

**SAN DIEGO MIRAMAR COLLEGE**  
**Guided Pathways Steering Committee**

Tuesday, March 7, 2023, 1:30 – 3:00p.m.  
N-201

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**Committee Members:**

Lisa Brewster, Adrian Gonzales, Michael Odu, Nessa Julian, Pablo Martin, Monica Demcho, Jeanette Moore(absent), Danielle Guerra(absent)

**Vacancies:** Administrators: None; Academic Senate: None; Classified Senate: (2) designees; Students: (1) designees

**Guests:** Allison Douglas-Chicoye

**MINUTES**

- I. **Call to Order**
- II. **Approval of the Agenda**
- III. **Approval of Past Meeting Minutes, 2/7/23**
- IV. **New Business**

#	<u>Item</u>
1)	<b>GP Work Plan</b> Based on the conversations with McClenney, will be able to shape the work for 2023-2024.
2)	<b>Fall 2022 Pilot Data – ACPs</b> Brewster shared there are 2,200 newly enrolled students in the new ACP pilot program. On average, the student population was under 24 years of age. Some previous concerns were initially expressed about inflated figures due to including CCAP students in pilot, however it turns out, CCAP students were only under 550 of the population, therefore not having a significant impact on data. The data demonstrates that our adult and disproportionately impacted (DI) students are less successful overall. When reviewing student count by ACP, the top two categories were Undeclared and Business & Entrepreneurship. The least common was Creative Arts, Languages and Communications.
3)	<b>Campaign for Student Success- Spring 2023</b> Brewster requested for additional volunteers for calling campaign. Has sent out request to campus, would like to see additional support from tutors, career ambassador and NANCE employees. Reminder will be announced at Academic Senate as well. Recent suggestion from a faculty member was to send out an infographic to students as phone calls are not always answered. Will need to identify if there are any action items for students. In the future, would like to connect the calling campaign to ACP meet & greet events, these could be in-person or via zoom. Brewster will plan on identifying a meet & greet date with ACPs during College hour and zoom check-ins for the Fall semester. For Spring 2023, the flyers will simply be informational.  In the phone interview campaign during Fall 2022, there were a total of 1,053 students contacted, voice mail message where left if unavailable. Out of those students, 217 were interviewed. Participants reported that they were satisfied with their overall experience at Miramar College; The top four challenges students reported are class registration, Counseling Services, Financial Aid/FAFSA, and class progress. The most commonly reported resource used by students is the Counseling Services; 72 students were referred to varying campus resources.
4)	<b>Projects for Spring 2023</b> Making sure the ACPs are successful, developed further, essentially creating ACP 2.0, with increased engagement is a goal for the semester. All ACP teams created the following goals at the retreat earlier this semester. #1: Increase the number of first-time enrolled students with transfer level Math and/or English completed within first year.

	<p>#2: Increase the number of first-time enrolled students who have a clearly identified goals.</p> <p>#3: Increase the number of first-time enrolled students that complete an ACP specific orientation.</p> <p>#4: Continually create a sense of community and belonging, especially for DI populations. Brewster is working alongside Miramontes and Zhang on making goals measurable.</p> <p>The newly created ACP orientation is complete and sent to Douglas-Chicoye to review. Need to figure out name, two of the suggestions were “Discover your Path” or “Explore your Path”. Suggestion to ensure students complete orientation, could make it a requirement to complete the “Discover your path” to be able to qualify for priority registration.</p> <p>Discussion following about appropriate engagement, when, where and whom to include. Will develop idea further and bring back once conceptualized. Also want to incorporate the “Light the Fire” component in all areas of the college. Will need to identify the roles and responsibilities for the counseling faculty lead. The Riley College model demonstrates a good example of the process of becoming a “generalist” to “specialist” in counseling. With the current counselor-to-student ratio, does not make sense to have seven counselors solely become specialist, full time. That would leave minimal support for the remaining population of students whom seek advising. Discussion about counseling appointment to ACPs and reassignment under development.</p>
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**V. On-Going Business**

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1)	<b>Updates on Areas of Focus</b>
	<b>a. Onboarding</b> – No update
	<b>b. Course Sequencing</b> – No update
	<b>c. Mapper Project</b> – No updates
2)	<p><b>ACPs</b></p> <p><b>a) Goals</b> – See section IV.4</p> <p><b>b) Canvas Shell</b> – No update</p> <p><b>c) Update on first semester ACP orientation</b></p> <p>Orientation for Undeclared/ Undecided students will be available starting April 3, all 200 students whom fall into that category from Spring 2023 will be placed into the pilot portal. This is an eight-module orientation for students to complete. Brewster is proposing to create a success team to follow-up with those students. Gathering input for this pilot is essential to understand if it is useful and successful. Secondly, they would be responsible to assist these students in the completion of the modules and potentially select a major by the end of the semester so they are appropriately placed in the corresponding ACP Canvas shell. Requesting for funds to support four or five faculty leads. This would only be for the remainder of the Spring 2023 semester. Gonzales requested to review an outline for scope of work, how many hours are needed and measurable outcomes. We would be able to use Guided Pathways funds. Odu suggested using HEERF funds for this. Reminder this budget closes out at the end of the semester. The call out for participants for the Success Team will need to go out to the campus.</p>
3)	<p><b>Budget Overview</b></p> <p>Gonzales shared backfill for Fall 2022 have not been posted yet, backfill for Spring 2023 will be posted in June. There are currently funds available, just need to figure out how to spend.</p>

**VI. Announcements** – Brewster shared while on the call with McClenney today she suggested moving forward we will need to narrow our focus.

**VII. Adjourn** – 3:00p.m.

**VIII. Next Meeting:** Tuesday, March 21, 2023 in N-201

- 1) **Pathways** - Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success.
- 2) **Engagement** - Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success.
- 3) **Organizational Health** - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision-making.
- 4) **Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, diversity, inclusion, and community partnerships.
- 5) **Diversity, Equity, and Inclusion** - Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community.

**\*\* ACCJC Accreditation Standards (Adopted June 2014)**

**I. Mission, Academic Quality and Instructional Effectiveness, and Integrity**

- I.A Mission
- I.B Assuring Academic Quality and Institutional Effectiveness
- I.C Institutional Integrity

**II. Student Learning Programs and Support Services**

- II.A Instructional Programs
- II.B Library and Learning Support Services
- II.C Student Support Services

**III. Resources**

- III.A Human Resources
- III.B Physical Resources
- III.C Technology Resources
- III.D Financial Resources

**IV. Leadership and Governance**

- IV.A Decision-Making Roles and Processes
- IV.B Chief Executive Officer
- IV.C Governing Board
- IV.D Multi-College Districts or Systems.