



SAN DIEGO MIRAMAR COLLEGE ASSOCIATED STUDENT GOVERNMENT



Meeting Minutes | March 24th, 2023, 9:00 AM

***Supplemental Materials Can Be Found Here:**

<https://sites.google.com/view/asgmiramar/official-documents>

Meeting Location
San Diego Miramar College
10440 Black Mountain Rd, K1-202
San Diego, CA 92126

I. ORDER OF BUSINESS | 5 minutes

A. Call to order

a. Pres. Allen Kuo called the meeting to order at 9:06 AM

B. Roll Call

Executive Council Members	Call-In Location	Attendance
President Allen Kuo		P
Vice President ~ Vacant		
Secretary Yaya Zou		P
Treasurer ~ Barry Young		P
Senate Representative ~ Namod Pallek		P
Senate Members	Call-In Location	Attendance
Senator Danna Aguilar		L - 9:13 AM
Senator Hila Barkai		
Senator Margaret Le		
Senator Joonseo Lee		P
Senator Yurika Mahr		P
Senator Cade Miller		P
Senator Kevin Truong		P
Senator Aditi Verma		L -9:08 AM
Senator Boryeong Yoon		P
Senator Alessandra Dangio		P
Senator Amaan Shaghel		L - 9:11 AM
Senator Chris Park		E
Senator Saigel Ghotra		P
Club Representatives	Call-In Location	Attendance
Biology Club		
Business Club		
Chemistry Affiliate		
Club Spectrum		
Computer Science Club		P
Miramar Engineering Club		
Flag Football Lab		
Girls Who Code		
Music Club		
Phi Theta Kappa Honor Society		
Psi Beta Psychology Club		

Society of Women Engineers		
Student Veterans Organization		
Sustainability Club		
UC Transfers Club		

C. Amendments to the Agenda

- a. Sen. Rep. Namod Pallek motioned to approve the agenda, Computer Science club seconded.

D. Approval of Minutes

- a. Sen. Alessandra Dangio motioned to approve the minutes from 03/17/2023, Sen. Cade Miller seconded.

E. Recognition of Visitors

F. Public Comment:

- a. This segment of the meeting is reserved for persons desiring to address the San Diego Miramar College Associated Student Government (ASG) on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The ASG may briefly respond to statements made or questions posed, however, for further information, please contact the ASG President at akuo@sdccd.edu to request the item of discussion be placed on a future agenda (California Government Code §54954.3).

- Dean Daniel Miramontez - Dean of Planning, Research, Institutional Effectiveness, Library and Technology.
- Vice-President Adrian Gonzalez - Vice-President of Student Services
- Dean of Matriculation
- Sec. Yaya Zou - the water in the downstairs girls washroom is scalding hot. Who do we talk to about that?
- Dean. Cheryl Barnard - it will be taken care of.

II. SPECIAL ORDERS

- A. N/a

III. PRESENTATIONS

- A. N/a

IV. UNFINISHED BUSINESS

- A. N/a

V. NEW BUSINESS

A. ISER Third Draft Approval | 15 minutes

- a. Dean Daniel Miramontez - a presentation on accreditation. The college measures certain metrics at our school, then submits it to a committee for review. A site visit is conducted, scheduled for next February, where they look at our programs and services. A side effect of this review is making sure that we're doing alright. It happens every 7 years. The results would be made official by the end of 2024. The ASG needs to vote and sign off on a final draft of the approval so it can get sent to the board meeting. We will vote on it at the next meeting.

B. Counseling Concerns Discussion | 30 minutes

- a. Pres. Allen Kuo - VP Adrian Gonzalez is here to hear about our concerns about counseling.
- b. VP Adrian Gonzalez - is in charge of all of the service areas. We would appreciate honest information about our services so that we can improve them. He will take all of our concerns to the Dean and Chair of counseling.
- c. Sen. Cade Miller - what is the hiring process for counselors?
- We used to have 15 counselors, but we now have 6 active counselors serving the entire campus. We will be hiring three new positions plus one transfer from City College. The interviews will begin in April, and the new counselors will probably start in June/July. We are also looking for a

transfer coordinator.

- d. Sec. Yaya Zou - what's the training process for counselors?
 - They are being trained on transfer information and school information. Unfortunately, these tend to change with time, and counselors need to be constantly retrained, so they always attend workshops and information sessions to get new information. New hires also get a mentor, so senior mentors can give them advice. Some counselors are also adjuncts, so we need to give them lenience and educate them.
- e. Pres. Allen Kuo - some professors are concerned about advising for specific departments like chemistry. It can be really damaging when counselors assign students to the wrong pathway.
 - We are changing the model so counselors can be more specific and knowledgeable for each major.
- f. Treas. Barry Young - do we have information about the traffic on class mappers?
 - We can get that information, but so far, the feedback has been positive.
- g. Sen. Saigel Ghotra - it is unbelievably difficult to speak with a counselor at Miramar College.
 - There are a lot of open spots for counseling, so it seems to be an issue with booking appointments.
- h. Sen. Cade Miller - he can meet with counselors because he has their number. Also, can we have a counselor just for drop-in? That would be quite incentivizing.
 - Perhaps we can get a system of getting people in when appointments are canceled.
- i. Sen. Kevin Truong - had a great experience with one counselor, but a terrible experience with another. What kind of internal communications are occurring?
 - It's possible that the adjunct was confused about our own policies. Perhaps we need a more comprehensive cheatsheet for our adjuncts.
- j. VP Adrian Gonzalez - we have some great counselors, and sometimes, people just aren't compatible.
- k. Computer Science Club - for adjuncts, are students warned that their counselors are not as experienced?
 - It's probably not a good idea to let students know that their counselor is not a full-time counselor. But it is important for adjuncts to be trained properly.
- l. Joseph Hankinson - is there any way of doing quality-checks on adjuncts?
 - There are always evaluations on counselors. Unfortunately, since COVID, we have not been doing student evaluations.
- m. VP Adrian Gonzalez - unfortunately, these service areas tend to get a lot of complaints, so we need to make our training better.
- n. Sen. Saigel Ghotra - highlighted the devastating effects of misinformation on students' plans and lives.
 - We don't want to keep people here longer than they have to be.
- o. Sen. Yurika Mahr - shared her own experience as a freshman.
 - It's not good to deter someone from doing what they want to do, especially if you are a counselor.
- p. Sec. Yaya Zou - many students are unaware of the great resources that we have for planning their time out.
 - Some students just need the good info, and they are okay. Others need personalized help. Therefore, we need to focus on making information accessible to students. We also need more peer-to-peer guidance to help newer students get the help that they need.
- q. Computer Science Club - it was quite challenging to get enrolled at Miramar, and quite scary. Having a better system of counselors can make the transition much easier.

- Will probably be a matter of time for that to happen.
- r. Sen. Cade Miller - would it be a good idea to get specific counselors for specific career areas?
 - That is the idea behind the ACP.
- s. VP Adrian Gonzalez - do students prefer virtual or in-person counseling appointments?
 - Sen. Saigel Ghotra - both are good, but it's so difficult to book an appointment online!
- t. Sen. Joonseo Lee - it would be nice to have walk-in counselors, as some students have small questions that need to be answered, and don't want to book a whole new appointment for that..
 - That was the goal for drop-in counseling.
- u. Sec. Yaya Zou - what's the current new student orientation like? Because our orientations were pretty confusing and conflicting.
 - We are changing our orientation to make it more comprehensive and easier to follow. We are making it more module-based.
 - Sen. Alessandra Dangio - it is quite difficult to know what to ask counselors when you are a new student.
 - Sen. Danna Aguilar - expressed her own experience of confusion and fear as a new student.
 - The school is thinking about hiring success coaches, who can call in and check-in with people to make sure people are on track.
- v. VP Adrian Gonzalez - what information would be appealing to new students?
- w. Sen. Alessandra Dangio - how effective are modules, exactly? A checklist might be better.
- x. Treas. Barry Young - expresses his appreciation for the ACP. Assigning tutors and coaches to each ACP would be a great way to support students. Availability for counselors tends to change around the year, right? Also, is there a way to notify students when help is available?
 - Quality of counseling definitely goes down when demand is high for counselors. It comes with registration cycles. We were at 6 counselors for about two years. In reality, this college probably needs about 25 counselors.
- y. Sen. Joonseo Lee - sometimes, counselors don't explain what's going on.
 - Counselors need to provide a more consistent experience.
- z. Joseph Hankinson - freshmen often feel super confused when they start. Are online orientations really the best way to do this?
 - There are still hard copy resources available, but the general demand is for things to be online.
- aa. Sec. Yaya Zou - can we use more commonplace language to divide students up and give them information that they need? Acronyms and word-vomit can be quite misleading.
 - Some information must be presented to students by law, but yes, we do need to make information more accessible.
- bb. Pres. Allen Kuo - when will the faculty chair change for counseling?
 - It won't change until June, so try and get the chair in for a meeting.

VI. STANDING ITEMS

A. 2022-23 ASG Budget Planning | 5 minutes

a. Skipped.

B. Committee meetings | 60 minutes

a. Pres. Allen Kuo - check-in with all groups.

- We have checked out most of the stuff for Spring Fest. We will continue to purchase decorations, like the Plinko board. We had a flyer sent out to us

about Spring Fest, so if you have any advice for it, let ASG know. We also need to put out blue bins to collect plastic bottles in order to make pots for plants and decorations. Sen. Joonseo Lee should go on Amazon and buy the decorations that we need. There will also be food, like earth bowls, and beyond-meat crumbles. Unfortunately, the Music Club is not ready to perform, so we will do AV music only.

- There will be an Eat With Us in April focused around clubs and advisors. It will be a celebration and planning session for next semester.
 - Sen. Rep. Namod Pallek is putting together the constitution document. We should look at the constitution together so we can approve it and vote on it at the next meeting. It should be sent out during Spring Break.
 - Adjustments to the poster for Spring Fest - there should be more green; the ASG logo should be there somewhere; the information on activities should be more specific; the event details should be written in a larger font.
 - Posters need to be hung up with either suction cups or painter's tape. Try not to leave marks on the walls and windows!
 - Someone should test out the popcorn machine after this meeting!
- b. Joseph Hankinson - what is the policy on taping up posters on sliding doors?
 - You shouldn't tape posters on the doors that move, but it is safe to tape posters up on the parts of the sliding door that don't move.
 - c. Governance, Transparency, and Students Rights
 - Constitution Amendments
 - Discussion about counseling
 - d. Student Activism and Future Events
 - Spring Fest Planning
 - e. Student Life and Wellness
 - Spring Fest Planning

VII. REPORTS | 10 minutes

A. Executive Reports

- a. President
 - The District will not be adding an \$18 fee to intersession parking.
- b. Vice President
 - N/A
- c. Secretary
 - Nothing to report.
- d. Treasurer
 - Nothing to report.
- e. Senate Representative
 - Nothing to report.

B. Senator Reports

C. ASG Committee Reports

- a. Skipped.
- b. Governance, Transparency, and Students Rights
- c. Student Activism and Future Events
- d. Student Life and Wellness

D. Club Reports

- a. Engineering Club - they have a proposal for money ready, which will be presented at the meeting after spring break.
- b. UC Transfers Club - they will be having a meeting April 4th, 1-2 PM about honors and UCLA TAP.

E. Advisory Reports

- a. Joseph Hankinson, Student Activities Coordinator, Student Affairs
 - Packets are available if you'd like to run for a position on ASG next year. They are due April 12th. We are leaving for the SSCCC Thursday, March 30th, and the meet up is at the ASG building. No overnight parking is available, so try and get dropped off if you can!
 - Thanks to everyone who showed up for club rush! It was a big success.
- b. Cheryl Barnard, Dean of Student Affairs
 - We need a minimum of a President, Vice-President, and 5 senators in order for ASG to conduct business next year. Spread the word for ASG!
 - Please register for commencement if you are trying to graduate this year. People are limited to 4 guests only. You can bring more guests, but they won't have seats.

VIII. COMMUNICATIONS ON THE FLOOR

- A. This time is reserved for any members to make announcements on items not on the agenda. A time limit of two (2) minutes per speaker shall be observed. No action will be taken and the total time limit for this item shall not be extended.
 - a. Sen. Joonseo Lee - for Spring Fest, who is available to help out here on April 19th from 12-2PM?
 - b. Pres. Allen Kuo - urges people to apply for the President position, as it is a great opportunity. If you want great letters of recommendation, this is a good position!
 - c. Sen. Rep. Namod Pallek - Aditi, Danna, and Boryeong's birthday were this week, so we have a birthday cake!
 - d. Computer Science Club - they went to the Music Club on Wednesday. They need to have a lab tech present for music projects. We should invite Professor Booth to talk about it.
 - e. Sen. Joonseo Lee - can money within a club expire?
 - No.
 - f. Sen. Alessandra Dangio - wants to bring up a budget proposal with Treas. Barry Young later. The District is working with EcoMotion to calculate Scope 3 missions, so we should advertise it.

IX. ADJOURNMENT

- A. Meeting scheduled to end at 11:00 am.
 - a. Sen. Joonseo Lee motioned to end the meeting at 10:56 AM, Sen. Rep. Namod Pallek seconded.