

**Miramar, SDCCD, and ASCCC Resource List and More  
for the 3/7/23 A.S. Meeting**

*This list is by no means exhaustive! If you would like to include something on a future list, please send me an email with a short little blurb and/or links to more information.*

**Discussion Items (a new feature of this document)**

Election Results, Adjunct Member at Large – Amy Alsup (1 min.)

- Congratulations to Najah Abdelkader, Professor of Philosophy and Humanities

Hybrid Meeting Logistics – Pablo Martin (5 mins. plus 5 mins. Q&C)

1. Again, you can find the process here for [signing up to attend A.S. meetings remotely](#)
  - a. Note that we are not going to follow up with folx to confirm their meeting modality after this first meeting
2. Unless they informed the A.S. Secretary otherwise before the agenda was published, Senators must attend remotely from the address on their form
3. All Senators participating remotely must have their camera on
4. Voting: The A.S. President will restate the motion after discussion has closed and call for the vote. If asked, the Secretary will type the resolution out on the projector or shared screen.
  - a. Senators will be asked for objections and abstentions first, giving Senators 30 seconds to cast their vote.
  - b. We will only ask for “yay” votes if there are objections (so that the required role call vote can simply be “unanimous” when possible).
  - c. Remote Senators will use the following “Zoom Reactions”: the green “yes” button, the red “no” button, the “raise your hand” button to abstain, and Senators voting by proxy will indicate their vote in the chat (i.e. “Pablo Martin votes yes/no/abstains”).
5. 5. Zoom Chat: we want to try to limit the use of chat to those who need it
  - a. Please use it if you have a noisy background or feel unable to speak
  - b. A.S. Exec members will read and report the chat aloud as necessary
  - c. During a vote, the chat should only be used for proxy votes
  - d. If a Senator has a question at any time, they can send a “direct chat” to the Vice-President to be addressed

**Follow Up: 8-Week Courses, District-wide Class Caps, Webpages for Departments/Disciplines – Pablo Martin (5 mins. plus 5 mins. Q&C)**

Update on Faculty input re. 8-Week Courses

- We should survey students to find out what they want, too
- Several senators shared that they like and support 8 week courses; they would also like to see more 12 week courses
- A recommendation was made to be more purposeful with them, pairing GE courses more. More meaningful pairing of 8-week courses would make these more effective and impactful. We could start in Humanities, building upon skills in a semester/year by sequencing the courses.
- Another senator stressed that students need to clearly understand that an 8-week course will have the same course/workload as a 16-week class in half the time.
- Students seem to like to sign up for them, but many students are not prepared for the pace. We would suggest better communication strategies surrounding the reality of 8-week classes, perhaps from counselors, on our website, on the first day of class (though ideally well before then for obvious reasons), or in other orientation-specific venues.
- Among the students who love it, they talk about how they usually take fewer classes at the same time, as they are staggering them between the first 8 week session and the second 8 week session. It allows them to have fewer homework and assignments deadlines to manage at the same time, so it helps with their organizational and prioritizing skills. Those students usually report that the intensity and frequency of classes for an 8 week session allows them to focus on fewer topics at a time and not forget as there is less time in between class meetings. When it comes to summer classes, which follows the 8 week format, many students who are attending a 4 year school take science classes at Miramar during the summer. They say that the classes are smaller and they get more one on one attention than in the big university labs and classrooms.
- Among the students who do not love the 8 week format, it usually comes down to having to handle the same amount of content and material but twice as fast. For some students, the pace is just too fast and they need more time to process the information.
- I would add that because the 8 week format is faster, timely communications between students and instructors is very important, especially in the beginning of the semester. Students may have questions about the syllabus and if they do not get a timely answer, they end up dropping the class to avoid a withdrawal or a substandard grade. The 12 week format is also really nice for students who may have dropped classes the first two weeks, need to add more units and want a compromise between a 16 week class and an 8 week.

#### Update on Faculty input re. District-wide Class Caps

- There wasn't much input on this topic at our last Meeting, but some faculty

shared their input directly with me after the meeting

- There is concern that the higher caps will be set as the default in implementing district-wide caps. We see the value in caps, but we want to ensure the caps that support quality learning are used as the ceiling.
- FYI (from meeting with VC Topham and Victor DeVore): This is a big issue and involves a lot of moving pieces—perhaps this should wait until all of the colleges have a better idea of what their SEM and other student success Plans will look like. They are developing the Ad Astra software to be able to help us identify areas of need and how we might best address those.
- The ASP at Mesa suggested that we need to be looking at Curriculum and meeting future student need so that we don't have to worry about class cancellations, etc.
- We're trying to work on our infrastructure, such as shoring up Financial Aid, so that we are ready when the SCFF is in place. If it seems that enrollment isn't a priority, this is one reason.

#### Update on Faculty input re. Academic Webpages (for Schools and Departments)

- We need to know who the audience is for our website and these webpages and build them accordingly
- Desire for uniformity by web managers has been a point of frustration and could continue to be an issue. Faculty would like more flexibility in their webpages (perhaps they could provide a freeform "box" like the basic pages have?)
- Petti reported that Chairs are supportive but want assurance that they would have edit access. Other faculty expressed the same concern about editing.
- It will be important to make sure that how to find pages and information is clear for students. The structure needs to make sense and ensure connection between pages

#### **(First Call) Development of an 8-Week Course & A.A. Workgroup – Pablo Martin (5 mins. plus 5 mins. Q&C)**

Notes: Chancellor Cortez wants us to prepare students for "high wage, high demand jobs" as well as CTE (if students take 12 units of CTE credit, we benefit on the SCFF); we should package programs for both online and FTF students; he also wants to see cohorts and highly-structured programs that students could opt-out of rather than opt into

1. President Wes would like faculty input in exploring this (and expanding it beyond CTE to transfer degrees)
2. Let's be mindful of why we offer 8-Week Classes now:
  - a. To help students get a fresh start with a class they're struggling in
  - b. To help students finish certain requirements in one semester (like English,

for example)

- c. To address low-enrolled classes, changing a 16-week course into a 2<sup>nd</sup> session 8-week course
3. What would a workgroup look like? counselors, one prof per department, Deans
4. We need a commitment around enrollment: What's our climate regarding numbers? Are we still going for 10K or are we ok with 8-9K? If it's intentional, and not "every discipline has to offer 8 week courses" then this could work.
5. Discussing it in A.S. Exec, it sounds like the college needs to host a high level workgroup to sort out these questions—we need to be more intentional with this; some courses/disciplines work better than others, we need to figure out what those are.

#### **6. What does this body believe the next step should be?**

### **President's Report: State, District, Campus, and Senate Issues**

1. Important – [SDMC ISER Accreditation Report 3rd Draft](#): I was under the impression that the Accreditation Steering Committee was still soliciting input from folx on the third draft of the ISER Accreditation report, meaning it would not be up for a first reading. However, in terms of content and structural elements, this document is the final draft and it turns out they were asking for a first read at today's meeting. Given their timeline, they are seeking approval at our April 4 meeting. Given that the ISER has come before this body and been available to the entire campus at least twice before now, I am comfortable putting this on our agenda for approval (aka a "second read") at our April 4 meeting. Do folx have concerns about that? If so, and you don't wish to raise them here, please email me ASAP. Timeline for input is as follows:
  - a. May 2022: 1<sup>st</sup> draft of the ISER document emailed, survey monkey for input, public forum
  - b. October 2022: 2<sup>nd</sup> draft of the ISER document emailed, survey monkey for input, with a second public forum on 11/2/22
  - c. February 24, 2023: 3<sup>rd</sup> draft of the ISER shared with the college with directions for feedback
2. Interested in serving on A.S. Exec?
  - a. The E.C. will open nominations in the first meeting of April and then vote at the second meeting of April
  - b. Include the positions and job descriptions (with note on changes to roles, VP, elect, etc.)
3. A.S. scholarship applications: We'd like one more person to help us review

scholarships; contact me if you're interested (the deadline for candidate selection is Wednesday, March 10, 2023)

4. Starting on 3/27/23, students will only receive email communication from SDCCD through their SDCCD email accounts.
5. Announce/remind folks about the Planning Summit (RSVP by March 10<sup>th</sup>)
6. The Super Saturday Event is back, 3/18/23 from 9-12, and is being hosted by Outreach (get involved—reach out to Sonny Nguyen): getting started/admissions; paying for college/FA; and meeting with a Counselor; supporting students
7. Regarding the CFHPC Process that we approved at our last meeting, please reach out to your Department Chair if you would like to help revise and develop the future "Full Time Faculty Request Form" and rubric.
8. Regarding Faculty Recognition efforts, I misunderstood the President's request—there is not a statewide faculty of the year, that's only for Classified Professionals. However, at Miramar, President Wes would like to explore ways we can both recognize folks outstanding work while also building community among Miramartians. We are currently looking to bring everyone together for a luncheon with a "fair" where folks could share what they do with the college.
9. VPI Odu has asked Deans to request faculty input regarding a potential reorganization for the Office of Instruction. I've shared that some faculty have asked for an open forum and I have yet to get a response on that.
10. Having AV issues when you're in the classroom? Please call 619-388-7317
11. Reminder: if you are having AV issues when you're in the classroom, please call 619-388-7317
12. If you are worried that you lost materials and other data when your office computer was replaced, Kurt Hill says:
  - a. Faculty/staff are expected to be using their network storage (H: and/or G:) as that information is backed up and available to any system you log in on. Anything stored locally is the user's responsibility.
  - b. Todd may, as a courtesy, have moved files from the local machine to the H drive if he had time, but that is not a given.
  - c. If someone had files stored locally, and they cannot find them on the H drive, I would have them reach out to Todd directly and *immediately* as the old systems are in the process of being erased for auction. If it has not been wiped, Todd may be able to help them out.
13. SDCCD OER Week March 6-10: you can find information and register for sessions on the [OER week website](#).
14. [Cultural Humility as a Path toward Equity](#) (resources from Spring Kick-Off):
  - a. [Part 1 Presentation Slide Deck: Dr. Veronica Keiffer-Lewis](#)

b. [Part 2 Presentation Slide Deck: Justin Campbell](#)

15. Sign up for the [Campaign for Student Success](#): see Lisa Brewster's 2/28/23 email, "GET INVOLVED- Campaign for Student Success"

16. SDCCD Terminations related to Covid-19 Vaccinations: I'll share news as I receive it.

**17. Action items from the 2/28/23 College Council meeting:**

President's Report: Enrollment is good and solid. We are ahead of the rest of the district, were at gain of 8%. [Board of Trustees meeting is Thursday](#). Terminations have been pulled from the board agenda. However groups in protest are likely to still come and we are anticipating them speaking in the public comment. Group in opposition of the board plans on having a press conference on campus, not sure of where exactly. In an abundance of caution there will be an upgraded police presence and metal detectors for the meeting. Our new program will be highlighted at the meeting. Food trucks will be here in between K1 and S5 buildings from 3:00 pm to 7:00 pm Monday- Thursday.

Classified Senate Report: This year is Miramar's chance for the State Chancellor's Office Classified Employee of the Year award. There will be 2 this year, one from the district and one from Miramar.

Website Content Management: Adding Administrator Contacts to help manage directory.

Second Read CGH: Motion passes and will adopt this.

Enrollment Management: 8 week courses are popular, but would like 12 week courses as well. Various disciplines have talked about pairing up to be more purposeful. Communications. To try to find a way for registration to have equal distribution instead of always alphabetically. President Lundberg will bring this issue to VC Topham.

Other/Announcements:

- District wide Black Student Success Institute Friday, April 21<sup>st</sup>,
- Black Student Success week April 24<sup>th</sup> -28<sup>th</sup>
- Presentation to the Board of Trustees, Thursday, March 2<sup>nd</sup> from 4:00 pm – 5:00 pm, L-105.
- Planning Summit, Friday, March 17<sup>th</sup> from 9:00 am – 2:00 pm, RSVP went out
- Super Saturday Events for students March 18<sup>th</sup> and April 8<sup>th</sup> 9:00 am – 12:00pm.
- Congrats to Miramar  
Basketball <https://www.miramarjets.com/sports/mbkb/2022-23/releases/20230222lykf6w>

18. The AFT Guild Social Justice Committee is looking for participants to address the

issues of injustices experienced by our students, members of the community, and fellow union members. If you are interested in serving, please send AFT President Jim Mahler a brief statement of interest.

19. The AFT is now [accepting proposals](#) for the first annual AFT Guild sponsored Scholars Day on Friday, April 21. The theme is The Upside of Failure. This conference is an opportunity to share any research you've been doing, the pedagogy you've been experimenting with, the innovations your departments, areas, or disciplines have instituted, and even report on your sabbatical project!
20. Update from the monthly meeting between the A.S. Presidents and VC Topham
  - a. Reg-E/Portal Drop "survey": This is an operational decision made at the district level after going through each college's student services council. **Get questions from Victor DeVore**
    - i. Colleges have access to this information (only the VPIs, VPSSs, and Deans of Institutional Research have access to this data). The dashboard does not include those dropped by faculty, these are only student-initiated. **Follow-up surveys can be administered at the college level**, so we can determine if students dropped because the course was too difficult or **they didn't like the instructor**.
    - ii. Does it apply to withdrawals? Yes, any time they drop, they must answer the questions on the drop-down menu
    - iii. What are the questions? The menu options were based on a previous withdrawal survey from Research (Victor will send them to me)
    - iv. Was AFT involved? No
  - b. Auto-Enrollment, or "Extended automated enrollment": Operational folks at the District are cautious about implementation; Topham and DeVore will develop a draft workgroup they'll email around to us. Once we approve it, we will share it with other committees. It looks like the focus of the workgroup will be on research.

### **New Resource Materials: (note there may be some repetition here)**

1. You can find information and register for sessions below and on the [OER week website](#) and also check out the cool flyer in Anne Gloag's 3/2/23 email "SDCCD OER Week March 6 – 10":
  - a. **Monday:** H5P Panel with Kelly Spoon, Sarah Hawkins and Philippe Patto, H5P & ADAPT Overview with Maddie Button 1:00 pm - 2:00 pm
  - b. **Tuesday:** Kelly Spoon: Common misconceptions about switching to OER: Are you ready to ditch the textbook? 9:00am -10:00am

- c. **Wednesday:** Melanie Nakaji: "Using OER to improve the student's experience and success in my classes" 11:00 am - 12:00 pm
  - d. **Thursday:** Angela Boyd & Anne Gloag: Where To Find OER and Grants. Get Some Help, Too. 1:00 pm - 2:00 pm
  - e. **Friday:** Diana Vera-Alba 11:00 am -12:00 pm "SDCCE Canvas OER Resources"
2. If you focus on Native American/First Nations/Indigenous topics, issues, images or use such artifacts in the classroom or as part of your work, the Native Student Success task force (of the IDEA committee) invites you to share this with potential students and others in [this college-wide inventory](#).
3. Check your email for the March edition of the Jet Stream newsletter from Lisa Brewster.
4. All faculty are invited and encouraged to [volunteer for statewide service](#) through the ASCCC. Information about ASCCC service can be found in these Rostrum articles: [Serving Faculty, Students, and the System: Participating and Learning with the ASCCC](#) and [To Serve or Not to Serve: Considerations When Running for the ASCCC Executive Committee](#).
5. Work is ongoing regarding common course numbering. The [AB 1111: Common Course Numbering Task Force](#) continues to meet to create a set of recommendations for a plan to fulfill the intent of this legislation. Early meetings have focused on creating a common understanding of expectations within AB 1111 and a review of common course numbering efforts within selected districts and C-ID. The ASCCC will share more information as recommendations take shape.
6. Read the March 2023 [ASCCC Open Educational Resources Initiative \(OERI\) Newsletter here](#).
7. Upcoming events from the ASCCC ([get details here](#) or via the links below)
  - a. Monday, March 20: [CTE and Noncredit South Regional Workshop](#) - Compton College
  - b. Saturday, March 25: [Area D Meeting](#)
  - c. Thursday, April 20 - Saturday, April 22: [Spring Plenary Session](#) – Anaheim
8. The ASCCC is surveying part-time faculty to inform the writing of a paper on Part-Time Faculty Equity in the California Community Colleges, and to gain a deeper understanding of the structural inequalities part-time faculty face. [Access the Part-Time Faculty Survey](#) here. (The deadline to complete it is March 10.)
9. [Register for \(the free\) 2023 CTE and Noncredit South Regional Workshop](#), March 20, 2023, 9:00–3:00 at Compton College: This workshop is intended to empower faculty by providing participants with the knowledge, skills, and insights needed to be effective advocates and problem-solvers on issues impacting students in career and noncredit pathways.



10. [Register for \(the free\) Online Education Webinar Series, "Differences between Section 504 vs 508"](#) on March 13, 2023, 11:00–12:00. Section 504 and Section 508 of the Rehabilitation Act are designed to ensure equal access and prohibit discrimination based on a student's disability. Join them for a wide-ranging, interactive discussion.
11. ASCCC Disciplines List Revision Process: this process, initiated every February with the deadline for proposals at the end of September, establishes the minimum qualifications for the faculty of California community colleges. You are invited to participate. The ASCCC is currently accepting proposals to revise the Disciplines List for the 2023-2024 cycle. In spring 2022, proposals for Native American/American Indian Studies, Asian American Studies, and Nanotechnology were accepted and recommended for inclusion in the Minimum Qualifications Handbook. See more information here: <https://asccc.org/disciplines-list>.
12. The ASCCC is calling for nominations for one of the two faculty seats on the California Board of Governors. They are particularly interested in candidates who represent and who have shown commitment to issues of diversity, as well as faculty leaders with a variety of experiences. The deadline for nominations is 6/30/23. Please contact anyone on Exec if you are interested.
13. Dr. Sonya Christian named Chancellor of the California Community Colleges System: She has served our system and students extensively in many previous roles including as president of Bakersfield College and chancellor of Kern Community College District, championing strategies to support student success, workforce, and transfer.
14. Finally, Miramar hosted the SDCCD BoT last Thursday. The Board and Chancellor were enthusiastic in their praise for the student-centered approach we took in our annual presentation. I'd like to thank the many faculty, students, staff, and administrators who helped make this fun and inspiring presentation happen.

### **Repeat/Older Information:**

- A. All Miramar employees have access to the **Go2Knowledge Professional Development Website**. Check it out here: <https://www.go2knowledge.org/sdccd>
- B. SDMC is hosting the San Diego Regional Science Olympiad on March 4<sup>th</sup>, 2023 (<https://scilympiad.com/sdso>). The Biotechnology Program is seeking volunteers to help out in 4-hour blocks during the event: making sure people can find their way, answer questions, show our support of the event. Sign up here: <https://forms.gle/RetAKdugJFckvTC3A>
- C. Help advertise SDMC's many student services! In addition to the Student Services Hub that's located in Canvas, many services, departments, and programs can be found in various dropdown menus at [www.sdmiramar.edu/students](http://www.sdmiramar.edu/students). Campus events

can be found on the [Campus Calendar](#) and many of these are also listed on the [College Hour page](#).

- D. [Governor Releases January Budget Proposal](#): Governor Newsom announced his January Budget Proposal. Between now and June 15, the Governor and Legislature will receive feedback from constituents and advocacy organizations, and will agree to a budget that will be signed by the end of June.
- E. The January 2023 update to the Compendium of Allocations and Resources (the Compendium) from the Chancellor's Office is now available on the [Budget News page](#).
- F. If you are interested in participating in the ACUE microcredential, Inclusive Teaching for Equitable Learning (ITEL), you can learn more in Laura Pecenco's 1/26/23 email with attachments, "Fw: ACUE Microcredential - Inclusive Teaching for Equitable Learning (ITEL)". The new cohort will run February 27 through April 24. Completing the course takes approx. 3 hours a week for 8 weeks.
- G. The AFT is taking applications for the 2023 [Students for Economic Justice](#) internship through March 5.
- H. Check out the many great resources from SDMC Mental Health Counseling. You can review their email by that name or visit <https://sdmiramar.edu/services/healthcenter/mental-health> or <https://sdmiramar.edu/services/healthcenter/resources>
- I. Did you know that 2020 CDC data found that 25.5 percent of survey respondents aged 18 to 24 had seriously considered suicide over the past 30 days? In order to be proactive in addressing this national crisis, Mental Health Counseling purchased access to an online training module with [LivingWorks](#). This 90 minutes training helps you to recognize when someone is thinking about suicide and how to connect them to the appropriate help and support. To register for this training, please complete your information in the below form: [https://docs.google.com/forms/d/e/1FAIpQLSeRaV3FvetGI0df1PMHH\\_ZcoHOl1uwx-Xu9rP\\_s1xh\\_zgFDAw/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSeRaV3FvetGI0df1PMHH_ZcoHOl1uwx-Xu9rP_s1xh_zgFDAw/viewform?usp=sf_link). (See Jesse Martinez's 10/11/22 email, "World Mental Health Recognition Day - October 10<sup>th</sup>")
- J. The AFT is making plans for **The Summer Institute (TSI) 2023!** Dates: **Tuesday, May 30, Wednesday, May 31, Thursday, June 1, and Friday, June 2.** Complete our brief 4-question [TSI Planning Survey](#) by **Friday, December 9th.** The **Summer Institute (TSI)** is a four-day series of interactive workshops designed to foster dynamic learning environments and innovative pedagogical practices. Each workshop session is presented by a team of AFT colleagues, generally from different disciplines and campuses. Built into each session is the **Time + Space to Innovate** creative ideas tailored to your individual classes, needs, interests, and

style. As part of a supportive environment of presenters and colleagues, you'll be off to a strong start for your fall classes before summer even begins!

- K. ["Increasing the Enrollment, Retention, and Success of Men of Color in Community Colleges"](#): Over the last decade, two-year institutions have seen a steep decline in student enrollment rates, which has been exacerbated due to the COVID-19 pandemic. The decline in enrollment is especially significant among men of color. In response to the issues that complicate the enrollment, retention, and success of men of color, the [Association of Community College Trustees](#) (ACCT) and SDSU's [Community College Equity Assessment Lab](#) (CCEAL) published a brief that explores underlying factors driving these trends, as well as successful strategies to best support men of color that are already working in the field.
- L. Take a look at these great resources on being a better listener, a radical listener even:
  - a. Radical listening Ted Talk by Chanel Lewis: [https://www.ted.com/talks/chanel\\_lewis\\_listening\\_is\\_radical](https://www.ted.com/talks/chanel_lewis_listening_is_radical)
  - b. Radical listening Overview: <https://www.calmsage.com/radical-listening-complete-guide/>
- M. Help promote College Hour! <https://sdmiramar.edu/services/studentaffairs/collegehour>
- N. Check out the DSPS [Faculty & Staff Resources](#) page. There, you'll find a new section of resources called Equity Practices and Universal Design for Learning. In addition to books, websites, articles, and a podcast that may support your accessibility and inclusion endeavors, you can also learn about Universal Design for Learning (UDL). A framework based on scientific insights into how humans learn, UDL helps to remove barriers and make sure that various types of learners are included.
- O. Test out your websites for accessibility! Use Google's "Screen Reader": <https://chrome.google.com/webstore/detail/screen-reader/kgejglhpjiefppelpmljglcjbhoiplfn>. Note that our students and faculty have access to another program through the District, JAWS (Job Access With Speech).
- P. The CCCCO (California CC Chancellor's Office) released the [22-23 California Community Colleges Affordable Student Housing Grant](#) details and materials. ("Addressing students' housing challenges is a necessary part of ensuring that our student-centered support ecosystems include the economic stability component of the [social determinants of educational success](#) framework.")
- Q. The Chancellor's Office recently provided information regarding the state's \$115 million dollar investment in Zero Textbook Cost (ZTC) pathways, that was appropriated in [California Education Code 78052](#). The ASCCC Open Educational Resources Initiative (ASCCC OERI) has prepared a ZTC Program overview document ([Zero Textbook Cost \(ZTC\) Program Overview: What we think we know](#)) that

summarizes what we know at this time. We hope you and your academic senate will rely on your local Open Educational Resources (OER) Liaison's expertise as your college develops plans for the use of the ZTC funds.