

**Chairs Committee**  
**Chair: Kevin Petti**

**Minutes**

**Thursday, April 20, 2022**  
**1:00 - 2:00 PM Room M 110**

**Members Present:** Wai-Ling Rubic, Duane Short, Martin Kennedy, Adrian Arancibia, Molly Fassler, Daniel Igou, Alex Mata, Jessica McCambly, Jae Calanog, Anne Gloag, Andrew Lowe, Kevin Petti, Namphol Sinkaset, Mary Kjartanson, Jordan Omens, MaryAnn Guevarra, Mary Hart

**Department Chairs & Program Directors Present:** Rebecca Bowers-Gentry, Matthew Jewett, Kandice Brandt

**Guests Present:** Patti Manley

1. **Call to order: 1:02**
2. **Approval of Agenda:**
3. **Approval of Minutes:**
4. **Old Business:** None
  
5. **New Business**

	<b>Item</b>
<b>A</b>	<b>Comprehensive Program Review Update</b> Patti Manley delivered a 10-minute presentation demonstrating the updated Nuventive platform that will be utilized for the upcoming Comprehensive Program Review in the coming academic year.
<b>B</b>	<b>Chair Election for 2023-2025 Term.</b> Kevin Petti was re-elected as Chair of the Chairs Committee in an unopposed contest for a two-year term starting next academic year. Petti informed the Chairs that at the end of that term he will retire from the District, and asked the Chairs to start thinking about who will serve afterward. Petti also thanked Andy Lowe for serving as Election Coordinator.

<p><b>C</b></p>	<p><b>The Future of ESUs</b> Ann Gloag requested clarification per the future of ESUs. Petti informed the Chairs that the ESUs outlined in the contract, such as the ESUs Chairs receive as part of their assignment will not be impacted. In the future however ESUs will be replaced with non-classroom hourly pay for any other work performed. The Chairs proffered many questions and concerns about how this will impact contract and adjunct load, and the ESUs incorporated into other projects. Petti stated he will get back to the Chairs with a detailed clarification.</p>
<p><b>D</b></p>	<p><b>Chair Report</b></p> <ul style="list-style-type: none"> <li> <p><b>•Update per Faculty Hiring Committee</b> Petti updated that the Faculty Hiring Request Form and Scoring Rubric Received a first reading at the 4/18 Academic Senate Meeting, and will likely be approved after a second reading at the 5/2 meeting.</p> </li> <li> <p><b>•Update per Enrollment Management</b> Petti updated that the Strategic Enrollment Management Plan underwent a second read and approval at the 4/18 Academic Senate Meeting.</p> </li> <li> <p><b>•Academic Senate Exec. Letter to Chancellor</b> Petti updated that the Senate Executive Committee of Miramar and Mesa sent a letter to the Chancellor asking for clarification of the reversal of the District's covid related employee terminations. The ensuing discussion centered on despite the lack of communication from the District on this matter, we all must move on.</p> </li> <li> <p><b>•Reminder per online FTEF maximums</b> Petti reminded Chairs that .67 FTEF is the maximum online load that can be assigned to any individual faculty without approval from the VPI.</p> </li> <li> <p><b>•Department Webpages - Liaisons submitted - College Council Workgroup forming - consider participating</b> Petti updated that he sent to the relevant parties the names submitted to him as to who would serve as a point of contact per any department webpage development. Petti also updated that College Council is forming a website review workgroup, and that the President's office will put out a request for participation.</p> </li> <li> <p><b>•College Council Report: 2023-24 Productivity Goal is 15, with 4% FTES Growth with flat FTEF</b> Petti updated that at a recent College Council Meeting, the President reported that in the next academic year the productivity goal is 15, a 4% FTES growth, and that FTEF will remain flat.</p> </li> <li> <p><b>•VP Odu expressed he will not cancel low enrolled classes starting this summer</b> Petti updated that in a recent 1:1 meeting with VPI Odu, he stated that classes with double digits will not be canceled starting summer in an effort to catch maximum FTES in light of the District's present Hold Harmless status.</p> </li> </ul>

	<p><b>•Block Grant (5 million for 5 years) starting next fiscal year: Work with Dean to understand allowable expenditures and how to request funding</b></p> <p>Petti updated that with HERF Funding no longer available, a new funding model will begin next year, and that Chairs are urged to collaborate with their Deans to modify future funding requests.</p> <p><b>•Work Group for 8-Week course/programs</b></p> <p>Petti updated that any faculty wanting to participate in this workgroup should contact Academic Senate President Pablo Martin.</p>
<p><b>E</b></p>	<p><b>Other</b> None</p>

- 6. **Other Announcements:** None
- 7. **Next Scheduled Meeting:** May 18, 1:00 PM, Room M 110
- 8. **Adjournment:** 2:10 PM