

Deadline Dates for Submission of Agenda Items

Board of Trustees Meetings July – December 2023

BOARD MEETING DATE & LOCATION	PLACEHOLDER * DEADLINE (Subject/Recommended Action of Agenda Item)	FINAL AGENDA ITEM ** DEADLINE (Final w/ Cabinet Member's Approval)
July 20, 2023 District Office	June 29 (Thursday)	July 5 (Wednesday)
August 31, 2023 District Office	August 10 (Thursday)	August 15 (Tuesday)
September 14, 2023 District Office	August 24 (Thursday)	August 29 (Tuesday)
September 28, 2023 District Office	STUDY SESSION (no additional items accepted)	STUDY SESSION (no additional items accepted)
October 19, 2023 City College	September 28 (Thursday)	October 3 (Tuesday)
November 2, 2023 District Office	STUDY SESSION (no additional items accepted)	STUDY SESSION (no additional items accepted)
November 9, 2023 Mesa College	October 19 (Thursday)	October 24 (Tuesday)
December 14, 2023 District Office	November 22 (Wednesday)	November 28 (Wednesday)

July							August							September						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
2	3	4	5	6	7	1/8			1	2	3	4	5						1	2
9	10	11	12	13	14	15	6	7	8	9	10	11	12	3	4	5	6	7	8	9
16	17	18	19	20	21	22	13	14	15	16	17	18	19	10	11	12	13	14	15	16
23	24	25	26	27	28	29	20	21	22	23	24	25	26	17	18	19	20	21	22	23
30	31						27	28	29	30	31			24	25	26	27	28	29	30
October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4						1	2
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23
29	30	31					26	27	28	29	30			24/ 31	25	26	27	28	29	30

* Placeholder(s) due by this date to allow time for review by Chancellor's Cabinet and the District Governance Council (DGC). To submit a placeholder, an item should have been created and submitted for approval in BoardDocs.

** Final Agenda Item(s), including approval of Vice Chancellor or President due by this date to allow time for processing through Human Resources and/or Business Services prior to the Chancellor's final review and approval.

ADHERENCE TO THESE DEADLINES ENSURES A SMOOTH PROCESS FOR AGENDA PREPARATION AND DISTRIBUTION. THANK YOU.