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College Council Meeting Minutes

San Diego Miramar College

4/25/23 • L-108/[Zoom](#) • 1:00 pm – 2:30 pm

Members: Wesley Lundburg (co-chair), Kurt Hill (co-chair), Brett Bell, Adrian Gonzales, Michael Odu, Pablo Martin, Carmen Carrasquillo Jay, Kevin Petti, Sam Shoostary (Proxy: Kunst), Allen Kuo, Cade Miller, and Namod Pallek

Alternates: Daniel Miramontez

Vacancies: Administrators: None; Classified Senate: Vice President and Alternate; Academic Senate: Alternate; ASG: Alternate

Guests: Mara Palma-Sanft

Action Items:

- Exec cab will discuss how best to share SCFF/HH information with campus.
- Proposals for COVID-19 Recovery Block grant funding will be accepted throughout May; work with your dean on the request(s).
- PC will finalize web planning calendar.
- ASG will identified 2-3 students for fall to sit on the Website Review Taskforce.
- Final draft of the ISER received college approval; moving on to District vetting/approval process and will go to the Board June 15th.
- **Hill** will bring “Classified Rep. on 8wk/AA packing workgroup” to the Classified Senate for discussion and a recommendation.
- ASG will bring the Name and Subtitle idea for the Multi-Cultural/Culture and Inclusion Center to the ASG body and will report back to college council.
- Constituent Leaders will bring forward suggestions for next year’s theme to college council.

A. Call to Order – The meeting was called to order at 1:10 pm.

B. Approval of Agenda and Minutes – **Odu** made a motion to approve the 4-25-23 meeting agenda. Seconded by **Pallek**. There was no discussion. There were 11 yay votes, 0 nay votes, and 0 abstentions. The motion carried. **Pallek** made a motion to approve the 4-11-23 meeting minutes. Seconded by **Martin**. There was no discussion. There were 10 yay votes, 0 nay votes, and 1 abstention. The motion carried.

C. Public Comment – There was no public comment.

D. Committee Reports/Other (2-3 minutes)

- **President’s Report** - Instructional Services – articulation agreement process discussed at Chancellor’s Cabinet. Sticking Point – Curriculum the same, but independent colleges. Offered that when there is a request, it is taken to district curriculum and brought out to Academic Senates for vetting and approval. District – funding via Feinstein, put in for Police Academy upgrade. Moving onto appropriations, about 2 years. DL list, revived today to try to resolve. Input for consideration. AFT has and should have access to DLs. Nonpaying members are still represented. Budget – don’t know yet. Target/productivity discussion. Recognize we are all in different places. Productivity at 15, but not firm. FTEF will not change. **Petti** asked if there is a willingness to run smaller classes. **Lundburg** responded that it would be case by case. We have to hit number for financial reasons; hold harmless is a three-year average and we are in year two. We are on a good path, but we do need to hold firm. Exec cab will discuss how best to share SCFF/HH information with campus.
- AS Report – **Martin** attended the ASCCC Plenary. There are new area reps; San Diego and SDCCD well represented. DEIA must be in faculty evaluations, language is being added to title V, which is exiting. A.S. Met last week and approved the Strategic Enrollment Management plan, had a 1st read of the CFHPC process and rubric, and will be voting on the Guided Pathways workplan next time along with some changes to the bylaws. One change being adding the Curriculum chair as a member of exec. CGH change requests are being reviewed but still the question of vote vs. input. Lastly, he shared that Maharaj presented on the resolution for technology and offered to meet one-on-one with folks.

- **CS Report – Hill** shared that C.S. approved the ISER. He reminded everyone that Monday, May 1st is Mindset Monday and to wear your mindset T-shirt. Contact **Kunst** if you would like to purchase a t-shirt.
- **ASG Report – Kou** reported that elections run through next week. ASG approved purchasing a new Jimmy, the Jet costume, and is also considering re-designing it.
- **Other** – There were no other reports.

E. Old Business:

#	Item	Initiator
1	<i>Equity, Justice, Inclusion, and our role in moving things forward (standing item)</i> – Black Student Success Week, check the website for events .	Lundburg/ Julian
2	<i>Accreditation (Standing item)</i> – See new business item F2.	Miramontez/ Palma-Sanft
3	<i>Grants & Initiatives Subcommittee</i> – Bell shared that the GISC developed a process to manage requests for funds, which includes the COVID-19 Recovery Block Grant. We are seeking proposals throughout May for allocation July 1. Each dean will work with their areas to submit one plan. Funds will be distributed to schools and will be immediately available. Lundburg noted that “learning loss” is not defined. Bell acknowledge that is correct, but we do have more breath with this grant. He also shared that we already received a marketing proposal. Odu – thanked Bell for the streamline process. This allows us to begin spending right away and puts us ahead.	Bell
4	<i>Website Content Management (Standing Item)</i> – Hill shared that he met with Miramontez recently. We will be launching surveys and focus groups for students in the fall. We also have identified money for pizza. Next, he would like to finalize the web planning calendar; the first focus is enrollment and he needs to identify who to work with on it. This will be added back to President’s Cabinet agenda.	Hill

F. New Business:

#	Item	Initiator
1	<i>Website Review Taskforce</i> – Kunst shared that the names have been sent to the constituency leaders. There were 9 faculty, 3 classified, 2 administrators, and no students. ASG will identify 2-3 students for fall. All were okay with a 9/3/3/2 (or 3) structure. This taskforce will move forward as soon as we have student names.	Lundburg/Kunst
2	ACTION: Approval of ISER – Miramontez and Palma-Sanft thanked the constituencies, tri-chair teams, and everyone involved with the ISER; it was really great to work with the teams. The ISER is here for final college approval. It will be going to District tomorrow and vetted there throughout May with Board of Trustee approval at June 15 th meeting. We will submit by August 1 st . He and Palma-Sanft are working on the technical pieces in background and will merge before submission. The focused site visit will take place in February. Lundburg – Thank you! Martin – really great process. Someone raised concerns about technology section. We voted and approved, not going to change that, but wanted to bring it forward. Lundburg asked Martin to send him the concerns; we should at least address those. Evidence? Muscle memory, may be okay for ISER/ACCJC. Odu made a motion to approve the final draft of the ISER. Seconded by Pallek . There were 10 yay votes, 0 nay votes, and 1 abstention. The motion carried. Attachment: SDMC, Self-Evaluation Report Final Draft	Miramontez/ Palma-Sanft
3	<i>8-week Classes and Program Packaging Workgroup</i> – Martin shared that the call for interest went out. There were 6 responses, mostly faculty and counselors. We do want to get together before semester ends. We realized that there was not classified representation so we are exploring how to do that. Hill will bring to the classified senate. Then A.S. and College Council can vote to approve the modification.	Martin
4	<i>Name for Multi-Cultural Center</i> – Lundburg noted that we are picking the conversation back up, couldn’t recall what ASG had recommended in the fall. ASG had recommended the Equity Resource Center. Martin had an idea for a subtitle (i.e. The Hub, an Equity Resource Center). Name and subtitle idea will be floated back to ASG. ASG will bring back to College Council.	Lundburg
5	<i>Theme for next year</i> – Lundburg noted that we have had a theme each year for the past few years. He asked what should next year’s theme be. We don’t need to decide now, he asked that this be brought to the constituencies for ideas/suggestions and share them here. College Council can decide.	Lundburg

G. Action Items: See above.

H. Announcements

- **Kunst** reminded everyone that the co-chair for College Council rotates each year; first year was the Academic

Senate President, this year was the Classified Senate President, and next year would be the ASG President. The ASG President does have the option to pass, and if so, it would then rotate back to the Academic Senate President. She shared this now, since ASG is having their elections and wanted the incoming president to know ahead of time.

- **Pallek** shared that he reached out to his old High School and will be going there on May 5th from 12 – 2 pm to promote Miramar.
- **Gonzales** shared that we have been awarded the Native American Student Support and Success Program (NASSSP) Grant.
 - I. **Adjourn** – The meeting adjourned at 2:22 pm.
 - J. **Next Scheduled Meeting:** Tuesday, May 9th from 1:00 pm – 2:30 pm in L-108/Zoom

Link to recording: https://sdccd-edu.zoom.us/rec/share/-OXklOZmSRfPlh_zDBOIWO6jpEWaUvRohycoQ0kR5ToLUswNi8CDiBKSzyhSMvAd.AESRVdsxftF422Bw?startTime=1682453380000