Planning, Institutional Effectiveness, and Research Committee

March 24, 2023, 10:30 a.m. to 12:30 p.m., Room L-108 Co-chairs: Daniel Miramontez and Lisa Brewster

MINUTES

<u>Present:</u> D. Miramontez, L. Brewster (proxy by M. Hart), A. Gonzales, B. Bell (proxy by A. Gonzales), N Julian (proxy by D. Miramontez, M. Hart, P. Manley, D. Kapitzke, M. Lopez, C. Booth, and M. Demcho

Absent: M. Odu, A. Neff, X. Zhang, D. Sheean, and K. Hill,

Meeting called to order at 10:42 a.m.

- 1. <u>Approval of Agenda</u>. Agenda was moved by M. Hart, seconded by C. Booth, and carried to approve.
- 2. Review of Minutes for March 10, 2023. Tabled.

*Strategic Accreditation
Goals Standards

I.B.

1-B

I.B.

3

1-5

1-5

New Business:

1. 2023/2024 Annual Planning Calendar.

Preparing to open conversation for the next planning calendar. To streamline process, updates will be made to the calendar dates. Planning calendar will be sent out to responsible parties for review and feedback (with deadline date). Upon review, will be sent through constituencies for review and approval.

Old Business:

1. <u>Guided Pathways – Equity – Institutional Effectiveness Integration</u>. 1-5 I-IV Tabled due to PIER committee members attending Guided Pathways event.

2. 2023 Planning Summit Debrief.

Conversation was opened to sharing experience from this year's summit. Comments included that it was engaging with lots of activities, well structured, and conversations were great. Good mixture of employees at each table. Really good on gallery walk, afternoon session was productive, but not as engaging due to larger size of group. Recommend to have a larger venue with outside tables for dining. There were approximately 135 in attendance. Overall, went really well. Would like to have seen more instructional faculties. Qualitative data packet/evaluation of event will be presented at next PIER Committee meeting. It was noted that actions from summit sessions are taking place, but occurring incrementally (e.g., Holistic Student Support, Light the Fire, and First Semester Orientation). Recommendation for possible faculty orientation, convocation, welcome week, and or faculty passport so that connection can be made from what is occurring around the college.

3. Update to Main/Operational Plans.

Cultural and Ethnic Diversity Plan was discussed at President Cabinet. Will take PRIE Committee's suggestion for IDEA Committee to further discuss the discontinuance of the plan. Educational Master Plan (with integration efforts), is waiting on Guided Pathways Work Plan to be completed based on the Student Equity Plan for spring 2023. As plan converges and evolves, conversation will be had within the PIER Committee.

Reports/Other:

- 1. <u>Budget and Resource Development Subcommittee (BRDS)</u>
 Last BRDS meeting, source funding for the college was discussed, where funds come from, and hold harmless status. In the near future, College will need to work of enrollment due to hold harmless funding going away. Once it ends, funding will be based on the 3-year average for calculation. Request was made to bring information to PIER Committee on funding on campus.
- Program Review/Outcomes Assessment Subcommittee. 3, 4 I.B Program Viability modification for Fire Academy is moving to curriculum instead of program review. PROASC is in the process of revising the program viability process and will go through constituencies for review and approval. New bachelor's degree for Public Safety will be presented and workgroup will be formed. Also, in the process of revising the brand new program review manual plan for next fall. For Student Services, a few items will need cleanup. Administrative Services. Next will be Administrative Services, VPs', Directors, and then the president. Motion was made by A. Gonzalez, seconded by M. Demcho, for the appointment of the new program viability for Public Safety Bachelor's degree be P. Manley, and carried to approve. Date to present Service Unit Outcomes to Student Services will be on April 18, 2023.
- 3. <u>District Strategic Planning Committee.</u>
 None, have not met. Currently working on scheduling meeting dates.
 4. <u>Informational Items</u>
 1-5

Next Scheduled Meeting: Friday, April 14, 2023.

None.

Adjournment: Meeting was adjourned at 11:28 p.m.

*San Diego Miramar College Fall 2020–Spring 2027 Strategic Goals:

- 1. Pathways Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success
- 2. **Engagement** Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success
- 3. **Organizational Health** Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making
- 4. **Relationship Cultivation** Build and sustain a college culture that strengthens participatory governance, equity efforts, and community partnerships
- 5. **Diversity, Equity, and Inclusion** Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community