

Planning, Institutional Effectiveness, and Research Committee

December 9, 2022, 10:30 a.m. to 12:30 p.m., Room L-108

Co-chairs: Daniel Miramontez and Lisa Brewster

MINUTES

Present: D. Miramontez, L. Brewster, A. Gonzales, B. Bell, M. Odu, N Julian, A. Neff, M. Hart, P. Manley, X. Zhang, and M. Demcho

Absent: K. Hill D. Sheean, D. Kapitzke, D. Diskin, L. Clarke, R. Marine, and M. Lopez

Meeting called to order at 10:33 a.m.

1. **Approval of Agenda.** Agenda was moved by X. Zhang, seconded by A. Neff, and carried to approve.
2. **Review of Minutes for September 23, October 14, & November 4, 2022.** Tabled, with priority falling to Accreditation and Equity Summit. Will be presented in spring 2023.

[*Strategic Goals](#) [Accreditation Standards](#)

New Business:

1. **None.**

Old Business:

1. **Guided Pathways - Equity - Institutional Effectiveness Integration.** 1-5 I-IV
Discussion moved to planning summit with integration.
2. **2023 Planning Summit Update.** 1-5 1-4
Meeting notes from Planning Summit Workgroup was presented. Date of event will be on March 17, 2023 with date/time to be determined. From workgroup meeting, this summit will build from the fall Equity Summit with the updated theme “Reimagining the Miramar Community” - to build growth mindset, break down silos, and strengthen connections between instructional programs and services. ASL Interpreting services will be available with BPO in place. Suggestion was made to have interpreting service for any campus wide event. Recommended format to include student on boarding, light the fire courses, student support in ACPs, fostering healthy work relationships, and brainstorming innovation – to have the opportunity to have a creative fun time. Save-the-Date flyer to be sent. Planning Summit Workgroup will move forward with feedback provided.
3. **Quality Program Review Process Update.** 3 I.B.
Currently on hold, with conversation occurring in Instructional area with faculty. Next steps will be determined accordingly to faculty review and input. Suggestion was made to invite Chair-of-chairs into PIERC meetings.
4. **SPAS 2.0 Update.** 1-5 I.B.
SPAS 2.0 has gone through all constituency groups for vetting and was approved. Will be going to College Council (with feedback from faculty).

5. Update to Main/Operational Plans.

1-5

I.B.

Technology Committee is working on the three-year rolling plan to align with District IT Goals. (being worked on by workgroup). This will help inform what the college's plan would theoretically look like. Career Technical Education (CTE) Plan has been updated with SDCCD Plan for now. Professional Development Plan is pending college wide vetting/approval as of April 2022, follow-up will be made. Student Equity Plan process is currently underway. Recommendation for IDEA to revisit Cultural and Ethnic Diversity Plan.

Reports/Other:

1. Budget and Resource Development Subcommittee (BRDS)

3, 4

I.B, III.D

Completed the RFF process with process being streamlined. Majority of requisitions were generated with items to be delivered on a timely basis in spring.

2. Program Review/Outcomes Assessment Subcommittee.

3, 4

I.B

With Nuventive, developed work spaces for departments, courses, degrees, and awards for program review. Looking at mapping in workspaces and develop training sessions. Starting to develop Student Services and Administrative Services workspaces. Instructional area will have training in February 2023 for program review implementation in March 2023. Currently closing out TaskStream.

3. District Strategic Planning Committee.

3, 4

I.B

Met in November 2022 with discussion about the implementation of the District Strategic Plan. Six workgroups to be developed across the district to help implement the six goals.

4. Informational Items

1-5

PPE supplies are still available. And to prepare accordingly with surge of COVID cases rising. Big kudos to EOPS and their Adopt-a-Family. All families have sponsors.

Next Scheduled Meeting: Friday, February 24, 2022.

Adjournment: Meeting was adjourned at 12:17 p.m.

***San Diego Miramar College Fall 2020–Spring 2027 Strategic Goals:**

1. **Pathways** - Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success
2. **Engagement** - Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success
3. **Organizational Health** - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making
4. **Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, equity efforts, and community partnerships
5. **Diversity, Equity, and Inclusion** - Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community