

SAN DIEGO MIRAMAR COLLEGE  
**Student Services Committee**

Wednesday, February 1, 2023  
3:00 – 4:30p.m.  
K1-202

---

---

**Committee Members:**

Adrian Gonzales, Marcella Osuna, Cheryl Barnard, Nessa Julian, Alice Nelson, Lezlie Allen, Reginald Boyd, Vincent Ngo, Elaine Eng (absent), Kandice Brandt, Mardi Parelman, Shawn Hurley(absent), MaryAnn Guevarra(absent), Jeanette Moore(absent), Aditi Verma(absent), Hila Barkai(absent)

**Vacancies:** Administrators:(0), Classified Senate: (1), Academic Senate: (2), Student (1)

**Guests:** Caitlyn Morgan, Liz Herbert

**MINUTES**

- I. **Approval of the Agenda** – Motioned for approval by Barnard, second by Parelman, approved.
- II. **Approval of Past Meeting Minutes, 11/2/2022** – Boyd motioned for approval of 10/5/22 and 11/2/22 minutes, second by Barnard, approved.
- III. **New Business**

#	Item
1)	<p><b>Basic Needs</b></p> <p>Morgan shared about the services the Jet Fuel Resources Center provides to students to meet their basic needs on campus.</p> <ul style="list-style-type: none"><li>- <u>The Pantry</u> is open Monday – Tuesday 11:00 – 3:00p.m., Wednesday – Thursday 9:00 – 3:00p.m.</li><li>- <u>Retail Rescue</u> is available Monday – Tuesday. Required to have a San Diego Miramar ID and currently enrolled in courses. Students are invited in once per day and every day the Pantry is open. Due to the college’s partnership with Feeding San Diego and retail rescue, we are able to assist students daily if needed. i.e. 200 students were served today.</li><li>- <u>The Really, Really Free Farmer’s Market</u> (1st &amp; 3rd Wednesday of every month) Open at 9:00a.m.- until supplies last; located in-front of K1 Building. Dates for the Spring semester include 2/1, 2/15, 3/1, 3/15, 4/5, 4/19, 5/3, 5/19.</li><li>- If students need to be connected to <u>CalFresh Connection</u>, email <a href="mailto:cmorgan@sdccd.edu">cmorgan@sdccd.edu</a> to be connected to Miramar’s CalFresh liaison. Can also sign up for services through Feeding San Diego. Additionally, there are external referrals to food pantries available.</li><li>- For <u>Hygiene assistance</u>, students fill out a Hygiene Item Request Form. Shower Facilities are available for students Monday – Friday from 8:00 – 10:00a.m., located in the J-building next to the pool.</li><li>- <u>Clothing Closet</u>, enrolled students are allowed to choose five items per semester. There may be some exceptions based on individual circumstances. The closet recently expanded due to donations from our community and local thrift stores.</li><li>- <u>Transportation &amp; Technology Assistance</u>, discounted or free MTS Bus Passes are available based on need and continued academic progress. In the process of acquiring loaner laptops to be located in Jet Fuel Resource Center for easier access to students.</li><li>- In the process of identifying emergency funding for students. Working out details on how to provide support and appropriately document assistance. Will be based on</li></ul>

	<p>need and continued academic progress. Would only be available once per semester. Additional information will be provided once finalized.</p> <ul style="list-style-type: none"> <li>- <u>Housing</u>, working on identifying low-income housing and roommate matching for students. This is an opportunity to connect to our community resources. Gonzales shared the State is providing an opportunity to apply for funding for housing. Based on the available access to land and resources, Miramar did not apply for funding. Moving forward we will try to figure out private partnerships with affordable housing rates. More information is forthcoming. City College was successfully able to identify available space and applied for funds, if approved housing would be open and available to all SDCCD students, with a tentative opening date of Fall 2025.</li> <li>- <u>Internal</u> (other support services on campus) and external (community-based resources, state and federal programs) referrals are available in the Center.</li> </ul>
<b>2)</b>	<p><b>College Hour Review</b> Barnard shared as College Hour was institutionalized in Fall 2022, it appears to be a success for our students in regards to increasing involvement. Based off of the campus calendar, there were a total of 277 events; with participation of 8,291 total students. October was the highest engagement month. Themes for Spring College Hour can be found on the college calendar. At today's Welcome Back to Campus event, 22 departments participated and free lunches were distributed to the first 100 participating students.</p>

**IV. On-Going Business**

<b>#</b>	<b>Item</b>
<b>1)</b>	<p><b>Workgroup Updates:</b></p> <p><b>a) Professional Development</b> Brandt shared overall participation for last semesters Watch 'n' Talk series was good. The group is currently in the process of finalizing details for the upcoming Watch 'n' Talk Series and will send a save the date to the campus when ready. The topics for the Spring semester are Helping Non-Clinical Professionals Provide Trauma-Informed Care to Students, February 15, 2:00pm-3:30pm; How to Better Serve Underrepresented Populations: A Strength-Based Approach, March 10, 11:00am-12:30pm; Maximizing Your Retention Efforts: Using Current Programs &amp; Resources in Creative Ways, April 19, 2:00pm-3:30pm; and Supporting the Asian Student Community: Diversity, Equity, &amp; Inclusion on May 5, 11:00am-12:30pm on Zoom.</p> <p><b>b) Communications</b> No updates from workgroup at this time.</p>
<b>2)</b>	<p><b>Roundtable</b> Nelson</p> <ul style="list-style-type: none"> <li>- Counseling Office will be providing "Chat with a Counselor" opportunities for students, Staff and Faculty to ask quick questions during on Monday, Wednesday and Thursdays during College Hour, and 4:00 – 5:00p.m. on Tuesdays in K1-202.</li> <li>- Shared random act of kindness. Student purchased a parking permit for a fellow student that was experiencing a hardship.</li> </ul> <p>Nguyen</p> <ul style="list-style-type: none"> <li>- Outreach Office is holding registration labs this week in K1-202 for students.</li> <li>- Would like to connect with Counseling to partner for "Chats" during College Hour</li> </ul>

<p>Allen</p> <ul style="list-style-type: none"> <li>- University of San Francisco Research Project will plan to partner with Miramar again to connect female students, under 25-year-old, to provide information about birth control. Participants will receive a stipend for participation.</li> <li>- Narcan information session/ trainings are forthcoming. As of January 1, new State legislation passed requiring college to have dosages available to all students.</li> <li>- Reminder vaccines are still available to students and employees in Health Services.</li> </ul> <p>Julian</p> <ul style="list-style-type: none"> <li>- ASC is open to students. Working to partner with faculty to provide customized workshops.</li> <li>- LEAD office is working on applying for a Cultural Responsive Pedagogy &amp; Practices Grant, it is due 2/17.</li> <li>- February is Black history month; the LEAD Office is working with departments across campus to coordinate events. Flyer will be sent out later this week.</li> <li>- Virtual Circle of Support for students and employees held on 2/2 in response to the recent traumatic events impacting diverse communities.</li> </ul> <p>Parelman</p> <ul style="list-style-type: none"> <li>- Career Services will be partnering with the Nutrition department to host a Careers in Health Sciences event on March 22 from 10:30-12:30p.m. in K1-107 for National Nutrition Month.</li> <li>- Mental Health Services counseling is partnering with Nutrition for a Mindful Eating event on March 7 during College Hour.</li> </ul> <p>Ngo</p> <ul style="list-style-type: none"> <li>- Financial Aid department has recently participated in Tet festival, a community event. Provided outreach to the community regarding services.</li> <li>- February is national Financial Aid Awareness month. In effort to disseminate information to students and families about year-round access to federal, state, and institutional aid will be providing workshops.</li> </ul> <p>Gonzales</p> <ul style="list-style-type: none"> <li>- Student Services is exploring agreement with California Reconnect to increase outreach for reengagement of adult students whom have stopped out.</li> <li>- College has the opportunity to participate in the “Real College California Survey”, this focuses on basic needs.</li> <li>- Have started Rising Scholars for formally incarcerated students and those impacted by the justice system, located in K1-304.</li> <li>- Funds received for the LGBT+ will be covering expenses for one project assistant to provide assistance to program.</li> <li>- College would like to be approved for bond to be able to build out the campus to meet the needs of the populations we serve and the programs/ services provided.</li> <li>- Strategic Enrollment Management being reviewed. At the Spring Kick Off, Petti and Martin shared the importance of campus wide participation. In January survey was launched. In February will continue to brainstorm by hosting in-person and zoom sessions to review each goal. Faculty, Staff and Students are encouraged to participate.</li> </ul>
---

V. **Other**

VI. **Next Meeting** – March 1, 2023 in K1-202

VII. **Adjourn** – 4:18p.m.

---

**San Diego Miramar College Strategic Goals Fall 2020-Spring 2027**

- 1) **Pathways** - Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success.
- 2) **Engagement** - Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success.
- 3) **Organizational Health** - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making.
- 4) **Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, diversity, inclusion, and community partnerships.
- 5) **Diversity, Equity, and Inclusion** – Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community.

**\*\* [ACCJC Accreditation Standards \(Adopted June 2014\)](#)**

**I. Mission, Academic Quality and Instructional Effectiveness, and Integrity**

I.A Mission

I.B Assuring Academic Quality and Institutional Effectiveness

I.C Institutional Integrity

**II. Student Learning Programs and Support Services**

II.A Instructional Programs

II.B Library and Learning Support Services

II.C Student Support Services

**III. Resources**

III.A Human Resources

III.B Physical Resources

III.C Technology Resources

III.D Financial Resources

**IV. Leadership and Governance**

IV.A Decision-Making Roles and Processes

IV.B Chief Executive Officer

IV.C Governing Board

IV.D Multi-College Districts or Systems.