

Draft Minutes
Budget Resource and Development Subcommittee
May 24, 2023 1:30 pm to 3:00pm

In attendance: Brett Bell (Co-Chair); Channing Booth (Co-Chair); Kandice Brandt; Michael Brown; Dawn Diskin; Darren Hall; Kurt Hill; Denise Kapitzke; Pablo Martin; Michael Odu; Roger Olson; Bill Pacheco

Proxy in Attendance: Brett Bell for Adrian Gonzales

Absent: None

Guests: Linda Woods

Call to Order: 1:31 p.m. with quorum

Approval of Agenda

- Motion to approve the Agenda for May 24, 2023 meeting. MSC Booth; Diskin, approved.

Approval of Minutes

- Motion to approve the Minutes of May 10, 2023 meeting. MSC Kapitzke; Diskin, approved. Abstention; Olson

Committee Reports/Other

- None.

Old Business

1. District Budget Council 2023-2024 Goals

Based on conversations at the May 10th BRDS meeting, Bell shared he will present eight requests at the next District Budget Council meeting in June for consideration.

New Business

1. 2023-2024 Budget Update

Bell shared a summary of the budget update which pertains to Miramar College. The COLA is proposed at 8.22%, but any increase will need to run through the Resource Allocation Formula before the actual amount is determined. Reductions in other areas may be needed to fund COLA. Both the PPIS budget and the COVID-19 Recovery Block Grant have proposed funding reductions. SDCCD is anticipating funding for EEO programs, LGBTQ Centers and also one-time funding for student retention. Overall, the proposed budget is flat.

2. 2023-2024 Campus Allocation Model – Tentative

Bell shared a CAM summary document with the committee. The full CAM was sent to the committee prior to the meeting. This budget reflects funding for 13 new contract faculty established in 2022 and a corresponding reduction in adjunct and overload budget. Miramar’s total budget is expected to increase by \$2.6 million for a total of \$47.2 million. Bell reminded the committee that the adopted budget is adjusted throughout the year based on actual performance data. The Hold Harmless budget model is in place until the end of the 2024-2025 budget year. No other significant changes are planned.

3. PPIS Budget Reductions

Bell shared the planned PPIS budget reductions (\$1.2 million) needed to fund the proposed COLA increases. PPIS funding is not “on schedule” because the amount varies every year so the spending is planned annually. PPIS funds are allocated for classroom technology, the library and campus-wide audio-visual needs. After identified classroom labs were updated with new technology this year, Miramar has a remaining balance of \$281,089.

4. COVID-19 Recovery Block Grant Reductions

Bell shared a summary document showing the budget reductions, leaving \$2,542,527 for the 2023-2024 budget year. Originally, the plan was for a five-year period. Requests for funding (RFF) for round one will be prioritized by the Deans based on each school’s approved plan for spending. Round two RFF’s expected October 31st and prioritization is dependent on what is remaining after round one and based on the needs of the campus.

Announcements: None

Adjourned 2:59 p.m. Next meeting scheduled for Sept 13, 2023, 1:30-3:00 p.m. in L-108.