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**Technology Committee**

*(Includes Academic and Professional Matters)*

**Co-Chair:** Director of Campus Technology Services(DCTS)

**Co-Chair:** Vice President, Administrative Services (VPAS)

**Committee Membership**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Administrators (2)** | **Classified Professionals (5)** | **Faculty (6)** | **Students (2)** | **District (1)** |
| DCTS | Technology Services Designee | BTCWI Designee | Designee | IT Manager or  Supervisor |
| Instructional Dean | Administrative Computing Support Specialist | Liberal Arts Designee | Designee |  |
| VPAS | Designee | MBEPS Designee |  |  |
|  | Designee | PRIELT Designee |  |  |
|  |  | Public Safety  Designee |  |  |
|  |  | Student Services Designee |  |  |

**Purpose/Charge**

The mission of the Technology Committee is to provide organization, recommendations, and standards for college-wide technology.

**Committee Responsibilities**

* Establish technology standards and procedures for the college.
* Coordinate and assist with technology strategic planning efforts across the college, division, school, and department planning.
* Assist technology needs and priorities to support all instruction, services, and administration.
* Establish and recommend high-level, college-wide guidelines and procedures for the development, maintenance, and evolution of the college website presence.
* Provide technology expenditure recommendations to appropriate departments and the Budget and Resource Development Subcommittee.
* Coordinate college-wide technology training efforts.
* Provide technology data, reports, and assistance for Accreditation.
* Work with the District on the integration of technology for the college.
* Perform work and provide evidence to ensure the college meets applicable areas of Accreditation Standard III.

**Committee Procedures**

* Membership term lengths: Unless membership is designated by position, there is a two (2) year appointment with an option for an additional two-year service, and the possibility of 1 additional term if the position remains available.
* Recommendations are made to College Council; recommendations regarding Academic and Professional Matters are made to Academic Senate.
* Committee retains authority to form taskforces and workgroups related directly to committee charge.
* Plans/Reports: Technology Plan.
* Quorum: 50% +1 of membership.
* Committee Approval Process: Vote.

**Meeting Frequency**

The Committee will meet once per month during the academic year.