



SAN DIEGO MIRAMAR FINANCIAL AID
10440 Black Mountain Rd. K1-312 San Diego, CA 92126
619.388.7864 | 619.388.7910 [FAX]

AUTHORIZATION FOR RELEASE OF STUDENT RECORDS (DOC # 70)

FERPA (FAMILY EDUCATIONAL RIGHTS & PRIVACY ACT)

The Family Educational Rights and Privacy Act (FERPA) (20 USC & 1232g; 34 CFR Part 99) is a federal law that protects the privacy of student educational records, both financial and academic. For the student's protection, FERPA generally limits, with certain exceptions, release of student information without the student's explicit written consent. In order to release information concerning your financial aid, your authorization is needed.

This information release is only valid for the above referenced academic year (which includes Fall, Spring, and Summer). A new release form will be required for each subsequent academic year. This release form can only be signed and submitted to the Financial Aid Office by the student who is applying for financial aid. For dependent students, parental information can only be released to the parent listed on the financial aid application.

Information contained in financial aid files, including notes of communications with students and families, is confidential and will not be release to the public. However, the FERPA law allows schools to disclose information from a student's education records, with consent, to the following parties or under the following conditions:

- School officials with legitimate educational interest
- Other schools to which a student is transferring
- Appropriate parties in connection with financial aid to a student, e.g. Loan Servicers
- Accrediting organizations
- To comply with judicial order or law lawfully issued subpoena
- Appropriate official in cases of health and safety emergencies
- State and local authorities, within a juvenile system, pursuant to specific state law

I have read and fully understand the provision stated above.

Student's Name (Print)

Student ID

Signature

Date

I authorize San Diego Miramar College to release any financial aid information from the 2023-24 academic year to the person(s):

Name

Relationship

Name

Relationship

Email to MiraAid@sdccd.edu or upload to at <http://faupload.mysdccd.info>

Note: If you are mailing or faxing this form, you must include a copy of your photo ID with the form. If a copy of your photo ID is not included with this form, it will not be accepted. If you are setting up your password while visiting the office, you must have a photo ID with you. If you forget your password, you must come to the Financial Aid Office with a picture ID to establish a new password.