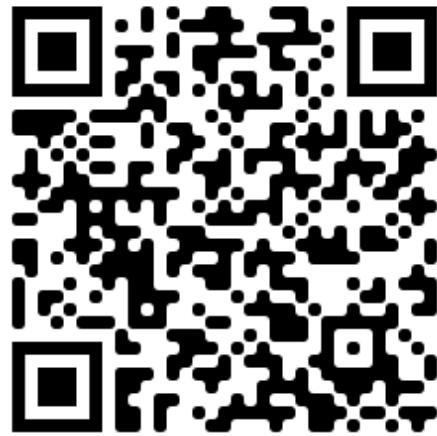


San Diego Miramar College Academic Senate Meeting



(QR Code for A.S. Webpage)

April 4
2022-23 Academic Year

Attending for Flex credit? Email jalley@sdccd.edu or jbartolo@sdccd.edu

2. Agenda Overview

1. Call to Order
2. Approval of Agenda
3. Consent Calendar:
 1. Meeting Minutes (3/7)
4. Land Acknowledgement
5. Public Comments
6. Action Items:
 1. Approval of the SDMC ISER
 2. Adding a 4th A.S. Scholarship
 3. 8-Week/A.A. Packages Workgroup
7. Discussion Items
 1. Strategic Enrollment Plan
 2. Equity and Guided Pathways
 3. ~~CGH Change Workgroup Update~~
8. Reports
 1. Executive Committee Reports
 2. Online Faculty Evaluations (DEC)
 3. A.S. Exec Nominations
9. Announcements
10. Adjournment

[See the complete A.S. Agenda here](#)

4. Land Acknowledgment



Take a deeper dive:

- [“Making a land acknowledgment meaningful”](#)
- [A call for more powerful land acknowledgements](#)

We recognize that San Diego Miramar College sits on the ancestral homeland of the Kumeyaay people who have lived in this area for over 10,000 years and honor the past, present, and future stewardship of this land by Kumeyaay peoples.

We acknowledge our occupation of unratified treaty territory and the systemic injustices that occupation of this land has perpetuated for Native peoples of this region. We pay respect to the Indigenous people of San Diego County - past, present, and future - and their continuing presence in their homeland and throughout their historical diaspora.

5. Public Comments (10 min)

- Limited to topics not on the agenda
- 3 min. per speaker
- To be continued at the end of the meeting if necessary

Reminders for A.S. Hybrid Meetings

1. Unless a Senator informed the A.S. Secretary otherwise before the agenda was published, they must attend remotely from the address on their form
2. All Senators participating remotely must have their camera on and the agenda posted outside of their location
3. Voting:
 - a. The A.S. President will restate the motion after discussion has closed and call for the vote. If asked, the Secretary will type the resolution out on the projector or shared screen.

Reminders for A.S. Hybrid Meetings

4. Voting (continued):

- b. Senators will be asked for objections and abstentions first, giving Senators 30 seconds to cast their vote.
- c. We will only ask for “yay” votes if there are objections (so that the required role call vote can simply be “unanimous” when possible).
- d. Remote Senators will use the following “Zoom Reactions”: the green “yes” button, the red “no” button, the “raise your hand” button to abstain, and Senators voting by proxy will indicate their vote in the chat (i.e. “Walter Sobchack votes yes/no/abstains”).

Reminders for A.S. Hybrid Meetings

5. Zoom Chat:

- a. Please use it if you have a noisy background or feel unable to speak
 - b. A.S. Exec members will read and report the chat aloud as necessary
 - c. During a vote, the chat should only be used for proxy votes
 - d. If a Senator has a question at any time, they can send a “direct chat” to the Vice-President to be addressed
6. Given that roughly half of our Senators are participating remotely, we ask that folx toward the back of the room make an effort to speak loudly

6. Action Items

- 6.1. Approval of the [SDMC Accreditation Institutional Self-Evaluation Report \(ISER\)](#) - Mara Palma-Sanft (5 mins. plus 5 mins. Q&C)

- 6.2. Adding a 4th A.S. Scholarship for 2023 - Francois Bereaud (3 mins. plus 2 mins. Q&C)
 - We currently have three scholarships related to: 1) academic goals, 2) community service goals, and 3) overcoming challenges
 - We had what amounts to a tie for #3, so we're asking the body to consider offering the runner-up a 4th scholarship

6. Action Items

6.3. (Second Read) Faculty/A.S. Recommendation Regarding a Workgroup to Explore “Packaged” Programs - Pablo Martin (5 mins. plus 5 mins. Q&C)

- Proposing a hybrid workgroup across constituent groups in hopes of being both effective and efficient
- The workgroup would report to both College Council and the A.S. for final approval of their recommendations
- The workgroup would include: 1 faculty representative from each ACP (7-8 total), 1-2 counselors, 1-2 Deans, the VPI

7. Discussion Items

7.1. (First Read) Strategic Enrollment Management Plan - Kevin Petti (5 mins. plus 5 mins. Q&C)

- This document lists the goals, target populations, and themes/area of focus recommended by the Strategic Enrollment Committee
- Each school is in the process of identifying specific actions that will address these areas of focus
- The SEM Plan will be a living document where the actions can be updated and revisited as needed
- The Strategic Enrollment Committee recommends that his plan be revisited annually for efficacy

7. Discussion Items

7.2. Presenting the [Overlaps Between the Equity and Guided Pathways Plan](#) - Nessa Julian (5 mins plus 5 mins. Q&C)

7.3 ~~CGH Change Workgroup Update - Pablo Martin (5 mins plus 5 mins. Q&C)~~

- Postponed until all change requests have been received by the CGH Change Workgroup

Report: Guided Pathways Work Plan & Student Equity Plan

Guided Pathways Workplan (2022-2026) - due June 1, 2023

- engage in institutional change that improves student outcomes and closes achievement gaps;
- identify and eliminate student friction points;
- assume everything can and should change; and
- work together to change student outcomes

Report: Guided Pathways Work Plan & Student Equity Plan

Work Plan Focus

- Student Equity Plan - Metric-centered planning around Disproportionately Impacted student groups
- Guided Pathways - Integrating Guided Pathways elements and actions across campus programs

Report: Guided Pathways Work Plan & Student Equity Plan

Questions (Complete/Implementation <50% 50%-75%; more than 75%;

- What is your college's local goal?
- What are the major barriers for your college to reach this goal?
- What actions has your college taken that has led to noticeable advancement toward your goal?
- What actions will your college prioritize going forward?
- What are the equity considerations in your actions to remove student friction points and ensure all students will benefit?
- What is the institutional structure in place that ensures GP Informed (metric) remains a priority?
- Does your college face any barriers sustaining the provided structure? How does your college overcome them?

Report cont.: Guided Pathways Work Plan & Student Equity Plan

Integrating the Student Equity Plan & Guided Pathways

- Barriers/Friction Points from SEP
 - Resources
 - Data
 - DI representation
 - Professional development
 - Structure/programs for student engagement
 - Culturally responsive curriculum/programs

Report cont.: Guided Pathways Work Plan & Student Equity Plan

Integration

- Student Equity & Achievement
- Associate Degree for Transfer
- Zero Textbook Cost to Degree
- CA Adult Education Program
- Strong Workforce Program

Challenges to integration, actions to overcome challenges, and timeframe/next steps for immediate, intermediate, and long-term integration toward full integration and how we will evaluate our outcomes

8.1: Executive Committee Reports

8.1.1: President's Report (10 minutes)

As always, please interrupt me if you have questions. I'm also available for further discussion via email, FTF or Zoom meetings, and you can also invite me to your department meetings. More details from my report can be found in the [Current Miramar, SDCCD, and ASCCC Resource List](#).

Campus/Senate:

1. We're seeking two volunteers for the A.S. Equivalency Committee (in Physical Sciences). Contact [Pablo Martin](#) if interested.
2. Please email any of your A.S. Exec members regarding possible changes to the A.S. Constitution & Bylaws. We will be meeting on 4/11/23 to review them. [You can view the working document here](#).

8.1: Executive Committee Reports

8.1.1: President's Report (10 minutes)

3. Here are some links to help students with the transition to Office 365:
 - a. [Computing Services](#)
 - b. [Free Student Email From SDCCD](#)
 - c. [Microsoft Office Activation](#)
4. See the [results from the Strategic Enrollment Management fora](#) held last month.
5. To the right is a screen shot of the survey students see when they drop a class.



*Long Name

I need a break from my studies
Enrolling in different class
Better time found (same class)
I have job commitments
Financial Hardship
Family/Personal Commitments
Class is too challenging
Health Related
Technology Issues
Living situation has changed
Military Related (eg Deployed)
Online format is too difficult
Class conflict w/ my schedule
Transportation Issues
Other (Not Listed)

8.1: Executive Committee Reports

8.1.1: President's Report (10 minutes)

6. The Miramar and City College A.S. Executive Committees sent a statement to the BoT, Chancellor Cortez, and our college presidents asking them to address the lack of communication on the SDCCD's reversal related to terminations for those unvaccinated for Covid 19. We asked them to fill this vacuum and communicate with the District community in the hopes of creating a more favorable campus climate. You can see the full statement on the A.S. Webpage for this meeting: [SDMC SDC AS Exec Statement 2023.03.24.](#)

8.1: Executive Committee Reports

8.1.1: President's Report (10 minutes)

Report from College Council, 3/14/23 (not included above)

7. Enrollment is good, we are up by 14% (FTEF), headcount is up by 4% (FTES), and productivity is at 16%, compared to last spring.
8. The district will be going to a 4/10 schedule over the summer, all offices/departments are expected to be open Monday - Thursday.
9. Folks that were slated to be terminated, have been pulled, and those that were terminated have been re-instated.
10. Food trucks: everyone is encouraged to use the food trucks which will be on campus Mon-Thurs from 3pm - 7pm. Peppertree Café will remain closed as we are facing salary/staff issues.
11. Website Content Management: progress is being made on streamlining academic webpages.

8.1: Executive Committee Reports

8.1.1: President's Report (10 minutes)

Report from College Council, 3/14/23 (not included above)

12. Congratulations to Malia Kunst, Miramar's Classified Employee of the Year. She is now among the contenders for the State Chancellor's Office Classified Employee of the Year.
13. Miramar is applying for the Native American Student Support & Success Program Grant (NASSSP), a \$1.5 million award over five years.
14. College Governance Handbook Change requests: Malia Kunst gave a preliminary review of the change requests received so far—clarifications and updates to the CGH, merging of the SEEM and ASC Committee, and potentially two or three more. Change requests were due Friday, 3/24.

8.1: Executive Committee Reports

8.1.1: President's Report (10 minutes)

District

15. [Districtwide Workgroup in Innovation and Entrepreneurship](#): Please contact [Pablo Martin](#) if you are interested in participating.
16. [SDCCD Enrollment Processes Improvement \(EPI\) Workgroup Proposal](#): The proposed committee composition includes — Dean of Student Services; Dean of Instructional Services; 6 instructional faculty representatives from a diverse set of disciplines (i.e. CTE, STEM, Language, VPA, etc.); Faculty with experience with courses held online (sync or async); 1 Counseling Faculty; 1 Special Funded Programs Counseling Faculty; Admissions and Records Representative; District Educational Services Business Systems Analyst; IT Applications Manager

8.1: Executive Committee Reports

8.1.1: President's Report (10 minutes)

District

17. [Repeating an In-Progress Course Memo](#): Effective Fall 2023, this memo outlines a new business process for students who wish to re-enroll in an in-progress class they will not successfully completed.
18. [Baccalaureate Degree Manual](#): SDCCD is developing a helpful online process for colleges to get approval to submit a Baccalaureate Degree.

8.1: Executive Committee Reports

8.1.1: President's Report (10 minutes)

State

- 19. The Area D meeting was held prior to break—we discussed a number of resolutions but nothing pressing.
- 20. The ASCCC Spring Plenary, taking place 4/20-22, will bring academic senate leadership from across the state together to learn and share best practices as well as discuss resolutions for future action for the ASCCC.

Misc.

- 21. Finally, an informal survey of faculty: what would you be willing to pay to have access to the fitness center 12:00-6:00 PM, Monday through Friday (the gym, yoga, spin, aerobics, etc.)?

8.1.2-8. Executive Committee Reports

Vice President - Carmen Carrasquillo

Secretary - Josh Alley

Treasurer - Monica Demcho

Adjunct Representative - Najah Abdelkader ([Adjunct Faculty Survey](#))

Member-at-Large - Francois Bereaud

Member-at-Large - Brit Hyland

Chair of Chairs - Kevin Petti

8.2. Committee Reports

8.2.1. Online Faculty Evaluations - Angela Romero (5 mins. plus 5 mins. Q&C)

- [Mesa College Proposed Online Class Eval Faculty S23](#)
- [Mesa College Proposed Online Class Eval Student S23](#)
- [CVC-OEI Course Design Rubric](#)

8.3. Special Reports

8.3.1. Call for A.S. Exec Positions Nominations - Election Committee (5 mins.)

- Considering the proposed changes to our Constitution & Bylaws, we are postponing nominations and the election until those are approved
- The Academic Senate Amendments and Bylaws Committee (ASA&B) meets on 4/11—please attend and/or provide feedback to any of your A.S. Exec members beforehand ([you can view the working document here](#))
- If changes are finalized at that time, we can bring them to the A.S. body on 4/18 and vote on them on 5/2
- Nominations could open on 5/2 and the election for A.S. Exec positions could take place on 5/16

9. Announcements

1 min. time limit each

10. Adjournment

The next meeting of the SDMC Academic Senate:

Tuesday, 4/18/23 from 3:30-5:00pm in L-309 and on [Zoom](#)
(complete [*A.S. Senator Remote Attendance Form*](#) here)

Please submit agenda items to both [Pablo Martin](#) and [Juli Bartolomei](#).
If you are a senator and cannot make the meeting, please submit a
[proxy form](#) or email to our Secretary, jalley@sdccd.edu,
and your proxy by 3pm the day of the meeting.

