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> Data Analysis

*Last Modified: 05/03/2023, P. Manley*

> SWOT Analysis

*Last Modified: 12/30/2022, N. Support*

> Collegewide Initiatives

*Last Modified: 04/13/2023, N. Support*

> Program Analysis Narrative

*Last Modified: 03/31/2023, P. Manley*

> Goals and Action Items

*Last Modified: 04/13/2023, N. Support*

> Program Review Status

*Last Modified: 11/10/2022, N. Support*

# INST Program - SAMPLE

## 2023 - 2024 Comprehensive Program Review

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### Data Analysis

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**Course Student Learning Outcomes (SLOs):** During the three-year assessment cycle, course level student learning outcomes (SLOs) for course related to the Program were analyzed by the Department or Program faculty. Discuss any trends that emerged from the analysis.

RESPONSE

**What changes could be made to the SLOs or the SLO assessment methods to obtain additional information or useful data from this process in the future?**

RESPONSE

**Program Student Learning Outcomes (PLOs):** During the three-year assessment cycle, program level outcomes (PLOs) were analyzed by the Department or Program faculty. Discuss any trends that emerged from the analysis.

RESPONSE

**What changes could be made to the PLOs or the PLO assessment methods to obtain additional information or useful data from this process in the future?**

RESPONSE

**Analyze the Program's award completion data for each of its certificates and degrees. Discuss any trends that emerged from the analysis including any disproportionate impact for specific student subgroups. Summarize the overall findings below with any ideas for improving any disproportionate impact.**

RESPONSE

**Analyze the success, retention and persistence data for the program's courses. Discuss any trends that emerged from the analysis including any disproportionate impact for specific student subgroups. Summarize the overall findings below and steps for improving any disproportionate impact**

RESPONSE

**Analyze the productivity (# of sections, enrollment, fill rates, FTES, FTEF) for the program's courses. Consider any trends in student enrollment based on section modality and section type. Discuss any trends that emerged from the analysis including any disproportionate impact for specific student subgroups. Summarize the overall findings below with any ideas for improving any disproportionate impact.**

RESPONSE

**Optional: Add any Tables or Charts from the PREDD to support your analysis**

Sample Data - Do Not Delete

**Data Analysis Section Complete?**

Yes

### SWOT Analysis

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**Program Strengths:** What internal strengths does the Program have that you can capitalize on for future success? Consider what the program does well, what students, employers or transfer institutions like about the program and what advantages the program has over those at other colleges.

Sample Data - Do Not Delete

## INST Program - SAMPLE

**Program Weaknesses:** What internal weaknesses does the program have that might hamper the Program's ability to succeed? Consider significant needs, barriers and limitations the program is experiencing.

Sample Data - Do Not Delete

**Program Opportunities:** What external opportunities might the program take advantage of? Consider trends in the industry, field or subject area; changes in university requirements or state regulations; shifts in student demographics or preferences; and potential partnerships with external organizations such as high schools or industry partners.

Sample Data - Do Not Delete

**Program Threats:** What external threats might hamper the program? Consider trends in the industry, field or subject area; changes in university requirements or state regulations; shifts in student demographics or preferences; and challenges faced by similar programs at other institutions.

Sample Data - Do Not Delete

**SWOT Analysis Section Complete**

Yes

### Collegewide Initiatives

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**Review the College's 2020-2027 Strategic Goals.** Describe how the program contributes to achieving these Strategic Goals.

Sample

**Review the Collegewide Priorities, Guided Pathway Pillars, the College Equity Plan and the Institutional Student Learning Outcomes (ISLOs).** Describe how the program contributes to achieving these Collegewide initiatives.

Sample

**Collegewide Initiatives Section Complete**

Yes

### Program Analysis Narrative

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**Please discuss any of the Program's major developments, changes, improvements, program and faculty accomplishments or notable activities (not previously discussed) that occurred over the last year or during this three-year cycle.**

Sample Data do not delete

**What improvements could be made to support the Program's performance? What additional information or resources would you need to improve the Program's overall performance?**

Sample Data do not complete

**Program Analysis Section Complete**

No

### Goals and Action Items

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**Discuss the Program's progress on its Program Goals and Action Items. What happened to the previous Program Goals and goal action items? How did you determine the Program's progress on previous goals & action items? How did any actions or inactions impact your program?**

Sample Data

**Current Goals & Action Items have been updated and/or new Goals & Action Items have been added to the Goals, Action Plans & Updates section**

Yes

# INST Program - SAMPLE

## Program Review Status

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**Program Review Completed and Ready for Review**

Yes

# ADMIN Dept - SAMPLE

## 2022 - 2023 Administrative Services Program Review

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### Academic Year

2022 - 2023

#### **Program Review Narrative Analysis**

**Please discuss any of the department's major developments, changes, improvements, department and staff accomplishments or notable activities that occurred over the last year.**

Sample Data - DO NOT DELETE

**What improvements could be made to support your department's performance? What additional information or resources would you need to improve your department's overall performance?**

Sample Data - DO NOT DELETE

**Describe the department's strengths and successes, up to four (4) in the text boxes below:**

#### **Strength & Success #1**

Sample Data - DO NOT DELETE

#### **Strength & Success #2**

Sample Data - DO NOT DELETE

#### **Strength & Success #3**

Sample Data - DO NOT DELETE

#### **Strength & Success #4**

Sample Data - DO NOT DELETE

**Describe the department's challenges and obstacles to success, up to four (4).**

#### **Challenges & Obstacles #1**

Sample Data - DO NOT DELETE

#### **Challenges & Obstacles #2**

Sample Data - DO NOT DELETE

#### **Challenges & Obstacles #3**

Sample Data - DO NOT DELETE

#### **Challenges & Obstacles #4**

Sample Data - DO NOT DELETE

**Identify and describe opportunities for future department success, up to four (4).**

#### **Opportunity #1**

Sample Data - DO NOT DELETE

#### **Opportunity #2**

Sample Data - DO NOT DELETE

#### **Opportunity #3**

Sample Data - DO NOT DELETE

#### **Opportunity #4**

Sample Data - DO NOT DELETE

#### **Analysis Section Complete**

Yes

#### **Collegewide Initiatives**

**Review the 2020-2027 Strategic Goals. Describe how your department contributes to achieving these Strategic Goals.**

Sample Data - DO NOT DELETE

**Review the Collegewide Priorities, Guided Pathway Pillars, the College Equity Plan and Institutional Student Learning Outcomes (ISLO). Describe how your department contributes to achieving these Collegewide initiatives.**

Sample Data - DO NOT DELETE

#### **Collegewide Initiatives Section Complete**

No

## ADMIN Dept - SAMPLE

### Additional Comments & Documents

Please discuss any additional relevant information.

Sample Data - DO NOT DELETE

### Goals & Action Items:

Discuss the Unit's progress on its Goals and Action Items. What happened to the previous Goals and goal action items? How did you determine your progress on previous goals & action items?

How did any actions or inactions impact your area?

Sample Data - DO NOT DELETE

Current Goals & Action Items have been updated and/or new Goals & Action Items have been added to the Goals, Action Plans & Updates section

No

### Program Review Status

#### Date Completed

05/09/2023

#### Program Review Completed by:

Sample Data - DO NOT DELETE

#### Program Review Complete and Ready for Review

No

# SS - Student Services - SAMPLE

## 2022 - 2023 Annual Student Services Program Review

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### Academic Year

2022 - 2023

**Describe the program's strengths and successes, up to four (4) in the text boxes below:**

#### **Strength & Success #1**

Sample

#### **Strength & Success #2**

Sample

#### **Strength & Success #3**

Sample

#### **Strength & Success #4**

Sample

**Describe the program's challenges and obstacles to success, up to four (4).**

#### **Challenges & Obstacles #1**

Sample

#### **Challenges & Obstacles #2**

Sample

#### **Challenges & Obstacles #3**

Sample

#### **Challenges & Obstacles #4**

Sample

**Identify and describe opportunities for future program success, up to four (4).**

#### **Opportunity #1**

Sample

#### **Opportunity #2**

Sample

#### **Opportunity #3**

Sample

#### **Opportunity #4**

Sample

#### **Analysis Section Complete**

No

#### **Collegewide Initiatives**

**Review the 2020-2027 Strategic Goals. Describe how your service area contributes to achieving these Strategic Goals.**

Sample - Do Not Delete

**Review the Collegewide Priorities, Guided Pathway Pillars, the College Equity Plan and Six Factors for Success. Describe how your service area contributes to achieving these Collegewide initiatives.**

Sample - Do Not Delete

#### **Collegewide Initiatives Section Complete**

No

#### **Additional Comments & Documents**

**Please discuss any additional relevant information.**

Sample

#### **Goals & Action Items:**

**Discuss the Unit's progress on its Goals and Action Items. What happened to the previous Goals and goal action items? How did you determine your progress on previous goals & action items?**

**How did any actions or inactions impact your area?**

Sample - Do Not Delete

## SS - Student Services - SAMPLE

Current Goals & Action Items have been updated and/or new Goals & Action Items have been added to the Goals, Action Plans & Updates section

No

### Program Review Status

**Program Review Completed by:**

Sample - Do Not Delete

**Program Review Completed and Ready for Review**

Yes