

SAN DIEGO MIRAMAR COLLEGE CLASSIFIED SENATE MEETING AGENDA



DATE: 03/07/2023 TIME: 11:00-12:0PM, LOCATION: Zoom

Members Present

Lynne Campbell, Jill Griggs, Kurt Hill, Malia Kunst, Sandra Marquez, Arnice Neff, Ryan Roper, Sharilyn Wilson, Adam Vincej

Members Absent

Jill De La Cruz, Calvin Le, Jeanette Moore, Cleon Platts

Vacancies

Senator-at-large, Senator Area I

Guests

Rachel Martinez, Carol Sampaga, Elizabeth Whitsett

A. Call to Order

- President Hill called the meeting to order at 11:06 am

B. Approval of Agenda and Minutes

- Agenda approved by consensus
- Approval of minutes tabled due to absence of Secretary

C. Additional Items/Comments Related to Agenda

- No items/comments

D. Old Business:

#	Item	Initiator
1	<p>Standing Item: Equity Committee Update</p> <ul style="list-style-type: none">• The Classified Equity Subcommittee held its first meeting of the year on February 21st. Topics discussed included: a debrief of the equity summit and spring kickoff, upcoming events, and the availability of ASL Interpretation Services for live events.• Next meeting date TBD• Reminder: March is Women's History month, and there are a variety of events being held on campus.	Wilson
2	<p>CBA - Discussion ask AFT to come and talk to Senate.</p> <ul style="list-style-type: none">• At this time, the Senate will not pursue an AFT-led discussion of bargaining issues at Classified Senate. However, the AFT can always serve as a resource if senators, or the Senate, notice such issues on campus.	Hill/Moore

SAN DIEGO MIRAMAR COLLEGE CLASSIFIED SENATE MEETING AGENDA



DATE: 03/07/2023 TIME: 11:00-12:0PM, LOCATION: Zoom

3	Bylaws Committee <ul style="list-style-type: none"> No updates at this time. 	Hill/Kunst
---	---	------------

E. Standing Items:

#	Item
1	Standing Item Equity Committee Update
2	Exec Body Reports <ul style="list-style-type: none"> No reports
3	Senator Reports <ul style="list-style-type: none"> No reports
4	Fun Committee Update <ul style="list-style-type: none"> Neff reported that planning is under way for the annual Classified Carnival. Fundraisers will be held to help support this event. More details to come. Hill reported that the President has expressed interest in additional events or activities to recognize Classified Professionals, perhaps in connection w/ Classified Appreciation week in May. Details & timeline still TBD. Neff suggested nametag charms, lanyards, and/or pins (AKA “flair”) as a way to express campus spirit. Kunst provided an update on the sale of the Classified t-shirts. The initial run of 10 have been sold. Kunst will collect the remaining shirts from bookstore, then people who ordered can pick up at the President’s Office. About 20 are left on hand. \$20/each. There is a lead time of a few weeks for additional shirts to be ordered. Orders can be placed via a digital order form. Sampaga is working on planning monthly restaurant fundraisers at local restaurants, where a portion of orders placed on a specific date/time will benefit the Senate.

SAN DIEGO MIRAMAR COLLEGE CLASSIFIED SENATE MEETING AGENDA



DATE: 03/07/2023 TIME: 11:00-12:0PM, LOCATION: Zoom

F. New Business:

#	Item	Initiator
1	<p>Go over Calendar and times of meeting- Being proactive not to overlap with other committee meetings.</p> <ul style="list-style-type: none"> For now, the Senate will continue to meet on first and third Tuesdays from 1-2:30pm. Hill will send out a calendar with upcoming meeting dates. 	Shoostary/Kunst
2	<p>Discussion on what to do with Kurt with regards to Reclass and Position with Classified Senate</p> <ul style="list-style-type: none"> Bylaws are unclear on whether Classified Directors/Managers are eligible to serve as executive members of the Senate. In this case, the situation is complicated by Hill receiving a promotion during his term as President. Neff motioned to allow Hill to serve his full term, Marquez(?) seconded. After discussion, Senate decided to vote by email. Members will email votes to Wilson by close of business on Tuesday, March 7th. 	Hill
3	<p>Classified Employee of the Year Statewide and Campus Employee of the Year</p> <ul style="list-style-type: none"> Three nominations have been received so far for the state-level Classified Employee of the Year. Since the nomination will go to the Board of Trustees on March 23rd, there is a short window to collect any additional nominations and prepare nomination materials. Additional nominations should be emailed to Wilson by close of business on Tuesday, March 7th. Wilson will notify Senate of any additional nominations the morning of Wednesday, March 8th. Hill will call a special meeting on Friday, March 10th, to finalize our campus nomination. The Campus Employee of the Year award will be announced at the Classified Service Awards on May 31st. 	Hill
4	<p>Classified Block Grant</p> <ul style="list-style-type: none"> Marquez reports there is approximately \$12,000 currently available in Classified Block Grant funds. Funds have been rolled over for several years; Marquez will determine if there is an expiration date this fiscal year for their use. Requests for these funds are evaluated on a case-by-case basis. Must be directly relevant to campus/job duties. Funds can be used by individuals or groups for training/travel. 	Marquez

SAN DIEGO MIRAMAR COLLEGE CLASSIFIED SENATE MEETING AGENDA



DATE: 03/07/2023 TIME: 11:00-12:0PM, LOCATION: Zoom

	<ul style="list-style-type: none"> Discussion of procedures around travel requests, and the possibility of initially approving requests at the Senate level based on estimated travel costs. Kurt will draft email encouraging Classified Professionals to make use of these funds. 	
5	<p>Professional Development</p> <ul style="list-style-type: none"> The campus is working with Allied Path Consulting to draft a proposal for a Classified Equity Certification. There is the potential to combine training(s) with managers. The consultants would work with Senate to evaluate our needs and build the curriculum. Block Grant funds could potentially be used to help fund this. The Community College League of California is holding the 2022 Classified Leadership Institute in June. Block Grant funds could be used to pay for attendance. Clarification was requested regarding Classified access to Professional Development Committee funds. Marquez verified with Dean Barnard that those funds cannot be accessed by Classified. Classified can access funds through the Block Grant and/or AFT. 	Kunst
6	AFT & Classified Senate/CBA discussion update	Hill/Moore

G. Announcements and Open Comment

- Wilson mentioned that Classified Elections are coming up, and that an Elections Committee will need to be convened by the end of March. **Hill will send out an email requesting volunteers.**

H. Adjournment

- MSC to adjourn at 12:18 pm (Wilson/Marquez)

I. Next Scheduled Meetings

March 21, 2023, 1:00 – 2:30
(First and Third Tuesdays, 1:00 – 2:30)

SAN DIEGO MIRAMAR COLLEGE CLASSIFIED SENATE MEETING AGENDA



DATE: 03/07/2023 TIME: 11:00-12:0PM, LOCATION: Zoom

San Diego Miramar College 2020 – 2027 Strategic Goals

1. **Pathways** - Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success
2. **Engagement** - Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success
3. **Organizational Health** - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making
4. **Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, equity efforts, and community partnerships
5. **Diversity, Equity, and Inclusion** - Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community

ACCJC Accreditation Standards (Adopted June 2014)

1. Mission, Academic Quality and Instructional Effectiveness, and Integrity.
2. Student Learning Programs and Support Services.
3. Resources
4. Leadership and Governance.