-Spring 2027**

- 1) **Pathways** - Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success.
- 2) **Engagement** - Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success.
- 3) **Organizational Health** - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision-making.
- 4) **Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, diversity, inclusion, and community partnerships.
- 5) **Diversity, Equity, and Inclusion** – Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community.

**\*\* [ACCJC Accreditation Standards \(Adopted June 2014\)](#)**

**I. Mission, Academic Quality and Instructional Effectiveness, and Integrity**

I.A Mission

I.B Assuring Academic Quality and Institutional Effectiveness

I.C Institutional Integrity

**II. Student Learning Programs and Support Services**

II.A Instructional Programs

II.B Library and Learning Support Services

II.C Student Support Services

**III. Resources**

III.A Human Resources

III.B Physical Resources

III.C Technology Resources

III.D Financial Resources

**IV. Leadership and Governance**

IV.A Decision-Making Roles and Processes

IV.B Chief Executive Officer

IV.C Governing Board

IV.D Multi-College Districts or Systems.