

OVERVIEW

It's hard to believe, but we have made it through another year of Academic Senate! Thank you all for your work and support over the last academic year. In our last meeting, there were not any First Reads, so the summary here focuses on some Discussion Items that you may want to bring back to your departments.

For the Slideshow from our last meeting, [click here](#).

ITEMS TO SHARE WITH CONSTITUENTS:

7.1 Public Art Procedure Draft

Hannah Pierce shared with us the current [Public Art Procedure Draft](#) that is being created in the Facilities Committee. Admin would like to push and fund public art on campus. The committee has used City College as an example. At City, they have been incorporating a lot of art on their campus, so their procedure is providing us with a template. The Facilities Committee is looking for feedback on the procedural draft/policies that we can implement here. If you have any questions or suggestions, please email Hannah Pierce (hpierce@sdccd.edu) or Pablo (pmartin@sdccd.edu).

7.2 End Oil Extraction Resolution

[A resolution](#) on an end to oil extraction was shared with us by Miramar ASG and the Sustainability Club. The students are looking to share this resolution at a future Board meeting and came to ask for support and suggestions. Because of the timing, we weren't able to pass a vote of support. But anyone that would like to assist the students in crafting/revising the resolution can send suggestions to Pablo who will pass them on to the students. We may be revisiting a collaborative resolution between students and faculty in the fall.

7.3 Concerns Regarding the Covid-19 Recovery Block Grant (C19RBG)

There have been a lot of concerns with the roll-out and future decision-making process involved with the C19RBG. As such, Pablo shared with us a number of concerns that have been brought to President's Cabinet and the responses received there. First, it was requested that the College engage in and share a transparent process regarding the decision-making (approval or denial of proposals). The response was that they are all for listing the approvals but there were concerns with listing publicly those that are denied. Another concern brought forward was the timing of everything. Pablo clarified that while Admin knew about the grant back in Aug, we had to spend the HERF funding before we could get to this grant. Now that HERF is gone, we can move on to this. There were still concerns as to why faculty were kept out of the loop on the grant until recently. So, a request was made to extend the deadline for requests. The response to that was that the budget needs to be set by June 30th, so an extension is not possible. However, denials can be revisited on a case-by-case basis. (Update as of 5/22/23: reassignment, aka release time, will be considered for this grant on a case by case basis.)

9.1 Announcements

Pablo shared [this survey](#) from Lisa Brewster (from Guided Pathways). The survey is about creating deeper learning through high impact practices. In it, they are seeking input into what is occurring on our campus as it relates to teaching and learning.

Draft Minutes – Miramar College Academic Senate
3:30-5:00pm **May 16, 2023** Location: L-309 and Zoom
(*See [agenda](#) for remote locations)
[Link for Associated Documents](#)
[Meeting Slide Show](#)

Senators Present: Pablo Martin, Carmen Carrasquillo, Josh Alley, Monica Demcho, Francois Bereaud, Najah Abdelkader, Brit Hyland, Kevin Petti, Alex Mata, Alex Sanchez, Anh Nguyen, Channing Booth, Cyndie Gilley, Dan Smith, David Halttunen, David Mehlhoff, Heather Paulson, Isabelle Martin, Kevin Gallagher, Marcella Osuna, Mardi Parelman, Mary Kjartanson, Nick Aramovich, Poly Pantelidou-Zweigle, Ryan Moore, Sadayoshi Okumoto, Wahid Hamidy, Desi Klaar, Erin Smith, Kristen Bonwell, Kristen Everhart, Natalie Bickett, Robert Worlds, Valerie Chau

Absent: Adrian Arancibia, Becky Stephens, Dan Igou [proxy: Alex Sanchez], Mark Dinger, Mary Hart [proxy: Mary Kjartanson], MaryAnn Guevarra, Otto Dobre [proxy: Wahid Hamidy], Rodrigo Gomez

Other Attendees: Alessandra Dangio, Alex J Stiller-Shulman, Amara Tang, Amy Alsup, Angela Romero, Arnie Neff, Elaine Eng, Emily Windham, Hannah Pierce, Mona Patel, Patti Manley, Xi Zhang, Juli Bartolomei

1. Call to Order

- The meeting was called to order at 3:34pm.

2. Approval of Agenda

- The agenda and Consent Calendar were adopted with no objection after a clarification that the 2023-24 meeting calendar does not have discussion time, unless someone wants to pull it from the Consent Calendar, and moving item 8.2.1. to follow Public Comments. [Booth]

3. Consent Calendar

- 3.1. Meeting minutes from May 2, 2023
- 3.2. [A.S. Calendar for the 2023-24 Academic Year](#)

4. Land Acknowledgment

- Making progress working with the Barona tribe. They are currently in talks for various collaborations, including a display area on campus.

5. Public Comments

- None

6. Action Items

- 6.1. (Second Read) Comprehensive Program Review Process – Patti Manley
 - Motion to approve passed unanimously. [Sanchez]
- 6.2. A.S. Executive Positions Election – Election Committee
 - Nominations closed on Friday, May 12th.
 - As per our Constitution and Bylaws, since there was only one nominee for each position, the following nominees were elected via acclamation for the 2023-24 academic year: Carmen Carrasquillo (Vice President/President-Elect), Josh Alley (Secretary), Monica Demcho (Treasurer), and Heather Paulson (Contract Member-at-Large).
 - There were no nominations for Adjunct Member-at-Large, so Martin will fill that by appointment within two weeks, as specified in our Constitution and Bylaws.

7. Discussion Items

- 7.1. [Public Art Procedure Draft](#) (for input only) – Hanna Pierce (Facilities Committee)
 - The guidelines for public art on campus came up at last Facilities meeting.
 - Miramar Administrators would like to fund and push for public art on campus.
 - The draft has been taken directly from City College.
 - Discussion ensued.
 - Send feedback to Pierce or Martin.
- 7.2. End Oil Extraction Resolution – Alessandra Dangio (Biology Club and Sustainability Club Officer)
 - Shared the [resolution](#) and asked for the A.S. to either pass the resolution in support or to provide feedback and then support it when it is presented at the next Board meeting.
 - Carrasquillo and Petti recommended that the minutes reflect that the resolution was received positively by the Miramar A.S. and that the body is interested in future collaboration with the students.
 - A motion to add two minutes passed with no objection. [Booth]
 - After some discussion, Dangio agreed that it would be better to wait, revise it, and present it in the Fall. Dangio will update the A.S. after the next committee meeting.
- 7.3. Concerns Regarding the Covid 19 Recovery Block Grant Process – Pablo Martin

- At President’s Cabinet, VPI Odu and Dean Ascione asked that the college engage in and share a transparent process regarding the decision-making process on C19RBG applications and decisions. There was support, but the P.C. will discuss complexities on May 22nd. There was discomfort with listing those who were denied on a public document.
- They also discussed, at Martin’s request (on faculty’s behalf) that they extend the C19RBG deadline, but President Lundburg and the P.C. do not support this. Denials will be revisited on a case-by-case basis. One concern brought forward was if they will let people know their request is denied or not, and will people even be around to get a revision completed by June 30th if denied.
- Discussion ensued.
- Booth will take this to BRDS and said that people who did not get funded deserve an explanation why.

8. Reports

8.1. Executive Committee Reports

8.1.1. President – Pablo Martin: [Senate, Campus, District, and State Updates](#)

- The District expects completion of the WiFi project by July 31st.
- The Reorganization in the Office of Instruction is still in the discussion phase. Dean’s Council will be focusing on this issue alone at their next meeting and will share results after that. Ask Deans for updates.
- Technology Issues Updates:
 - Through a collaborative effort led by the Accreditation Team, the ISER was updated to reflect the challenges and efforts to address them.
 - The Administration is still working on the nine action items outlined in “[Technology Requests and Goals SDMC 050123.pdf](#)”. There should be more to report after the proposed meeting between Lisa Muñoz, President Lundburg, Peter Maharaj and Martin.
 - Trying to get clarity on classrooms with hyflex capability.
- Shared some potential goals for the District Budget Council’s work in 2023-24. Please share other ideas with Martin or Booth. Booth stated that BRDS has money that is generated by the College and that the District does not give them any money for their requests.
- Update on Program Viability Graphics Discontinuance: Final meeting of the workgroup is May 26th. Recommendations will be made to College Council. Martin’s expectation is that the program will be discontinued.
- Updates from College Council:
 - Nessa Julian has been reclassified as the Dean of Equity in the LEAD Office.
 - June has been declared Pride month. The District is hosting an event to raise a flag on June 1st. They are working on a rotation for different months.
 - Classified Senate Awards/Carnival is on May 31st.
 - The ASC voted on the name for the Multicultural Inclusion Center to be “The Kaleidoscope,” with a tagline to be determined later.
 - Kurt Hill shared that major website projects are 1) homepage plan/planning calendar, 2) academic department webpages, and 3) website directory. Students have been added to the workgroup, and they will begin work in the fall.
 - Theme for next year: “A Caring Campus,” or maybe Carrasquillo’s recommendation of “Making the Invisible Visible.” They will be voting on that at the next College Council meeting. Share feedback with Martin.
 - CGH change requests will be approved at the next College Council meeting. Feedback should be sent to the Change taskforce.
 - The Governance Academy workgroup was approved at College Council. Reach out to Martin, Carrasquillo, Malia Kunst or Carol Sampaga. It will be happening on the Friday before classes start (8/18/23) in the fall, from 11:30am to 1pm.
- The hiring process and timeline for the new chancellor were announced. Academic Senates need to submit their appointees by 5pm on Friday, May 19th. Contact Martin ASAP with interest in serving. Proposed start date is January 1st, 2024. If anyone has concerns with the timeline for the hiring process for the new chancellor, please contact Martin.
- The [Governor’s May Revision](#) is out, here’s the [FACCC’s summary](#).
- The ASCCC is calling for volunteers for statewide service and committee opportunities. They are especially interested in working with part-time faculty.
- See [resource list](#) for more.

8.1.2. Vice President – Carmen Carrasquillo

- Announced upcoming ASCCC webinars: “[Recognizing the Full Humanity of Our Asian and Pacific Islander Student Communities in the California Community Colleges](#)” and “[Breaking Barriers: Promoting Student Success through Diversity, Equity, Inclusion, and Accessibility in Online Education.](#)”

8.1.3. Secretary – Josh Alley

- No report

8.1.4. Treasurer – Monica Demcho

- Three out of four scholarship checks have been cashed. The current balance is \$672.97.

8.1.5. Adjunct Representative – Najah Abdelkader

- Reminded adjunct senators to report their hours. Adjunct survey results will be shared by Zhang and Everhart.
- 8.1.6. Member-at-Large – Francois Bereaud
 - No report
- 8.1.7. Member-at-Large – Brit Hyland
 - No report
- 8.1.8. Chair of Chairs – Kevin Petti
 - No report

8.2. Special Reports

- 8.2.1. Career Center Strategic Plan – Mona Patel
 - Patel, Amara Tang, and Arni Neff presented the draft Career Center Strategic Plan as an informational item. Details can be seen in the [meeting slideshow](#).
 - Please share information about job opportunities at the Career Center with students.
 - They implemented feedback that was received into the potential new Career Center space.
 - Send feedback to Patel, Tang, or Neff.
- 8.2.2. [Adjunct Survey Results](#) – Xi Zhang and Kristen Everhart
 - Everhart shared details about the survey.
 - Zhang shared the results and detailed answers to the survey. A total of 40 adjunct faculty responded. Compensation, support and better communication were recurring concerns and requests.
 - Everhart brainstormed some possible next steps for feedback: Adjunct newsletter, Canvas training central, making the wellness survey bi-annual, other options for compensation besides flex time, having meetings recorded so they can be watched at another time, and exploring cross-department collaboration for training and preparation.
- 8.2.3. [Planning Summit Outcomes Follow Up](#) – Xi Zhang
 - The attendees voted for the top three action steps that can be taken immediately.
 - Recurring themes: Providing information, showing we care about students, forming student communities, developing support systems, collecting data to understand barriers, using technology to enhance communication and engagement, enhancing coordination across departments, and providing students with guidance and inspiration.
 - Recommendation made to bring this back at the start of the next semester.
 - Share ideas with Martin.

9. Announcements

- 9.1. Martin put in the chat: “Please take this survey (from Lisa Brewster, Guided Pathways Coordinator) that seeks to document all of the great work we are doing here: <https://forms.gle/K2uwEp5EksBqtHmR7>.”
- 9.2. Booth announced that the Audio program and recording studio facilities will host an open house on May 17th from 12:40-1:30pm in H-216.

10. Adjournment

- The meeting was adjourned at 5:02pm.

The next meeting will be on Sept 5th. Please submit agenda items to both Paul (Pablo) Martin and Juli Bartolomei.

Respectfully submitted,
Juli Bartolomei and Josh Alley