



San Diego & Grossmont-Cuyamaca Community Colleges

Local 1931 of the American Federation of Teachers, AFL-CIO

AFT 1931 MIRAMAR MEMBER PIZZA PARTY

Join us for lunch and
an opportunity to
socialize with your
colleagues!

Please RSVP here!

THURS. SEPT 21ST, 2023

11:30AM-1PM

ROOM M-108

RSVP REQUESTED!



SAN DIEGO
MIRAMAR
COLLEGE



LATINX
HERITAGE MONTH
SEPTEMBER 15 - OCTOBER 15



**LATINX &
THE WORLD
OF WORK
DISPLAY**

September 15 - October 15 | K1 Bldg. 1st Floor Display
Career Services & LEAD are recognizing the influence of the LatinX community and their important contributions to the world of work. Check out the display board across from the Bookstore throughout the month.



**BUILDING
COMUNIDAD**

September 18 | 12:30 PM - 1:30 PM | K2-101
Help us kick-off Latinx Heritage Month. Let's come together and celebrate our beloved comunidad here at Miramar. Join us for music, games & food!



**CLUB RUSH
WITH
MARIACHI**

September 20 | 12:00 PM - 2:00 PM | Compass Point
Join us for live music by Mariachi Mi San Diego and learn about our awesome clubs on campus.



**ALOHA
COMPADRE**

September 22 | 6:00 PM - 7:30 PM | L-105
Meet author, Dr. Rudy P. Guevarra Jr. as he discusses his new publication *Aloha Compadre: Latinxs in Hawai'i*.



**FILM: RITUALS
OF LATIN
AMERICA**

September 26 | 12:30 PM - 1:30 PM | K1-211
Join us as we discover the reemergence of indigenous beliefs and the arrival of radical new age religions that have challenged traditional Christianity.



**FILM: LATIN
AMERICAN
BOOM**

September 27 | 12:30 PM - 1:30 PM | K1-211
Learn about artist Hector Castellanos Lara's tremendous impact on the arts community of Northeast Ohio.



**FILM: LATIN
AMERICAN
WOMEN ARTISTS**

September 28 | 12:30 PM - 1:30 PM | K1-211
This program documents a groundbreaking exhibit of work by Frida Kahlo, Maria Izquierdo, Fanny Sanin, Soledad Salame, and Elba Damast.



**LA MALINCHE
IN ART**

September 29 | 10:00 AM - 11:30 AM | H-103
Join Professor Koch for a presentation on *La Malinche in Art*.

Club Rush 9/20/23 from 12:00 - 2:00 PM

San Diego Miramar College Academic Senate Meeting



(QR Code for A.S. Webpage)

September 19, 2023
2023-24 Academic Year

Attending for Flex credit? Email jalley@sdccd.edu or jbartolo@sdccd.edu

2. Agenda Overview

1. Call to Order
2. Approval of Agenda & Consent Calendar
 1. Meeting Minutes: 9/5/23
3. Land Acknowledgement
4. Public Comments
5. Action Items
 1. Program Discontinuance: Graphics
6. Discussion Items
 1. CGH Change Workgroup Update
7. Reports:
 1. Executive Committee Reports
 2. Committee Reports
 3. Special Reports
 1. ISER: Summary, Improvement Plans, and Timeline for Next Steps
 2. LEAD Office Updates
 3. Comments and Q&A with President Lundburg
 8. Announcements
 9. Adjournment

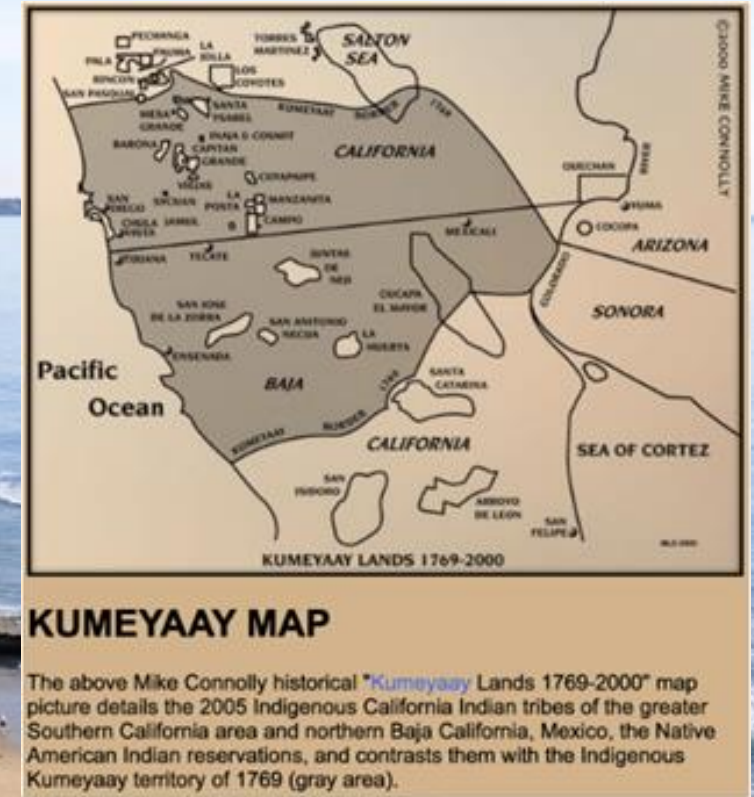
[See the complete A.S. Agenda here](#)

3. Land Acknowledgment

We recognize that San Diego Miramar College sits on the ancestral homeland of the Kumeyaay people, who have lived in this area for well over 10,000 years, and we honor their past, present, and future connection to this land and its inherent connection to their identity.

We acknowledge our occupation of unceded Kumeyaay land and the violent systemic injustices this has continuously perpetuated for Native peoples of this region. We pay respect to the Indigenous people of San Diego County - past, present, and future - and honor their continuing presence in their homeland and their spiritual beliefs that land does not belong to people; people belong to land.

We also acknowledge that this is merely the beginning, and there is far more work to be done in an attempt to heal all of the injustices and inequities that still exist today and throughout their entire historical diaspora. Hopefully we can find a way to move forward together.



4. Public Comments (10 min)

- Limited to topics not on the agenda
- 3 min. per speaker
- To be continued at the end of the meeting if necessary

5. Action Items

5.1. Program Discontinuance: Graphics - Patti Manley, Program Review/Outcomes Assessment Facilitator (5 mins. plus 5 mins. Q&C)

This is a second read

- Requesting Academic Senate Approval of Recommendation for Graphics Program discontinuance
- [Program Viability Graphics Discontinuance Workgroup Final Report](#)

5.1. Program Discontinuance: Graphics

PROGRAM VIABILITY PROCESS

- Request for Program Discontinuance forwarded to PROA subcommittee (VP & Dean)
- PROA Approved request for formation of Program Discontinuance Workgroup
- Program Viability/Discontinuance Workgroup Recommended Graphics Program Discontinuance (Meetings 4/26/23 & 5/26/23)
- College Informed 5/3/23
- Public Forum 5/8/23
- Program Viability Workgroup Final Report & Recommendation for Graphics Program Discontinuance 8/9/23
- PROA Subcommittee Supports the Program Viability Workgroup's Recommendation 8/28/23
- PIER Approved Recommendation for Graphics Program Discontinuance 9/1/23
- AS, CS, ASG (9/5, 9/8, 9/19)
- College Council 9/26/23
- District Board 11/9/23

5.1. Program Discontinuance: Graphics

Program Viability Workgroup

- Michael Odu, VPI
- Adrian Gonzales, VPSS
- Brett Bell, VPA
- Lou Ascione, Dean of Liberal Arts
- Rex Heftmann, faculty teaching at least one course in the Program
- Patti Manley, PIER representative
- Catrina Gillus, Counseling*
- Pablo Martin, Academic Senate*
- Darren Hall, Chairs' Committee*
- Alex Stiller-Shulman, Curriculum*
- Mara Palma Sanft, Miramar's A.O.

* does not teach in the program

Information considered

- Articulation
- Career Information
- Course & Program Data
- Curriculum
- Program Information & Background
- Program Technology
- Program Facilities

*There is no AFT representation. Issues related to faculty are addressed in the Contract and Board Policy by the SDCCD Human Resources office

6. Discussion Items

6.1. CGH Change Workgroup Update - Pablo Martin (5 mins plus 5 mins. Q&C)

The CGH Review Workgroup continues to meet regularly. Our primary goals for the year are to:

- a. Promote awareness of committees and their organizational nature (i.e. “A.S. Standing” or “Operational”)
- b. Streamline committees (explore merging committees while maintaining constituency voice and oversight)
- c. Streamline committee membership
- d. Host multiple open fora to get input and share progress
- e. Clearly define operational committees

7.1: Executive Committee Reports

7.1.1: President's Report (5 mins)

As always, please interrupt me if you have questions. I'm also available for further discussion via email, FTF or Zoom meetings, and you can also invite me to your department meetings. Please see the full report for details: [SDMC Academic Senate Resource List 091923](#).

Campus/Senate Updates:

Call for workgroup participation:

- a. ASCCC CTE Liaison
- b. Gender Equity
- c. Adjunct Faculty
- d. Student Code of Conduct
- e. One Faculty Rep to help plan the Miramar BoT Meeting

7.1: Executive Committee Reports

7.1.1: President's Report (5 mins)

1. Please help promote official student emails. See the [resource list](#) for a blurb you can share on your Canvas homepage and/or upcoming announcements.
2. Some faculty have expressed concerns about class cancellations and the long-term consequences for the programs they are in.
3. Faculty have shared ongoing concerns that people of color and their allies do not feel welcome in the Miramar College workplace.
4. After hearing from faculty about the current draft/proposal of the Office of Instruction Reorg, the VPI has agreed to host an open forum sometime in October.
5. Your input is requested on the following surveys: the [Miramar A.S. Senator Demographics Survey](#) and the [Technology Survey](#) (for the entire college)

7.1: Executive Committee Reports

7.1.1: President's Report (5 mins)

7. [See the data](#) referenced in Lisa Brewster and Nessa Julian's presentation at our last meeting, "100 Level Course Data and Why it Matters."
8. After much effort, [PAC](#) members have developed a workaround to ensure salary advancements can go forward in time for the October deadline.
9. How can we make the theme, "Cultivating Community: Making the invisible visible," more central? (Please send ideas to [Pablo](#).)
10. The Facilities, Health, & Safety Committee is accepting feedback on the [Public Art Procedures draft](#) introduced in Spring 2023. Please email feedback to Hannah Pierce by 10/21/23 (hpierce@sdccd.edu).
11. Mark your calendars for an ACCJC open forum on 10/9/23, 2-3 PM (Zoom).

7.1: Executive Committee Reports

7.1.1: President's Report (5 mins)

12. Requests to make committee changes (i.e. to its charge or membership) are due to the President's Office on 9/29/23, the end of Week 6.
13. Regarding the [proposed changes to BOG title 5 regulations to the Associate Degree](#), our A.O. is going to submit comments speaking to the alignment with the CalGETC pattern and a request to clarify that we can continue to offer district requirements (like EXSC & Health) to meet local needs.
14. See the [resource list](#) for Important Fall Graduation Deadlines (October 1 is the deadline to apply for graduation for A.S. and A.A. degrees).
15. Updates from College Council (link to the [recording](#), link to the [agenda](#))
 - President: Miramar is receiving four NEW faculty positions.

7.1: Executive Committee Reports

7.1.1: President's Report (5 mins)

15. Updates from College Council (continued)

- Classified Senate: the Classified Senate approved the discontinuance of the Graphics program and the SEM plan at their last meeting. The CSP continues to make appointments to governance and hiring committees. The CSP also put a call out for interest to expend the remaining funds in the Classified Block grant.
- Associated Student Government: The ASG is working to appoint students to committees.
- F1: Re. the Strategic Enrollment Management Plan, the Council decided to make small changes to improve the accessibility and impact of the plan on campus. *The second reading took place today.*

7.1: Executive Committee Reports

7.1.1: President's Report (5 mins)

District Updates:

1. The BoT is reviewing changes and updates to a number of Board Policies (this is part of the regular six-year cycle). One update that may be of concern relates to the time allotted for public comment at meetings. (AFT reps are leading this discussion. Please let me know if you have any input to share.)

[Please see the resource document](#) for more details

State Updates:

1. The CCCCO just released the [September Update](#) to the 2023-24 Compendium of Allocations and Resources

[Please see the resource document](#) for more details

7.1.1-8 Executive Committee Reports

Vice President - Carmen Carrasquillo

Secretary - Josh Alley

Treasurer - Monica Demcho

Contract Member-at-Large - Heather Paulson

Part-Time Member-at-Large - Theron Page

Chair of Chairs - Kevin Petti

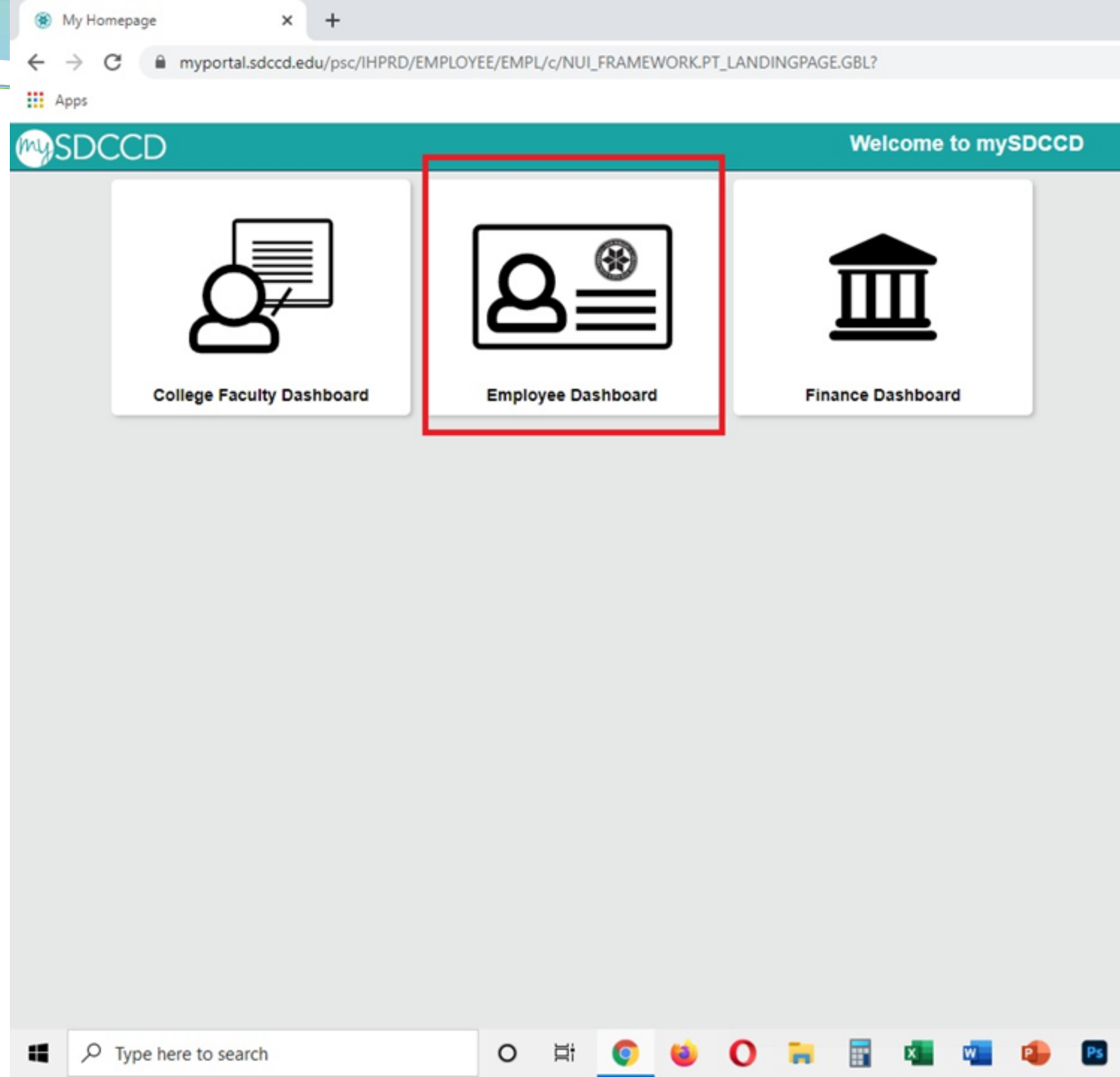
Curriculum Chair - Darren Hall

7.1.4 Treasurer's Report

- I. Account Balance \$768.47
- II. Academic Senate Dues
 - I. Purpose
 - I. Student Scholarships (4 - \$200 scholarships)
 - II. Other efforts to build community
 - I. Adjunct Appreciation Week
 - II. Donation toward the Classified Professional Holiday Ball
 - III. Donation toward Emergency Fund
 - I. How much?
 - I. Full-time faculty \$20, Part-time \$10 (encourage contract faculty to support adjuncts)
 - II. How to support?
 - I. Check to Academic Senate (drop off EOPS office K1-305)
 - II. Auto Payroll Deduction

Step One:

- Login to the SDCCD portal
- <https://myportal.sdccd.edu>
- Select “Employee Dashboard”



Step Two:

- Under the “Employee Quicklinks”, select “My Paychecks”

The screenshot shows a web browser window with the address bar displaying `myportal.sdccd.edu/psc/IHPRD/EMPLOYEE/EMPL/c/NUI_FRAMEWORK.PT_LANDINGPAGE.GBL?`. The page is titled "Employee Dashboard". On the left is a sidebar menu with the following items: "Employee Dashboard", "My Pay", "Benefit Details", "My Time", "My Personal Info", "My Forms" (with a dropdown arrow), "College Faculty Dashboard", "Employee Dashboard", and "Finance Dashboard". The main content area features a large green banner at the top with the text "Deadlines for August 2" and "Employee Deadline to Enter Time:", along with a "Read More" button. Below this is a section titled "Employee Quicklinks" containing four teal buttons: "MY PAYCHECKS" (highlighted with a red rectangle), "TIMESHEET", "BENEFITS SUMMARY", and "PERSONAL DETAILS". At the bottom of the browser window, a taskbar shows the system clock as 86°F Sunny and several application icons including Windows, Search, File Explorer, and various office software.

Step Three:

- Select “Voluntary Deductions”


My Homepage x +

← → ↻ myportal.sdccd.edu/psc/IHPRD/EMPLOYEE/EMPL/c/NUI_FRAMEWORK.PT_LANDINGPAGE.GBL?

Apps


Payroll

Paychecks




Pay Date	08/10/2022
Net Pay	\$3,788.96
Taxes	\$536.51
Deductions	\$573.41
Total Gross	\$4,898.88

W-2/W-2c Consent




Consent received

W-2/W-2c Forms



2021 W-2 Form available

Voluntary Deductions




1 Deduction

Direct Deposit


1
Account

Updated **12/21/2015**


Tax Withholding



Paycheck Modeler



Compensation History





Step Four:

- A new page will load in the main window
- Select the “Add Deduction” button

The screenshot shows a web browser window with the address bar displaying `myportal.sdccd.edu/psc/IHPRD/EMPLOYEE/EMPL/c/NUI_FRAMEWORK.PT_LANDINGPAGE.GBL?`. The page title is "Employee Dashboard". On the left is a sidebar menu with the following items: "Employee Dashboard", "My Pay" (expanded), "View Paycheck", "Direct Deposit", "Voluntary Deductions" (highlighted with a green box), "W-4 Tax Information", "W-2/W-2c Consent", "Compensation History", "View W-2/W-2c Forms", "Paycheck Modeler", "My Benefits", "My Time", "My Personal Info", and "College Faculty Dashboard". The main content area is titled "Voluntary Deductions" and shows the user's name "Josh LeGrand Alley" and employer "San Diego Comm College Dist". Below this is a table with columns: "Deduction Type", "Start Date", "Stop Date", "Status", "Deduction", "Goal Amount", and "Goal Bal". An "Add Deduction" button is highlighted with a red rectangle below the table. The Windows taskbar at the bottom shows the search bar and various application icons.

My Homepage

myportal.sdccd.edu/psc/IHPRD/EMPLOYEE/EMPL/c/NUI_FRAMEWORK.PT_LANDINGPAGE.GBL?

Apps

Employee Dashboard

Employee Dashboard

My Pay

View Paycheck

Direct Deposit

Voluntary Deductions

W-4 Tax Information

W-2/W-2c Consent

Compensation History

View W-2/W-2c Forms

Paycheck Modeler

My Benefits

My Time

My Personal Info

College Faculty Dashboard

Voluntary Deductions

Josh LeGrand Alley

San Diego Comm College Dist

Review, add or update your voluntary deductions information.

Deduction Type	Start Date	Stop Date	Status	Deduction	Goal Amount	Goal Bal

Add Deduction

Type here to search

Employee Dashboard

Voluntary Deductions

Add Voluntary Deduction

Employee Name

San Diego Comm College Dist

*Type of Deduction 

*Select whether Deduction is a Flat Amount or Percent

*Enter Amount or Percent to be deducted

Take deduction until I reach this Goal Amount

*Enter Deduction Start Date  (example: 12/31/2000)

Enter Deduction Stop Date  (example: 12/31/2000)

Current Balance 0.00

Submit

* Required Field

[Return to Voluntary Deductions](#)

Step Five:

- Select the “Type of Deduction”
- Click on the magnifying glass

Step Six:

- A popup will appear
- Select “Academic Senate Dues—Miramar”

Employee Dashboard

Voluntary Deductions

Add Voluntary Deduction

San Diego Comm College Dist

*Select whether Deduction is a Flat Amount or Percentage

*Enter Amount or Percentage

Take deduction until I reach

*Enter Deduction Amount

Enter Deduction Description

Submit

* Required Field

Return to Voluntary Deductions

Look Up *Type of DeductionX

Cancel

Help

Search Results

View 100 First 1-18 of 18 Last

Deduction Description
ACCCA
Academic Senate Dues-City
Academic Senate Dues-Mesa
Academic Senate Dues-Miramar
City College Foundation
Classified Senate Dues-Mesa
Classified Senate Dues-Miramar
College Plan for NE
Continuing Ed Foundation
Faculty Assoc of CA Comm Coll
KSDS Radio Foundation
LCFT-Cope Illinois
Latino Coordination Council
Management Association Dues
Mesa College Foundation
Miramar College Foundation
SPAA Dues
San Diego Promise

Step Seven:

- Fill out the Required Fields
- The suggested dues for faculty are:
 - Full-time: \$20/academic year
 - Part-time: \$10/academic year
- It's encouraged for full-time faculty to “sponsor” adjuncts—a larger contribution would do that

Employee Dashboard

Voluntary Deductions

Add Voluntary Deduction

Employee Name
San Diego Comm College Dist

*Type of Deduction

*Select whether Deduction is a Flat Amount or Percent

*Enter Amount or Percent to be deducted

Take deduction until I reach this Goal Amount

*Enter Deduction Start Date (example: 12/31/2000)

Enter Deduction Stop Date (example: 12/31/2000)

Current Balance 0.00

* Required Field

[Return to Voluntary Deductions](#)

Step Eight:

- Click Submit!

Employee Dashboard

Voluntary Deductions

Add Voluntary Deduction

Employee Name

San Diego Comm College Dist

*Type of Deduction Academic Senate Dues-Miramar

*Select whether Deduction is a Flat Amount or Percent Amount

*Enter Amount or Percent to be deducted 2.00

Take deduction until I reach this Goal Amount

*Enter Deduction Start Date 10/20/2020 (example: 12/31/2000)

Enter Deduction Stop Date (example: 12/31/2000)

Current Balance 0.00

Submit

* Required Field

[Return to Voluntary Deductions](#)

If you wish to edit your contribution, then simply click the Edit button.

Employee Dashboard

Voluntary Deductions

Add Voluntary Deduction

Employee Name

San Diego Comm College Dist

Review, add or update your voluntary deductions information.

Voluntary Deductions

Deduction Type	Start Date	Stop Date	Status	Deduction	Goal Amount	Goal Balance	
Academic Senate Dues-Miramar	10/20/2020		Currently	\$5.00		0.00	<div>Edit</div>

Add Deduction

7.1.4 Treasurer's Report (cont.)

Miramar College Foundation Update

1. Last May - Lisa Cole-Jones was hired as Director of Development and Entrepreneurship
Position was created by the District to bring parity across the colleges
Focus is on increased fundraising efforts
2. [Revisiting the Foundation By-Laws](#)
Change language to a minimum of 11 directors, 5 College Directors and 6 Public Directors with voting privileges
 - 1 appointed by the President
 - Director of Development and Entrepreneurship
 - President of the Academic Senate or designee
 - President of the Classified Senate or designee
 - President of the San Diego Miramar College Associated Student Government or designeePresident and PIO are ex-officio members
3. Fundraising to support the Impact Fund - emergency grants for students supporting basic needs
Invest of Success Event on Success Event on Saturday, October 14, 4 - 8 pm, Bali Hai Restaurant,
\$75/person, \$125/couple
<https://sdmiramar.edu/services/foundation/invest>

7.1.1-8 Executive Committee Reports

Vice President - Carmen Carrasquillo

Secretary - Josh Alley

Treasurer - Monica Demcho

Contract Member-at-Large - Heather Paulson

Part-Time Member-at-Large - Theron Page

Chair of Chairs - Kevin Petti

Curriculum Chair - Darren Hall

7.2. Committee Reports

7.2.1. Standing: Technology Committee - David Mehlhoff (5 mins. plus 5 mins. Q&C)

1. Establishing a technology support process
2. The Technology Committee is committed to addressing folx' requests over the course of the academic year
3. The Technology Committee is reviewing and updating the Technology Plan

7.2. Committee Reports

7.2.2. Distance Education Standards Committee (and Student Online Evaluations) - Angela Romero (5 mins. plus 5 mins. Q&C)

- I. General update on DESC
- II. Updated Online Student Evaluation Questions: Informational/No immediate action ([Proposed DE Student Eval \(091123 Draft\)](#))

7.2.2. DESC Report

- I. Updated *Online Student Evaluation Questions (next slide)* (DESC aims to *make recommendations for best practices and online protocols in distance education*)...
- II. RSI vs. REI: (DESC to *Monitor state and district distance education policies and communicate information to campus*)....
 - I. OLP: What RSI is and how to implement in your courses -
<https://www.sdccd.edu/about/departments-and-offices/instructional-services-division/online-learning-pathways-1/faculty/rsi.aspx>
- III. Distance Education Week (October 9-13) *Shaping the Future with Empowered Educators*

7.2.2. DESC Report

- Incorporates feedback from all the campuses (condensing some questions, adding new ones, editing or removing old ones)
- Asking for any new feedback: Evaluation portion of the CBA to be negotiated
- Mesa's DESC working on a resolution to send to their A.S.
- End goal: Resolution that passes all three A.S.
-

The following is a draft of proposed student evaluation items:

Proposed Draft Student Evaluation Items

Instructions

For statements 1 through 16, please select the answer that best describes the instructor and this class according to the following criteria:

a) Strongly Agree b) Agree c) Disagree d) Strongly Disagree

1. The instructor makes the objectives and requirements of the course clear in the syllabus.
2. The instructor organizes this course well.
3. The instructional materials (i.e., readings, books, multimedia, software) enhance my knowledge and understanding of course content.
4. I feel respected by the instructor.
5. The instructor is available to meet with students during scheduled office hours.
6. The instructor is helpful when I have difficulties or questions.
7. The instructor is enthusiastic about teaching this course.
8. The instructor creates a welcoming and inclusive environment.
9. Course content is explained well.
10. The instructor encourages student participation.
11. The instructor encourages critical thinking about the issues addressed in the course.
12. The instructor provides clear instructions for all activities, assignments and/or exams.
13. The instructor makes it easy to know how I am doing throughout the course.
14. The instructor provides clear, constructive feedback.
15. Doing well on exams and/or assessments require my careful preparation.
16. The instructor encourages students to provide their perspectives and/or to ask questions.

The following are the student evaluation items currently in the CBA:

Current Student Evaluation Items

Instructions

Please "grade" your instructor on each of the statement for questions 1 through 20. Fill in the letter of the answer (use a #2 pencil) which best describes the instructor and this class. Record your response on the computer sheet according to the following criteria:

a) Outstanding b) More than satisfactory c) Satisfactory d) Less than satisfactory e) Not applicable

1. The instructor makes the objectives and requirements of the course clear.
2. Class meetings are well organized.
3. The required readings and/or other assignments are useful in promoting learning.
4. The instructor treats students with respect.
5. The instructor is available to students during scheduled office hours or at other times by appointment.
6. The instructor encourages students, including those who experience difficulty.
7. The instructor is enthusiastic about teaching this course.
8. The instructor uses methods of teaching which seem appropriate to the course.
9. The instructor generally attempts to stimulate interest in the subject.
10. The instructor explains the material well.
11. The instructor encourages student participation when appropriate.
12. The instructor encourages critical thinking about the issues addressed in the course.
13. If students don't understand the material, the instructor gives additional explanation.
14. The instructor uses class time effectively.
15. The instructor gives exams and/or assignments that allow students to demonstrate what they have learned.
16. Exam questions and/or assignments are clear.
17. Exams and/or assignments are corrected, commented upon, and returned within a reasonable time.
18. The instructor makes specific, useful comments and/or corrections on student work.
19. The course objectives stated at the beginning of the course are being achieved or have been achieved.
20. Instructor's exams are challenging and require students to prepare carefully.

7.3. Special Reports

7.3.1. ISER: Summary, Improvement Plans, and Timeline for Next Steps - Mara Palma-Sanft (10 mins. plus 5 mins. Q&C)

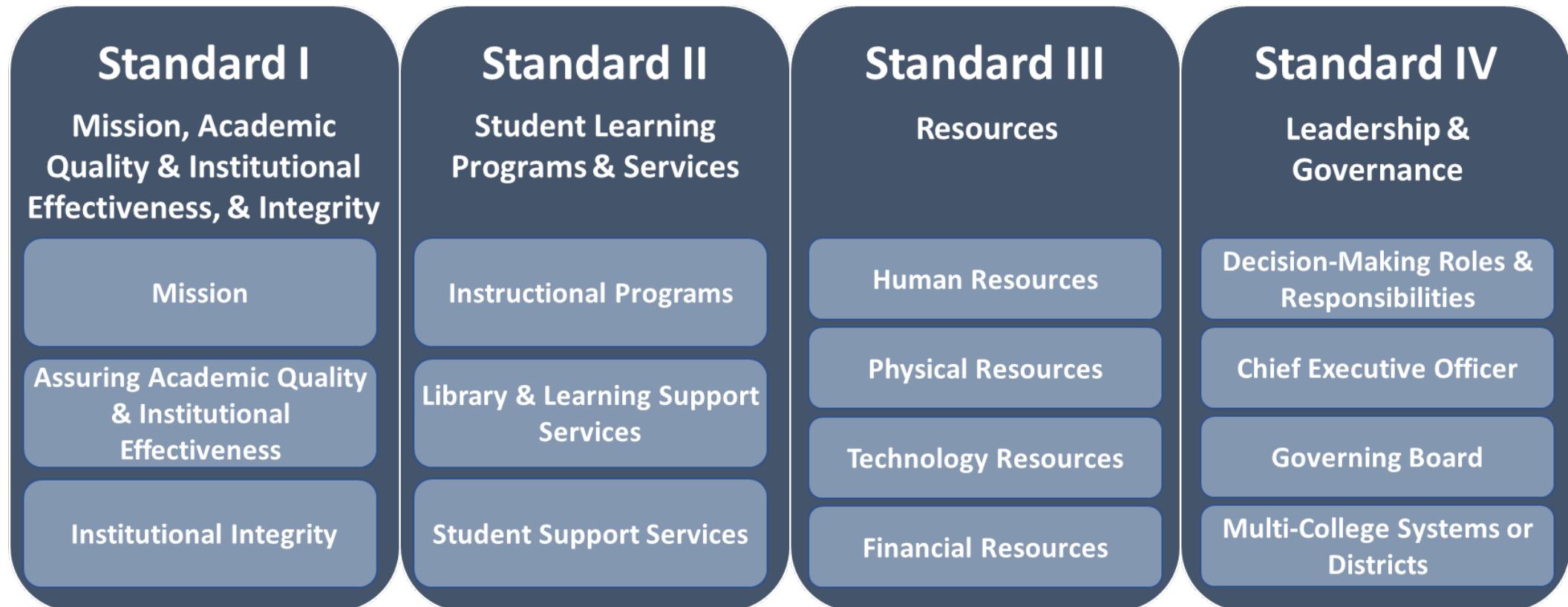
Status Update: Accreditation

Institutional Self-Evaluation Report (ISER)

From: Mara Sanft; Daniel Miramontez

Co-Chairs, Accreditation Steering Committee

ACCJC's Four Interconnected Standards



Timeline

- Fall 2021:** Organization and training of tri-chair teams
- Spring 2022 - Spring 2023:** Teams gather evidence, analyze, and provide conclusion of findings on their standard
- Spring 2023:** ISER moves through College, District, and Board approval process
- August 2023:** Submit ISER to ACCJC
- October 2023:** ACCJC begins review of ISER
- February 2024:** ACCJC Focused Site Visit

District Timeline

Fall 2021

- Accreditation training by ACCJC
- District IRP to Administer Accreditation Survey-Students
- District IRP to Administer Accreditation Survey-Employees
- Standards Teams Leads start to collect evidence for the self-evaluation report

Spring 2022

- Incorporate accreditation survey results into standards grids and self-evaluation compilation
- Accreditation Self-Evaluation Draft 1 distributed to College for feedback

Fall 2022

- Accreditation Self-Evaluation Draft 2 distributed to College for feedback
- Status Report to District Governance Council (DGC) and Chancellor Cabinet (December 7, 2022)
- Status Report to Board of Trustees (December 15, 2022)

Spring 2023

- Draft Three of the Self-Evaluation report distributed
- Campus' Approval of Self-Evaluation Report
- Draft Final Self-Evaluation sent from the credit colleges to the District
- Board Subcommittee review of the final draft
- Chancellor's Cabinet Summary Update Review
- District Governance Council (DGC) Summary Update Review
- [Board Approval of Self-Evaluation report \(June 15, 2023\) Link to presentation](#)

Summer 2023

- Final Edits to Self-Evaluation
- Gather Self-Evaluation Signatures

Fall 2023

- Send Self-Evaluation to ACCJC (August 1, 2023)
- Make arrangements for site visits (September - November 2023)

Fall 2024

- Final arrangements for site visit (January/February 2024)
- Credit complete accreditation site visits (March)



Approach

Self Evaluation

- Centered the student experience and emphasized student equity when examining each of the four ACCJC standards.
- Used learning focused approach.
- College identified meaningful projects for Quality Focus Essay, which aim to enhance the student experience.

Integration among Institutional Effectiveness, Guided Pathways, and Equity resulting in the following changes for students:

- First Semester Orientation
- Light the Fire Courses
- Holistic Student Support

Findings and Improvement Plan: Standard III.A. Human Resources

Staffing levels for faculty and classified professionals had been identified as being inadequate within the College previously, and this self-evaluation of the College's human resources brought these issues into sharper focus. Coming out of the pandemic, the College must determine if it is size appropriate and take steps to either acquire the additional human resources necessary or strategically offer services based on the number of staff it currently employs. Specifically, improvement plans are identified for Standards III.A.7. and III.A.9.:

- **III.A.7.** Continue to work with the District to ensure funding for adequate faculty staffing levels or strategically allocate resources to support instructional programs that are size appropriate. **III.A.9.:** Continue to work with the District to ensure funding for adequate classified professional staffing levels or strategically allocate resources to support campus operations that are size appropriate.
- **III.A.9.** Continue to work with the District to ensure funding for adequate classified professional staffing levels or strategically allocate resources to support campus operations that are size appropriate.

Findings and Improvement Plan: Standard III.C. Technology Resources

Through the campus Technology Committee, the campus will be involved in identifying ways to improve training and communication processes to track measurable progress. Specifically, improvement plans are identified for III.C.1 and III.C. 2.

- **III.C.1** The College will make efforts to strengthen communication of resource requests and their status. A feedback process will be developed in that all technology requests submitted by the campus Technology Committee during the program review process will include ongoing communication to the originator.
- **III.C.2** To strengthen collaboration, the College will participate in the Districtwide Technology Planning Process in efforts to improve the College's ability in planning for multi-year technology projects. The District and College respective plans will be integrated to include necessary technology training, processes to communicate IT needs, resource allocation, milestones, measurable progress, and deliverables.

Next Steps: Areas for Improvement

Campus Level

- Currently, the College is addressing concerns regarding human resources and technology. Moving forward, the College would like to engage in the following:
 - Agendize accreditation as an action and/or information item in order to dedicate time for critical examination by pertinent committees/work groups/taskforce.

District Level

- Over the past year, changes in leadership at the District has slowed the accreditation process. Moving forward, planning for leadership transitions can streamline the following:
 - Communication
 - Coordination

Next Steps: ACCJC's Formative Summative Peer Review

- 9/2023: Narrative that submitted to ACCJC published on College website:
[SD Miramar Accreditation Information](#)
- 9/18/23: ACCJC leadership organizational meeting with College leadership
- 10/9/23: Meet and Greet with College leadership
- 10/9/23: ACCJC Team College Wide Open Forum
- October/November 2023: Receive ACCJC Team Feedback on ISER via Core Inquiries Report
- Fall 2023 TBD: Respond and submit in writing to ACCJC Team Core Inquiries on ISER as needed
- Week of February 26th, 2024: ACCJC Focused Site Visit

Questions?

- Contact Daniel or Mara, or A.S. President Pablo Martin
 - dmiramontez@sdccd.edu
 - mpalma@sdccd.edu
 - pmartin@sdccd.edu

7.3. Special Reports

7.3.2. LEAD Office Updates - Nessa Julian (5 mins. plus 5 mins. Q&C)

- I. Student Equity Plan & Guided Pathways Workplan
- II. Student Success Initiatives
- III. Professional Development
- IV. Events

7.3.2. LEAD Office Updates

Equity Plan & Guided Pathways

I. Equity Plan

- I. Connecting plan across initiatives & grants (Guided Pathways, SEM)
- II. 2021-22 YE Budget Report is due October 1, 2023
- III. 2022-23 Annual Report Due January 1, 2024

II. Guided Pathways Workplan

- I. Submitted Spring 2023 - worked in collaboration with GP Steering Committee

7.3.2. LEAD Office Updates

Student Success Initiatives

- I. Native American Student Support & Success Program (NASSSP)
 - I. Grant (2023-2028 - \$1.5M)
 - II. Program Plan - Due 11/7/2023
 - III. Advisory Group
 - IV. Co-coordinators, Special Project Director, Elder in Residence
 - V. Student engagement - Meet & Greet - Thursday, 9/7, 12:30 - 1:30
- II. Asian American Native Hawaiian Pacific Islander Student Achievement Program (AANHPI)
 - I. On-going yearly allocation (\$152k)
 - II. Reporting Tool (expected November 2023)
 - III. Advisory Group

7.3.2. LEAD Office Updates

Professional Development

- I. Culturally Responsive Pedagogy & Best Practices Grant
 - I. CREATE - Culturally Responsive Educators Academy & Training for Equity
 - I. 2023-2025 - \$300,000
 - I. Faculty coordinator
 - II. Pilot cohort - Spring 2024

7.3.2. LEAD Office Events

- I. [LatinX Heritage Month](#)
- II. [HSI Week](#)*
- III. [DEIA in Action Institute](#) (September 21st - 22nd) | San Diego)
 - I. Miramar team will share updates from the institute in October
- IV. [Black Professionals Day](#) (September 29th)
- V. 3Cs - Community, Connections, Conversations
 - I. Book Read
 - II. AI Demystified
 - III. Community Day (November 17th)
- VI. [3rd Annual Equity Summit](#)
 - I. Thursday, October 26th 4:00 PM - 6:00 PM
 - II. Friday, October 27th 8:30 AM - 1:30 PM



7.3. Special Reports

7.3.3. Comments and Q&A with President Lundburg (5 mins. plus 5 mins. Q&C)

8. Announcements

1 min. time limit each

9. Adjournment

The next meeting of the SDMC Academic Senate is:
Tuesday, 10/3/23 from 3:30-5:00 pm in L-309 and on [Zoom](#)

If meeting in a hybrid format, Senators can complete the [A.S. Senator Remote Attendance Form](#) here.

