

Chairs Committee

Chair: Kevin Petti

Minutes

Wednesday, August 16, 2023 1:00 - 2:00 PM Room M 110

Flex Number 20412

Members Present: Max Moore, Duane Short, Gene Choe, Martin Kennedy, Adrian Arancibia, Molly Fassler, Alex Mata, Jessica McCambly, Jae Calanog, Anne Gloag, Andrew Lowe, Kevin Petti, Namphol Sinkaset, Jordan Omens, Mary Hart, Mardi Parelman, Darren Hall

Members Absent: Wai-Ling Rubic, Daniel Igou (Patti Manley proxy), Mary Kjartanson, Kevin Gallagher

Guests: Adrian Acain, Patti Manley (proxy for Dan Igou), Pablo Martin

1. **Call to order:** 1:03
2. **Approval of Agenda:** Approved unanimously
3. **Approval of Minutes:** Approved unanimously
4. **Old Business:** None
5. **New Business**

	Item
A	<p>Welcome to the 2023 - 2024 Academic Year</p> <ul style="list-style-type: none"> • Chair Kevin Petti welcomed committee members back to the new academic year. He also informed the committee of the health crisis faced by pro-rata faculty and former Biology Department Chair Dan Trubovitz.
B	<p>Program Review Chair Patti Manley highlighted the below:</p> <ul style="list-style-type: none"> • Chairs were asked to please verify their Department's Course Outcomes (SLOs) in Nuventive to confirm they are correct. • Chairs can find and update SLOs in Nuventive. Directions can be viewed by visiting: https://youtu.be/G7WEJ5Rmrk • The Program Review Committee will be exporting all course outcomes for upload to the District's system end of August • If you have any questions or need some assistance, please contact Patti Manley
C	<p>AFT Uber Chairs: Recap and Questions</p> <ul style="list-style-type: none"> • Chair Kevin Petti presented a brief summary of the meeting with a focus on the changes to the new CBA. The item most discussed was faculty safety. As a result, the Chairs request the Miramar College Academic Senate move to request a review and update of Board of Trustees Policy 3100, Student Rights, Responsibilities, Campus Safety and Administrative Due Process. Items especially of concern relates to CCAP students, and the requirement for high school counselor involvement in matters of student conduct. This is considered a burden to the process, and is not addressed in BP 3100. Additionally, the updated BP 3100 should not be limited to student to student conduct, but also student to faculty conduct. The inclusion of Staff in this policy is also urged.
D	<p>Spring Scheduling:</p> <ul style="list-style-type: none"> • Chairs confirmed they have received their roll forwards. • Adrian Acain, who has moved from MBEPS to the VPI's office as the new master scheduler, presented about his requests to the chairs per how to submit their changes to the schedules. Chairs were in general agreements to collaborate per his request.
E	<p>Faculty Replacement Positions</p> <ul style="list-style-type: none"> • Chair Petti urged the chairs to begin discussions within their departments per their plans for new full-time faculty positions should they become available. • Petti went on to say that doing so will prepare departments to swiftly submit quality proposals. • Chairs were directed to the updated application process outlined on the CFHPC website here

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Chair Petti reminded the chairs of the following fall semester meetings date:

- Chairs Committee Meetings continue on the 3rd Thursday of the month, 1:00 PM, Room M 110. Fall 2023 Meeting Dates: 9/21/, 10/19/, 11/16/, 12/14
- Enrollment Management Meetings to follow Chairs Committee Meetings at 2:30, Room M 110
- CFHPC Meetings remain on the 1st Thursday of the month at 2:00, Room M 110. First meeting 9/7

Chair Petti also urged the Department Chairs and to attend the Faculty Participatory Governance Workshop on Friday, 8/18 at 11:30, in K Building, or Zoom

6. Other Announcements: None

7. Next Scheduled Meeting: Thursday, September 21, 1:00 PM Room M 110

8. Adjournment: 2:05