

## Planning, Institutional Effectiveness, and Research Committee

October 14, 2022, 10:30 a.m. to 12:30 p.m., Room L-108

Co-chairs: Daniel Miramontez and Lisa Brewster

### MINUTES

**Present:** D. Miramontez, L. Brewster, D. Sheean, B. Bell, M. Odu (proxy for B. Bell), N Julian, A. Neff, M. Hart, P. Manley, X. Zhang, A. Gonzales, and K. Hill

**Absent:** M. Demcho, D. Kapitzke, D. Diskin, L. Clarke, R. Marine, and M. Lopez

**Guest:** L. Sweeney

Meeting called to order at 10:32 a.m.

1. **Approval of Agenda.** Agenda was moved by M. Odu, seconded by P. Manley and carried to approve.
2. **Review of Minutes for September 23, 2022.** Tabled due to ISER Draft #2 deadline.

[\\*Strategic Goals](#)    [Accreditation Standards](#)

#### New Business:

1. **Guided Pathways - Equity - Institutional Effectiveness Integration.**    1-5    I-IV  
Currently in the process of finishing up and vetting the college's Equity Plan. Institutional Effectiveness, Guided Pathways & Equity presentation was viewed. Conversation included student equity gaps and barriers to equity (resources, quantitative/qualitative data; DI representation in staffing; targeted professional development; structure/programs and student engagement opportunities; and materials/curriculum/programming). To Integrate Institutional Effectiveness, Guided Pathways, and Equity, there are three strategies to start integration. This begins with training ACP Success Teams on Equity plan metrics and begin discussions on connections between metrics, pillars, and projects. Second is to review Guided Pathways projects currently in progress or closest to action to determine next steps with a focus on specific DI populations. Third is to work with PIER committee to revise integrated planning framework that centers DEI and integrates with the Educational Master Plan. Equity Metrics was shared which included successful enrollment, persistence, completion of math and English, transfer to a four-year, and degree/certificate (Vision for Success Goal). There was college level data that was presented in regards to disproportionately impacted students with lengthy conversation in regards to barriers to equity. Next steps is to continue dialogue with: (1) Integration of Guided Pathways and Equity into Student Centered Planning Framework, (2) Review of KPIs, (3) Identifying additional data considerations, and (4) Sustainability of efforts over time - current structure to ideal structure across all divisions.
2. **2023 Planning Summit.**    1-5    1-4  
The theme for the 2023 Planning Summit will be continued from this year's Student Equity Summit on building community through cultural humility. Proposed date for summit will be in March 2023 (being reviewed). Planning Summit Workgroup will be formed after Equity Summit, and upon collection of information.

**Old Business:**

1. **Quality Program Review Process Update.** 3 I.B.  
Went to Academic Senate, Classified Senate, Associated Student Government, and President's Cabinet for the first read. Currently working with designer to place components into the new layout.
2. **Committee Membership & Charge Update.** 4 I.B.  
Currently awaiting for appointee responses for BTCWI and MBEPS designee. For the time being, there are no student available to participate in PIER Committee. Suggestion was made to think about student mentoring to explain terminology being used on campus, etc.
3. **SPAS 2.0 Update.** 1-5 I.B.  
Was presented at the Associated Student Government and was approved. Will be going to Academic Senate and Classified Senate respectively for first reads. Was brought to President's Cabinet, recommendations from in-depth discussion on metrics and benchmarks (section-level modality) will be brought forward to College Council.
4. **Update to Main/Operational Plans.** 1-5 I.B.  
CTE Functional Plan has been updated with SDCCD Plan. Student Equity Plan process is currently underway. Technology Committee will work on new 3-year rolling plan (fall 2022-spring 2025) - to align with District IT goals. Educational Master Plan will need discussion about the future of this plan. With the three Division Plans, PIERC recommends updating the 7-year cycle to better align with the Educational Master Plan (upon development).

**Reports/Other:**

1. **Budget and Resource Development Subcommittee (BRDS)** 3, 4 I.B, III.D  
RFF process is being discussed with looking at having process move into school-level for review.
2. **Program Review/Outcomes Assessment Subcommittee.** 3, 4 I.B  
Working diligently on the Quality Program Review process, Nuventive, and Guidebook. Also working on the Bachelor's for Paralegal and Emergency Management, with next submission in January 2023.
3. **District Strategic Planning Committee.** 3, 4 I.B  
Will be meeting on November 4, 2022.
4. **Informational Items** 1-5  
None.

**Next Scheduled Meeting:** Friday, November 4, 2022.

**Adjournment:** Meeting was adjourned at 12:16 p.m.

**\*San Diego Miramar College Fall 2020–Spring 2027 Strategic Goals:**

1. **Pathways** - Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success
2. **Engagement** - Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success
3. **Organizational Health** - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making
4. **Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, equity efforts, and community partnerships
5. **Diversity, Equity, and Inclusion** - Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community