

OVERVIEW

Thanks again to all of you for being patient as we worked out our new dual meeting modality and for being on top of getting the form submitted. The dual modality seemed to have worked well!
There are a few items that we will be (or potentially be) voting on in our next meeting. Please see the summaries below. Here's a [link to the slideshow](#) as well as the detailed [meeting resource list](#) (with the correct date) from our last meeting.

REMINDERS FOR OUR NEXT MEETING

7.2 Hybrid Meeting Logistics (slide 7)

We are not meeting until Apr 4th. Remember to update the attendance form only if you are going to change your attendance modality. Please have that done by Wednesday, March 29th.

- If you attended in person but plan to go remote for the next meeting, please [submit the form](#).
- If you attended remotely, and plan to attend in person next time, let me know what address you had listed, so I can make sure it doesn't show up on the agenda for the next meeting.

FIRST CALLS/FIRST READS

7.4 First Call/First Read Development of an 8-Week Course & Degree Packaging Workgroup (slide 12)

Based on data enrollment and other data gathered by the District, there is a preference for 8-week courses. As such, the District is looking into the possibility of developing AA and other degrees designed around 8-week courses—most likely for CTE. The Chancellor is really interested in this option—and President Wes believes that all of this may eventually be mandated by the District. President Wes recommended we look into organizing a workgroup to get ahead of this. Since this is us trying to get ahead of the District, the workgroup can be whatever we want it to be. Questions about who would be on the workgroup and the timeline for it were all asked. Pablo again said that this can be whatever we want it to be, but we should come with ideas for the next meeting and then vote on it. [Please feel free to share your ideas via email before the next meeting as well: pmartin@sdccd.edu.]

8.1.1 President Report—Third Draft of the ISER (slide 13)

Please read over [the third draft of the ISER](#). Dean Miramontez is asking that we vote on this at the April 4th meeting, and in Pablo's explanation, he mentioned that this really should be thought of as the final draft. Basically, they are looking for minor edits to this draft—like grammatical things. The content and structure are set. So, Pablo is asking us to first review the report (help with that proof-reading) and then consider voting on this in the upcoming meeting. This would not stick to our normal timeline, but as Pablo mentioned, we have had plenty of time with this item—the first draft came to us in May 2022 and there have been forums as drafts have come out. We will discuss this more at the next meeting and potentially vote to give final approval. [There was no disagreement over this timeline, to bring the accreditation report/ISER to the A.S. for final approval on 4/4/23. Please ask your constituents to share any edits or concerns with you or the A.S. President ASAP so they can be addressed.]

OTHER ITEMS

8.1.1: President's Report (Interested in serving on A.S. Exec?) (slide 14)

At our next meeting, the Election Committee will open nominations for Exec positions that will be up for election (Apr 18th): President-Elect (or VP), Treasurer, Secretary, and At-Large Senators (both Contract and Adjunct). It was requested that we provide the accurate release time for the Exec positions. I'm including all the positions (even those not up for election or those made by appointment/position):

- President: 1.0
- Vice-President/President-Elect: .40
- Secretary: .20
- Treasurer: .10
- Contract At-large: .025
- Adjunct At-large: AFT hourly reimbursement
- At-large Appointee: .025
- Chair of Chairs, "A.S. Chair of Chairs": .25 (plus release time from the College)

Minutes – Miramar College Academic Senate

3:30-5:00pm **Mar 07, 2023** Location: L-309 and *Zoom

(*See agenda for remote locations)

Link for Associated Documents: <https://sdmiramar.edu/committees/meetings/16872/2023-03-07>

Meeting Slide Show: https://sdmiramar.edu/sites/default/files/2023-03/sdmc_as_22-23_0307.pdf

Senators Present: Pablo Martin, Carmen Carrasquillo, Josh Alley, Monica Demcho, Francois Bereaud, Brit Hyland, Kevin Petti, Adrian Arancibia, Alex Mata, Alex Sanchez, Anh Nguyen, Channing Booth, Cyndie Gilley, Dan Smith, David Halttunen, David Mehlhoff, Heather Paulson, Isabelle Martin, Kevin Gallagher, Marcella Osuna, Mardi Parelman, Mark Dinger, Mary Hart, Mary Kjartanson, MaryAnn Guevarra, Nick Aramovich, Otto Dobre, Poly Pantelidou-Zweigle, Rodrigo Gomez, Ryan Moore, Sadayoshi Okumoto, Wahid Hamidy, Desi Klaar, Erin Smith, Kristen Bonwell, Kristen Everhart, Natalie Bickett, Robert Worlds, Valerie Chau

Absent: Becky Stephens, Dan Igou [proxy: Javier Gonzalez-Meeks]

Other Attendees: Alex J. Stiller-Shulman, Angela Romero, Mara Sanft, Thiba Thiagarajan, Juli Bartolomei

1. Call to Order

- The meeting was called to order at 3:31 pm.

2. Approval of Agenda

- The agenda and Consent Calendar were adopted with no objection, after a change was made to move item 8.2.1 to go before item 7.1. [Carrasquillo]

3. Consent Calendar

- 3.1. Meeting Minutes from 2/21/23

4. Updated Land Acknowledgment

- Martin reported that the taskforce is making wording changes to the [Land Acknowledgment](#) that will likely be presented at the next meeting.

5. Public Comments

- Brewster announced that the Planning Summit will be on March 17th.

6. Action Items NA

7. Discussion Items

- 7.1. Election Results, Adjunct Member at Large – Amy Alsup
 - Congratulations to Najah Abdelkader, Professor of Philosophy and Humanities.
- 7.2. Hybrid Meeting Logistics – Pablo Martin
 - The process for signing up to attend meetings remotely can be found [here](#). The AS Secretary will no longer be following up to confirm meeting modality with senators. If a senator wants to attend in person or otherwise change the location from which they will be attending, they will need to fill out another form prior to the agenda being published.
 - Reminder that all teleconferencing senators must have their camera on.
 - Voting: Martin will restate the motion after discussion has closed and call for the vote. If asked, the Secretary will type the resolution on the screen. All votes must be done via roll call.
 - Please limit the Zoom chat function to those who need it. Send questions to Carrasquillo via direct message.
 - Meetings will be moved to H-210 due to better laptop access.
- 7.3. Follow Up: 8-Week Courses, District-wide Class Caps, Webpages for Departments/Disciplines – Pablo Martin
 - Martin expressed a desire to hear input from faculty, either directly or at meetings, so he can bring it forward to the appropriate bodies and avoid redundant discussions at Senate when possible. Martin will also include as much important information as possible in the [meeting resource list](#) he creates for each meeting.
 - Martin shared feedback on 8-Week Courses. The importance of finding out what students need was emphasized.
 - District-wide Class Caps: Concern has been expressed that higher caps will be set as default. Focus should be on quality learning. Martin shared input from other ASPs and the District. VPI Odu feels something should be done about it, but the other college VPIs do not, so this will likely be a long-term item. Martin explained that the District is waiting to see what the Colleges come up with before making any plans—work on infrastructure is also going to slow down any progression on these items. When to cancel classes is also part of this conversation.
 - Webpages for Departments/Disciplines: No new input. Things are still in process with the College Council.
- 7.4. (First Call/First Read) Development of an 8-Week Course & Degree Packaging Workgroup – Pablo Martin
 - Chancellor Cortez wants SDCCD Colleges to prepare students for “high wage, high demand jobs” (primarily in CTE), and President Lundburg is requesting faculty input on exploring this and expanding to transfer degrees.
 - The District wants to do this, so Miramar is getting ahead of it by exploring the creation of their own workgroup. Faculty will determine how the workgroup will look. Martin feels it should be primarily faculty but also include non-faculty.
 - Discussion ensued.
 - Time was extended by two minutes. [Gallagher]
 - Time was extended by two more minutes. [Carrasquillo]

- Ideally, a vote on the workgroup will take place at the next meeting, a call-out will be done after that meeting, and the workgroup will work on it the rest of this semester.

8. Reports

8.1. Executive Committee Reports

8.1.1. President – Pablo Martin

State, District, Campus, and Senate Issues: hybrid meeting logistics, student emails, upcoming A.S. Exec elections, A.S. scholarship applications, upcoming Planning Summit, Super Saturday, updates from VC Topham (reg-e/portal drop “survey” and auto-enrollment, Miramar’s Accreditation ISER third draft, discussions about Office of Instruction reorg, how to address AV issues, new CCC State Chancellor, action items from the 2/28/23 College Council meeting, call to join the AFT Guild Social Justice Committee.

- [Miramar SDCCD and ASCCC Resource List 030723](#)

- While the Accreditation Steering Committee is still soliciting minor edits on the [third draft of the ISER](#), content and structure-wise, it is a final draft. Dean Miramontez would like the A.S. to vote on it at the April 4th meeting.
- The Election Committee will be opening nominations for next year’s Executive Committee at the April 4th meeting, and the election will be held at the April 18th meeting. Duties can be found in the [A.S. Bylaws](#).
- A.S. scholarship applications: Faculty interested in helping should contact Martin.
- SDCCD student email accounts: Students will start getting emails through District email on March 27th and will only receive email that way.
- Please RSVP to the Planning Summit by March 10th.
- The Super Saturday Event is back: March 18th from 9 am – 12 pm.
- Employee recognition: The State does not have one for faculty, but President Lundburg thought it would be a good idea to have one for faculty, like Miramar does for classified staff.
- CFHPC: “Full Time Faculty Request Form” and rubric in development. Contact department chair with input.
- VPI Odu has asked the deans to request faculty input regarding a potential Office of Instruction reorganization. Faculty should share their thoughts about it with their deans.
- Call 619-388-7317 for issues with classroom AV.
- Faculty who have lost materials or other data with computer replacement should contact Todd Williams.
- SDCCD OER Week is March 6-10 ([OER week website](#)).
- [Cultural Humility as a Path toward Equity](#) (resources from Spring Kick-Off)
- Sign up for the [Campaign for Student Success](#)
- Time was extended by five minutes. [Booth]
- College Council Report
 - o Miramar is submitting a name for the CCCCCO Classified Employee of the Year.
 - o Website Content Management: Adding Administrator Contacts to help manage the directory.
 - o Miramar enrollment is up 8%.
 - o Food trucks are parked between the K1 and S5 buildings from 3:00 – 7:00 pm, Monday – Thursday.
 - o CGH Change Update: Motion passed to make grammatical and other nonstructural changes to the CGH.
 - o District-wide Black Student Success Institute is Friday, April 21st.
 - o Black Student Success week is April 24th – 28th.
 - o [Congrats to Miramar Basketball](#). Athletic Director and Men’s Basketball Head Coach, Nick Gehler, was named 2022-23 PCAC Coach of the Year.
 - o AFT Guild Social Justice Committee is looking for anyone interested. Look for email from Mahler.
 - o AFT Guild accepting proposals for Scholars Day (Friday, April 21st).
- Update from meeting with Vice Chancellor of Educational Services Topham:
 - o Reg-E/Portal Drop “survey” does include withdrawals. AFT was not involved; the survey was created from the Research Office questions.
 - o Auto-Enrollment, aka “Extended automated enrollment”: Still working on it. Waiting to see what other groups are doing. There will be a call-out for the District-wide taskforce soon.
- Annual ASCCC Disciplines List Revision Process began last month.
- The ASCCC is calling for nominations for a California Board of Governors seat. The ASCCC gets to nominate one of two seats.
- Dr. Sonya Christian named Chancellor of the CCC System.

8.1.2. Vice President – Carmen Carrasquillo

- Reported a comment from the chat about making sure accurate reassign time allocations are sent to faculty.

8.1.3. Secretary – Josh Alley

- Thanked senators for responding to his emails regarding meeting modality.

8.1.4. Treasurer – Monica Demcho

- Not present—no report from proxy.

8.1.5. Adjunct Representative – Najah Abdelkader

- Reported that she attended the ASCCC Adjunct Workshop and shared that it was gratifying to know that negotiations on contracts have been successful due to the support from full-time faculty.

8.1.6. Member-at-Large – Francois Bereaud
– No report.

8.1.7. Member-at-Large – Brit Hyland
– No report.

8.1.8. Chair of Chairs – Kevin Petti

- Reminded senators that each school has a representative on the CFHPC and that they should contact them for the email regarding the Faculty Request Form and rubric, if they want to provide feedback. Petti would like to receive all input by March 17th and have the form and rubric approved by the committee and the A.S. this semester.

8.2. Committee Reports

8.2.1. GPS: The ACP Success Team Plan – Lisa Brewster

- Provided the body with an update on the planning for Fall 2023. Seven ACPs are up and running. This semester, the focus is “How do we build success teams to support students?”
- Presented the goals and outcomes and the roles and responsibilities of the ACP Success Team. Details can be found in the meeting slideshow.
- They already have three success coaches and are trying to seek out three more.
- The goal for Fall 2023 is to launch the ACPs with the success teams, integrated and strategically coordinated with the Equity Plan in order to increase our success rates, our persistence rates, and also looking at how to build community.
- Brewster will come back to two more meetings with other GP-related reports.

9. Announcements

9.1. Abdelkader reminded senators about the Arab Film Festival and the Zoom presentation “Middle Eastern Women in Modern Times” at 12:30 pm on March 8th. An email was sent to the college prior to the meeting.

9.2. Parelman: On March 16th at 2:00 pm, there will be a Zoom screening of *The Kitchenistas*. March 22nd: “Careers in Health Sciences.” Watch for announcements.

9.3. Kjartanson expressed concern about students having to switch to Office 365. Martin will follow up with Kurt Hill.

9.4. Alsup let senators know that there was an email from AFT for a boot camp for part-time faculty interested in full-time positions. It will be on Friday, March 17th from 9:00 am – 3:00 pm at City College.

10. Adjournment

- The meeting was adjourned at 4:44 pm.

The next meeting will be on April 4th. Please submit agenda items to both Paul (Pablo) Martin and Juli Bartolomei.

Respectfully submitted,
Juli Bartolomei and Josh Alley