**San Diego Miramar College**

**Technology Committee**

**Tuesday, April 25, 2022 - 3:00 p.m. to 4:00 p.m.**

**Room L-108**

**Co-chairs: Daniel Miramontez and Kurt Hill**

**MINUTES**

**Members:** D. Miramontez, K. Hill, L. Woods, D. Mehlhoff, D. Halttunen, A. Scavone,

and A. Boyd

**Absent:** A. Viersen, B. Wilborn, T. Williams, E. Brown, and A. Sarowar

**Call to Order:** Called to order at 3:05 p.m. by D. Miramontez.

1. Approval of Agenda. Agenda was moved by L. Pink, seconded by L. Woods, and carried to approved.
2. Review of Minutes for October 25, 2022. Tabled. Agenda was moved by G. Magpuri, seconded by D. Halttunen. Agenda for was moved by D. Mehlhoff, seconded by G. Magpuri. Both minutes were carried to approve

***\**Strategic Accreditation**

**Goals Standards**

**New Business:**

1. **New Business.** **III III.C.**

District Penetration Test Information

M.Ruben reported that District IT has worked with the system Chancellor’s office to conduct a penetration test that identifies vulnerabilities and exploited items on District IT systems and servers. 68 high vulnerabilities were identified and assigned remediation by June 30, 2023. This type of penetration testing will be conducted annually. Pink inquired if 68 vulnerabilities was high. Rubin indicated that since this was our first test that, while high, was not unexpected.

1. **New Business.**  **III III.C.**

Enterprise CRM

P.Maharaj and A. Gonzales were present to review enterprise CRM opportunities. A. Gonzales indicated that Miramar was exploring a Pilot where Outreach and BTCWI would test a Element 451 CRM. There is a possibility that Mesa will join the pilot. P.Maharaj indicated that Freshworks CRM is an option as well. Maharaj and IT team would like to review all contracts considered and will support implementation of selected CRM.

1. **New Business.** **III IIII.C.**

Committee/Governance Handbook Updates

A recommendation to modify the Technology Committee membership was reviewed. A summary of the changes are:

Co-chair 1 remains any member elected by committee

Co-chair 2 is changed from Dean of PRIE to Director of College Technology

Classified Professional Representation to include

AV Rep

Instructional Computing Rep

3 Designees

Faculty, Student, and District Representation remained unchanged

The Vice President of Administrative Services was added as an Ex-officio member

A motion was made by L.Pink and seconded by L.Woods and approved unanimously.

1. **New Business.** **III IIII.C.**

Committee Calendar

The Technology Committee calendar was presented. The committee will meet the fourth Tuesday of each month from 3:00 – 4:00 p.m. The calendar was approved upon consensus.

1. **New Business.** **III IIII.C.**

Technology Plan 4.0

K.Hill discussed a strategy to model the Miramar Technology plan after the ACCJC Accreditation Standard III.C. and requested participation to begin drafting the plan.

**Old Business:**

1. **Old Business.**

NONE

**Reports/Other:**

1. **Districtwide Technology Committee. I-III, V III.C.**

NONE

1. **Informational Items**

NONE

**Next Scheduled Meeting:** Next meeting will be August 22, 2023

**Adjournment:** Meeting was adjourned at 3:50p.m.

\***San Diego Miramar College Fall 2020–Spring 2027 Strategic Goals:**

1. **Pathways** - Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success

2. **Engagement** - Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success

3. **Organizational Health** - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making

4. **Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, equity efforts, and community partnerships

5. **Diversity, Equity, and Inclusion** - Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community