

**SAN DIEGO COMMUNITY COLLEGE DISTRICT
MIRAMAR COLLEGE
ASSOCIATE DEGREE COURSE OUTLINE**

SECTION I

SUBJECT AREA AND COURSE NUMBER: Banking and Finance 100

COURSE TITLE:

Introduction to Financial Services

Units:

3

Grade Only

CATALOG COURSE DESCRIPTION:

This course is an overview of the fundamental role and function of financial services and the financial services industry. Topics include commercial and investment banking; insurance; mutual funds; money, financial, bond, stock, mortgage, and foreign exchange markets; financial institutions; the deposit and payment functions; the Federal Reserve System; and financial regulatory functions. This course is intended for students majoring in Financial Services or Business or anyone interested in the financial services industry.

REQUISITES:

NONE

FIELD TRIP REQUIREMENTS:

May be required

TRANSFER APPLICABILITY:

Associate Degree Credit & transfer to CSU

CID:

TOTAL LECTURE HOURS:

48 - 54

TOTAL LAB HOURS:

TOTAL CONTACT HOURS:

48 - 54

OUTSIDE-OF-CLASS HOURS:

96 - 108

TOTAL STUDENT LEARNING HOURS:

144 - 162

STUDENT LEARNING OBJECTIVES:

Upon successful completion of the course the student will be able to:

1. Summarize the history of banking.

2. Describe the basic structure of the U.S. banking system.
3. Explain the role of financial markets and institutions in the U.S. economy.
4. Describe the regulatory structure of the U.S. banking system, including the Federal Reserve System.
5. Explain the principles of bank asset and liability management.
6. Compare and contrast the functions of the various departments within a bank or other financial institution.
7. Differentiate among the features of various financial markets and institutions.

SECTION II

1. COURSE OUTLINE AND SCOPE:

A. Outline Of Topics:

The following topics are included in the framework of the course but are not intended as limits on content. The order of presentation and relative emphasis will vary with each instructor.

- I. The U.S. banking system
 - A. History
 - B. Structure
 - C. Comparison to foreign systems
- II. Financial markets
 - A. Functions of financial intermediation
 - B. Money markets vs. capital markets
 - C. Interest rates and their effects
 - D. Functions of money and monetary systems
 - E. Market types
 1. Money
 2. Financial
 3. Bond
 4. Mortgage
 5. Foreign exchange
- III. Financial regulation
 - A. Federal Reserve System
 1. Regulatory functions
 2. Services
 - B. U.S. monetary policy
 - C. Deposit insurance
 - D. Financial crises and their effects
- IV. Bank management
 - A. Common bank assets and liabilities
 - B. Loans and investments
 - C. Portfolio management
 - D. Functions of bank departments
- V. Commercial banking
 - A. Commercial vs. noncommercial banks
 - B. Roles
 1. Payment services
 2. Other banking services
- VI. Nonbank financial institutions
 - A. Savings and loans
 - B. Credit unions
 - C. Investment companies
 - D. Pension funds
 - E. Insurance companies
 - F. Finance companies
 - G. Security brokers and dealers
 - H. Venture capital firms

B. Reading Assignments:

Reading assignments are required and may include, but are not limited to, the following:

- I. Course text(s).
- II. Articles from financial newspapers and other publications such as The Wall Street Journal or Investor's Business Daily.
- III. Websites or other online resources related to financial services such as the U.S. Securities and Exchange Commission's Investor website or the Financial Industry Regulatory Authority (FINRA) website.

C. Writing Assignments:

Writing assignments are required and may include, but are not limited to, the following:

- I. Short answer essay responses to financial services-related questions.
- II. Short research reports on course topics, such as a report on the effectiveness of the U.S. financial regulatory system.
- III. Class presentations or other written projects related to course topics such as the organization and functions of various departments within a bank or other financial institution.

D. Appropriate Outside Assignments:

Outside assignments may include, but are not limited to, the following:

- I. Reading and writing assignments.
- II. Library or internet research assignments.
- III. Individual or group projects such as class presentations.
- IV. Field trip to a bank or other financial institution.

E. Appropriate Assignments that Demonstrate Critical Thinking:

Critical thinking assignments are required and may include, but are not limited to, the following:

- I. Explaining the role of financial markets and institutions in the U.S. economy.
- II. Evaluating the effectiveness of the U.S. financial regulatory system.
- III. Assessing the causes and effects of past financial crises.
- IV. Differentiating among the features of the various financial markets and institutions.

2. METHODS OF EVALUATION:

A student's grade will be based on multiple measures of performance unless the course requires no grade. Multiple measures may include, but are not limited to, the following:

- I. Objective examinations.
- II. Participation and completion of assigned topics for class discussion.
- III. Quantitative problem-solving assignments.

3. METHODS OF INSTRUCTION:

Methods of instruction may include, but are not limited to, the following:

- * Computer Assisted Instruction
- * Distance Education (Fully online)
- * Lecture
- * Lecture Discussion
- * Other (Specify)
- * Field trip or field assignment.

4. REQUIRED TEXTS AND SUPPLIES:

Textbooks may include, but are not limited to:

TEXTBOOKS:

1. Cornett, Marcia and Anthony Saunders. Financial Markets and Institutions, 8th ed. McGraw Hill, 2022, ISBN: 9781264098707

MANUALS:

PERIODICALS:

SOFTWARE:

SUPPLIES:

ORIGINATOR: David Wilhelm

ORIGINATION DATE: 09/18/2016

PROPOSAL ORIGINATOR: Duane Short

CO-CONTRIBUTOR(S) David Wilhelm

PROPOSAL DATE: 02/28/2023

**SAN DIEGO COMMUNITY COLLEGE DISTRICT
COURSE PROPOSAL IMPACT REPORT**

COURSE TO BE PROPOSED: BANK 100
Introduction to Financial Services

ACTIVE/APPROVED COURSES IMPACTED:

BANK 100 Introduction to Financial Services (29552)

ACTIVE/APPROVED/PROPOSED PROGRAMS IMPACTED:

(**Miramar**)

Financial Services *Active*;
Associate of Science Degree

Courses Required for the Major:

(**Miramar**)

Financial Services *Active*;
Certificate of Achievement

Courses Required for the Major:

(**Miramar**)

Occupational/Technical Studies *Active*;
Associate of Science Degree

Select at least one course from the following occupational courses:

SAN DIEGO COMMUNITY COLLEGE DISTRICT

MIRAMAR COLLEGE

Course Outline of Record: Curriculum Proposal Report

SECTION I

- I. **Subject Area:** Banking and Finance
- II. **Course Number:** 100
- III. **Course Title:** Introduction to Financial Services
- IV. **Disciplines (Instructor Minimum Qualifications):** Banking and Finance or Business
- V.
- VI. **Family:**
- VII. **Current Short Title:** Intro to Financial Services
- VIII. **Course Is Active/Where?** MIRAMAR
- IX. **Originating Campus:** MIRAMAR
- X. **Action Proposed:** Course Revision (May Include Activation)
- XI. **Distance Education Proposed At:**
- XII. **Proposal Originating Date:** 02/28/2023
- XIII. **Proposed Start Semester:** Fall 2024
- XIV. **Field Trip:** May be required
- XV. **Grading Option:** Grade Only
- XVI. **Current Short Description:** Overview of the fundamental role and function of financial services and the financial services industry.

SECTION II

COURSE ENROLLMENT INFORMATION

- I. **Requisites:** NONE
- II. **Current Degree Applicability:** Associate Degree Credit & transfer to CSU
- III. **Current Basic Skills Designation:** N - Not a Basic Skills Course
- IV. **Repeatability:** Course may be taken 1 time(s)
- V. **Course Equivalency:** No
- VI. **Additional Information:**
- VII. **Additional Textbook Information:**

COURSE ANALYSIS DATA

- I. **Reason for Proposed Action:** Six-year review, including removal of MATH 038 advisory, edits to methods of evaluation, update to example textbook edition, and update to distance ed info for Miramar. (Course revision is for six year review.)
- II. **How Does The Course Fit The College Mission?** 1. Vocational/Occupational
- III. **Current Transfer Options:**
- IV. **Proposed College/District Purpose:** 1. Major Requirement - Associate Degree 2. Major Requirement - Certificate of Achievement
- V. **Extraordinary Cost to the College:** N/A - six-year review proposal only..
- VI. **Library Resource Materials:** .

GENERAL EDUCATION ANALYSIS

REQUISITES ANALYSIS

SECTION III

COURSE DISTANCE EDUCATION INFORMATION

- I. **MIRAMAR**
- II. **Distance Education Methods of Instruction:** 1. Fully Online

III. Other Distance Education Methods:

IV. Type and frequency of contact may include, but is not limited to:

1. Announcements

weekly

Participant/s: Faculty to Student/s

2. Collaborative Web Documents

as assigned

Participant/s: Faculty to Student/s , Among Students

3. Conferencing

as assigned

Participant/s: Faculty to Student/s , Among Students

4. Discussion Board

at least three times during the term with the instructor and with other students (in the absence of other collaborative student projects)

Participant/s: Faculty to Student/s , Among Students

5. Email/Message System

as needed

Participant/s: Faculty to Student/s

6. Field Trips

as assigned

Participant/s: Faculty to Student/s , Among Students

7. Group Meetings

as assigned

Participant/s: Faculty to Student/s , Among Students

8. Individual Meetings

as needed

Participant/s: Faculty to Student/s

9. Individualized Assignment Feedback

as assigned

Participant/s: Faculty to Student/s

10. Synchronous or Asynchronous Video

as assigned

Participant/s: Faculty to Student/s , Among Students

11. Telephone Contact

as needed

Participant/s: Faculty to Student/s

V. List of Techniques: Students interact with each other and the instructor in ways that mirror the traditional classroom; only the delivery system is altered. These methods include one-on-one communication with the instructor and with other students via email, the announcement system, the discussion board, or other tools. Students also demonstrate an understanding and integration of course concepts via research assignments, problem sets, group projects, asynchronous class discussion, and/or other assignments.

VI. How to Evaluate Students for Achieved Outcomes: Multiple measures are used to assess student learning objectives. These include performance on objective examinations administered via the assessment tool, writing assignments, and/or group or individual projects posted to the discussion board or other online collaboration tool.

VII. Additional Resources/Materials/Information: Materials posted online are consistent with those required for the in-person class. SDCCD and DSPS personnel provide all needed accommodations. DSPS provides a student in an online classroom with the same level of support as an on-campus student. Distance education techniques used in this course will be accessible to individuals with disabilities (Sections 504 and 508 of the Rehabilitation Act). Requests for technology accommodations will be met by working with the Adaptive Technology Specialist to ensure compliance with the Americans with Disabilities Act (ADA).

VIII. Audio Visual Library Materials: NO

SECTION IV

COURSE STUDENT LEARNING OUTCOME(S)

MIRAMAR

- Explain the role of financial markets and institutions in the U.S. economy.
- Describe the regulatory structure of the U.S. banking system, including the Federal Reserve System.

Differentiate among the features of various financial markets and institutions.

SECTION V

COURSE DATA ADMINISTRATION ELEMENTS

I. Codes:

California Classification: (Y Credit Course)

TOP Code: 0504.00 Banking and Finance

SAM Code: C - Clearly Occupational

Course Prior to College Level (CB21): Y - Not applicable. Level of course is not one of the levels listed above, may be above level A (transferable) or below level C (more than 3 levels below transfer level).

Funding Agency Category (CB23): Not Applicable (funding not used to develop course)

Course Program Status (CB24): Program-applicable

Course Gen Education Status (CB25):

Course Support Course Status (CB26):

Major Restriction Code: NONE

II. Lect Units: 3.00

Total Units: 3

Lecture Hours Min: 48.00 **Max:** 54.00

Lab Hours Min: 0.00 **Max:** 0.00

Other Hours Min: 0.00 **Max:** 0.00

Total Contact Hours Min: 48.00 **Max:** 54.00

Outside-of-Class Hours Min: 96.00 **Max:** 108.00

Total Student Learning Hours Min: 144.00 **Max:** 162.00

FTEF Lecture Min: 0.2000 **Max:**

FTEF Lab Min: 0.0000 **Max:**

FTEF Total Min: 0.2000 **Max:**

III. Last Time Pre/Co Requisite Update:

IV. Last Outline Revision Date: 12/08/2016

V. CIC Approval:

VI. BOT Approval:

VII. State Approval:

VIII. Revised State Approval:

IX. Course Approval Effective Date:

SECTION VI

CREDIT FOR PRIOR LEARNING

Previous Report

BANK 100

CIC Approval: 12/08/2016
BOT APPROVAL: 01/26/2017
STATE APPROVAL: 02/10/2017
EFFECTIVE TERM: Fall 2017

**SAN DIEGO COMMUNITY COLLEGE DISTRICT
MIRAMAR COLLEGE
ASSOCIATE DEGREE COURSE OUTLINE**

SECTION I

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Introduction to Financial Services

Units:
3
Grade Only

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REQUISITES:

Advisory:
MATH 038 with a grade of "C" or better, or equivalent or Milestone M30

FIELD TRIP REQUIREMENTS:
May be required

TRANSFER APPLICABILITY:
Associate Degree Credit & transfer to CSU

CID:

TOTAL LECTURE HOURS:
48 - 54

TOTAL LAB HOURS:

TOTAL CONTACT HOURS:
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OUTSIDE-OF-CLASS HOURS:
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TOTAL STUDENT LEARNING HOURS:
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Upon successful completion of the course the student will be able to:

1. Summarize the history of banking
2. Describe the basic structure of the U.S. banking system
3. Explain the role of financial markets and institutions in the U.S. economy
4. Describe the regulatory structure of the U.S. banking system, including the Federal Reserve System
5. Explain the principles of bank asset and liability management
6. Compare and contrast the functions of the various departments within a bank or other financial institution
7. Differentiate among the features of various financial markets and institutions

Current Report

BANK 100

CIC Approval:
BOT APPROVAL:
STATE APPROVAL:
EFFECTIVE TERM:

**SAN DIEGO COMMUNITY COLLEGE DISTRICT
MIRAMAR COLLEGE
ASSOCIATE DEGREE COURSE OUTLINE**

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REQUISITES:

NONE

FIELD TRIP REQUIREMENTS:
May be required

TRANSFER APPLICABILITY:
Associate Degree Credit & transfer to CSU

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SECTION II

I. COURSE OUTLINE AND SCOPE:

A. Outline Of Topics:

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- I. The U.S. banking system
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 - B. Structure
 - C. Comparison to foreign systems
- II. Financial markets
 - A. Functions of financial intermediation
 - B. Money markets vs. capital markets
 - C. Interest rates and their effects
 - D. Functions of money and monetary systems
 - E. Market types
 1. Money
 2. Financial
 3. Bond
 4. Mortgage
 5. Foreign exchange
- III. Financial regulation
 - A. Federal Reserve System
 1. Regulatory functions
 2. Services
 - B. U.S. monetary policy
 - C. Deposit insurance
 - D. Financial crises and their effects
- IV. Bank management
 - A. Common bank assets and liabilities
 - B. Loans and investments
 - C. Portfolio management
 - D. Functions of bank departments
- V. Commercial banking
 - A. Commercial vs. noncommercial banks
 - B. Roles
 1. Payment services
 2. Other banking services
- VI. Nonbank financial institutions
 - A. Savings and loans
 - B. Credit unions
 - C. Investment companies
 - D. Pension funds
 - E. Insurance companies
 - F. Finance companies
 - G. Security brokers and dealers
 - H. Venture capital firms

B. Reading Assignments:

Reading assignments are required and may include, but are not limited to, the following:

- I. Course text(s)
- II. Articles from financial newspapers and other publications such as The Wall Street Journal or Investor's Business Daily
- III. Websites or other online resources related to financial services such as the U.S. Securities and Exchange Commissions' Investor website or the Financial Industry Regulatory Authority (FINRA) website

C. Writing Assignments:

Writing assignments are required and may include, but are not limited to, the following:

- I. Short answer essay responses to financial services-related questions
- II. Short research reports on course topics, such as a report on the effectiveness of the U.S. financial regulatory system
- III. Class presentations or other written projects related to course topics such as the organization and functions of various departments within a bank or other financial institution

D. Appropriate Outside Assignments:

Outside assignments may include, but are not limited to, the following:

SECTION II

I. COURSE OUTLINE AND SCOPE:

A. Outline Of Topics:

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- II. Short research reports on course topics, such as a report on the effectiveness of the U.S. financial regulatory system.
- III. Class presentations or other written projects related to course topics such as the organization and functions of various departments within a bank or other financial institution.

D. Appropriate Outside Assignments:

Outside assignments may include, but are not limited to, the following:

- I. Reading and writing assignments
- II. Library or internet research assignments
- III. Individual or group projects such as class presentations
- IV. Field trip to a bank or other financial institution

E. Appropriate Assignments that Demonstrate Critical Thinking:

Critical thinking assignments are required and may include, but are not limited to, the following:

- I. Explaining the role of financial markets and institutions in the U.S. economy
- II. Evaluating the effectiveness of the U.S. financial regulatory system
- III. Assessing the causes and effects of past financial crises
- IV. Differentiating among the features of the various financial markets and institutions

2. METHODS OF EVALUATION:

A student's grade will be based on multiple measures of performance unless the course requires no grade. Multiple measures may include, but are not limited to, the following:

- I. Objective in-class examinations
- II. Case analyses or other short written assignments
- III. Research reports
- IV. Class presentations or other individual or group projects
- V. Class participation

3. METHODS OF INSTRUCTION:

Methods of instruction may include, but are not limited to, the following:

- * Computer Assisted Instruction
- * Distance Education (Fully online)
- * Lecture
- * Lecture Discussion
- * Other (Specify)
- * Field trip or field assignment

4. REQUIRED TEXTS AND SUPPLIES:

Textbooks may include, but are not limited to:

TEXTBOOKS:

- 1. Mishkin, Frederic S. and Stanley G. Eakins. *Financial Markets and Institutions*, 8th ed. Person, 2015, ISBN: 9780133423624

MANUALS:

PERIODICALS:

SOFTWARE:

SUPPLIES:

ORIGINATOR: David Wilhelm

CO-CONTRIBUTOR(S) Duane Short

DATE: 09/18/2016

Status: Active

Date Printed: 03/7/2023

- I. Reading and writing assignments.
- II. Library or internet research assignments.
- III. Individual or group projects such as class presentations.
- IV. Field trip to a bank or other financial institution.

E. Appropriate Assignments that Demonstrate Critical Thinking:

Critical thinking assignments are required and may include, but are not limited to, the following:

- I. Explaining the role of financial markets and institutions in the U.S. economy.
- II. Evaluating the effectiveness of the U.S. financial regulatory system.
- III. Assessing the causes and effects of past financial crises.
- IV. Differentiating among the features of the various financial markets and institutions.

2. METHODS OF EVALUATION:

A student's grade will be based on multiple measures of performance unless the course requires no grade. Multiple measures may include, but are not limited to, the following:

- I. Objective examinations.
- II. Participation and completion of assigned topics for class discussion.
- III. Quantitative problem-solving assignments.

3. METHODS OF INSTRUCTION:

Methods of instruction may include, but are not limited to, the following:

- * Computer Assisted Instruction
- * Distance Education (Fully online)
- * Lecture
- * Lecture Discussion
- * Other (Specify)
- * Field trip or field assignment.

4. REQUIRED TEXTS AND SUPPLIES:

Textbooks may include, but are not limited to:

TEXTBOOKS:

- 1. Cornett, Marcia and Anthony Saunders. *Financial Markets and Institutions*, 8th ed. McGraw Hill, 2022, ISBN: 9781264098707

MANUALS:

PERIODICALS:

SOFTWARE:

SUPPLIES:

ORIGINATOR: David Wilhelm

ORIGINATION DATE: 09/18/2016

PROPOSAL ORIGINATOR: Duane Short

CO-CONTRIBUTOR(S) David Wilhelm

PROPOSAL DATE: 02/28/2023

Status: Pending

Date Printed: 03/7/2023

Previous Report

SAN DIEGO COMMUNITY COLLEGE DISTRICT

MIRAMAR COLLEGE

Course Outline of Record:
Curriculum Proposal Report

SECTION I

- I. **Subject Area:** Banking and Finance
- II. **Course Number:** 100
- III. **Course Title:** Introduction to Financial Services
- IV. **Disciplines (Instructor Minimum Qualifications):** Banking and Finance or Business
- V.
- VI. **Family:**
- VII. **Current Short Title:** Intro to Financial Services
- VIII. **Course Is Active/Where?** MIRAMAR
- IX. **Originating Campus:** MIRAMAR
- X. **Action Proposed:** New Course
- XI. **Distance Education Proposed At:**
- XII. **Proposal Originating Date:** 09/18/2016
- XIII. **Proposed Start Semester:** Fall 2017
- XIV. **Field Trip:** May be required
- XV. **Grading Option:** Grade Only
- XVI. **Current Short Description:** Overview of the fundamental role and function of financial services and the financial services industry.

SECTION II

COURSE ENROLLMENT INFORMATION

- I. **Requisites:**
Advisory: MATH 038 with a grade of "C" or better, or equivalent. or Milestone M30
- II. **Current Degree Applicability:** Associate Degree Credit & transfer to CSU
- III. **Current Basic Skills Designation:** N - Not a Basic Skills Course
- IV. **Repeatability:** Course may be taken 1 time(s)
- V. **Course Equivalency:** No
- VI. **Additional Information:**
- VII. **Additional Textbook Information:**

COURSE ANALYSIS DATA

- I. **Reason for Proposed Action:** New course proposal to support changing industry requirements as part of the revision to the Mortgage Brokerage and Banking AS and CA (now titled Financial Services AS and CA). Recommend TOP code 0504.00 - Banking and Finance.
- II. **How Does The Course Fit The College Mission?** 1. Vocational/Occupational
- III. **Current Transfer Options:**
- IV. **Proposed College/District Purpose:** 1. Major Requirement - Associate Degree 2. Major Requirement - Certificate of Achievement
- V. **Extraordinary Cost to the College:** N/A - no new facilities or equipment needed..
- VI. **Library Resource Materials:** .

GENERAL EDUCATION ANALYSIS

REQUISITES ANALYSIS

Basic arithmetic skills.

Current Report

SAN DIEGO COMMUNITY COLLEGE DISTRICT

MIRAMAR COLLEGE

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Curriculum Proposal Report

SECTION I

- I. **Subject Area:** Banking and Finance
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- IV. **Disciplines (Instructor Minimum Qualifications):** Banking and Finance or Business
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- VI. **Family:**
- VII. **Current Short Title:** Intro to Financial Services
- VIII. **Course Is Active/Where?** MIRAMAR
- IX. **Originating Campus:** MIRAMAR
- X. **Action Proposed:** Course Revision (May Include Activation)
- XI. **Distance Education Proposed At:**
- XII. **Proposal Originating Date:** 02/28/2023
- XIII. **Proposed Start Semester:** Fall 2024
- XIV. **Field Trip:** May be required
- XV. **Grading Option:** Grade Only
- XVI. **Current Short Description:** Overview of the fundamental role and function of financial services and the financial services industry.

SECTION II

COURSE ENROLLMENT INFORMATION

- I. **Requisites:** NONE
- II. **Current Degree Applicability:** Associate Degree Credit & transfer to CSU
- III. **Current Basic Skills Designation:** N - Not a Basic Skills Course
- IV. **Repeatability:** Course may be taken 1 time(s)
- V. **Course Equivalency:** No
- VI. **Additional Information:**
- VII. **Additional Textbook Information:**

COURSE ANALYSIS DATA

- I. **Reason for Proposed Action:** Six-year review, including removal of MATH 038 advisory, edits to methods of evaluation, update to example textbook edition, and update to distance ed info for Miramar. (Course revision is for six year review.)
- II. **How Does The Course Fit The College Mission?** 1. Vocational/Occupational
- III. **Current Transfer Options:**
- IV. **Proposed College/District Purpose:** 1. Major Requirement - Associate Degree 2. Major Requirement - Certificate of Achievement
- V. **Extraordinary Cost to the College:** N/A - six-year review proposal only..
- VI. **Library Resource Materials:** .

GENERAL EDUCATION ANALYSIS

REQUISITES ANALYSIS

SECTION III

- I. Course: MATH 038 Perform arithmetic operations involving signed fractions, mixed numbers, and decimals; convert among the different forms
- II. Course: MATH 038 Apply appropriate percent notation to application problems
- III. Course: MATH 038 Interpret and translate English statements into expressions and equations
- IV. Course: MATH 038 Identify the different units of measurement within a system and perform unit conversions within the system

SECTION III

COURSE DISTANCE EDUCATION INFORMATION

I. MIRAMAR

II. Distance Education Methods of Instruction: 1. On-line course

III. Other Distance Education Methods:

IV. Type and frequency of contact may include, but is not limited to:

1. Chat Rooms
as assigned
2. E-mail
weekly
3. Field Trips
as assigned
4. Group Meetings
as assigned
5. Individual Meetings
as needed
6. Library Workshops
as assigned
7. Review Sessions
as assigned
8. Telephone Contact
as needed
9. Threaded Conferencing
at least three times during the term

V. List of Techniques: Students will interact with each other and the instructor in ways that mirror the traditional classroom, only the delivery system will be altered. These methods include one-on-one communication with the instructor and other students via e-mail, the discussion board, and/or the chat room. In addition, students will participate in individual and group projects and discussion via the discussion board and chat rooms. Research will be conducted via the web and/or local libraries, and students will be required to assess and evaluate the information they obtain. Students will also demonstrate an understanding and integration of course concepts via homework projects, asynchronous class discussion, and/or other assignments.

VI. How to Evaluate Students for Achieved Outcomes: Multiple measures will be used to assess student learning objectives. These include performance on objective examinations administered via the assessment tool, homework assignments, case analyses, and/or other projects posted to the discussion board or other online collaboration tool.

VII. Additional Resources/Materials/Information: Additional materials and information, such as handouts, web links, and newspaper articles may be provided electronically to supplement the course text(s). Distance education techniques used in this course will be accessible to individuals with disabilities (Sections 504 and 508 of the Rehabilitation Act). Requests for technology accommodations will be met by working with the Adaptive Technology Specialist to ensure compliance with the Americans with Disabilities Act (ADA).

COURSE DISTANCE EDUCATION INFORMATION

I. MIRAMAR

II. Distance Education Methods of Instruction: 1. Fully Online

III. Other Distance Education Methods:

IV. Type and frequency of contact may include, but is not limited to:

1. Announcements
weekly
Participant/s: Faculty to Student/s
2. Collaborative Web Documents
as assigned
Participant/s: Faculty to Student/s , Among Students
3. Conferencing
as assigned
Participant/s: Faculty to Student/s , Among Students
4. Discussion Board
at least three times during the term with the instructor and with other students (in the absence of other collaborative student projects)
Participant/s: Faculty to Student/s , Among Students
5. Email/Message System
as needed
Participant/s: Faculty to Student/s
6. Field Trips
as assigned
Participant/s: Faculty to Student/s , Among Students
7. Group Meetings
as assigned
Participant/s: Faculty to Student/s , Among Students
8. Individual Meetings
as needed
Participant/s: Faculty to Student/s
9. Individualized Assignment Feedback
as assigned
Participant/s: Faculty to Student/s
10. Synchronous or Asynchronous Video
as assigned
Participant/s: Faculty to Student/s , Among Students
11. Telephone Contact
as needed
Participant/s: Faculty to Student/s

V. List of Techniques: Students interact with each other and the instructor in ways that mirror the traditional classroom; only the delivery system is altered. These methods include one-on-one communication with the instructor and with other students via email, the announcement system, the discussion board, or other tools. Students also demonstrate an understanding and integration of course concepts via research assignments, problem sets, group projects, asynchronous class discussion, and/or other assignments.

VI. How to Evaluate Students for Achieved Outcomes: Multiple measures are used to assess student learning objectives. These include performance on objective examinations administered via the assessment tool, writing assignments, and/or group or individual projects posted to the discussion board or other online collaboration tool.

VII. Additional Resources/Materials/Information: Materials posted online are consistent with those required for the in-person class. SDCCD and DSPS personnel provide all needed accommodations. DSPS provides a student in an online classroom with the same level of support as an on-campus student. Distance education techniques used in this course will be accessible to individuals with disabilities (Sections 504 and 508 of the Rehabilitation Act). Requests for technology accommodations will be met by working with the Adaptive Technology Specialist to ensure compliance with the Americans with Disabilities Act (ADA).

VIII. Audio Visual Library Materials: NO

SECTION IV

COURSE STUDENT LEARNING OUTCOME(S)

MIRAMAR

SECTION IV

VIII. Audio Visual Library Materials: NO
COURSE STUDENT LEARNING OUTCOME(S)

MIRAMAR

- Explain the role of financial markets and institutions in the U.S. economy.
- Describe the regulatory structure of the U.S. banking system, including the Federal Reserve System.
- Differentiate among the features of various financial markets and institutions.

SECTION V

COURSE DATA ADMINISTRATION ELEMENTS

I. Codes:

California Classification: (Y Credit Course)

TOP Code: 0504.00 Banking and Finance

SAM Code: C - Clearly Occupational

Course Prior to College Level (CB21): Y - Not applicable. Level of course is not one of the levels listed above, may be above level A (transferable) or below level C (more than 3 levels below transfer level).

Funding Agency Category (CB23): Not Applicable (funding not used to develop course)

Course Program Status (CB24): Program-applicable

Course Gen Education Status (CB25):

Course Support Course Status (CB26):

Major Restriction Code: NONE

II. Lect Units: 3.00

Total Units: 3

Lecture Hours Min: 48.00 **Max:** 54.00

Lab Hours Min: 0.00 **Max:** 0.00

Other Hours Min: 0.00 **Max:** 0.00

Total Contact Hours Min: 48.00 **Max:** 54.00

Outside-of-Class Hours Min: 96.00 **Max:** 108.00

Total Student Learning Hours Min: 144.00 **Max:** 162.00

FTEF Lecture Min: 0.2000 **Max:**

FTEF Lab Min: 0.0000 **Max:**

FTEF Total Min: 0.2000 **Max:**

III. Last Time Pre/Co Requisite Update: 11/16/2016

IV. Last Outline Revision Date: 12/08/2016

V. CIC Approval: 12/08/2016

VI. BOT Approval: 01/26/2017

VII. State Approval: 02/10/2017

VIII. Revised State Approval:

IX. Course Approval Effective Date: Fall 2017

SECTION VI

CREDIT FOR PRIOR LEARNING

- Explain the role of financial markets and institutions in the U.S. economy.
- Describe the regulatory structure of the U.S. banking system, including the Federal Reserve System.
- Differentiate among the features of various financial markets and institutions.

SECTION V

COURSE DATA ADMINISTRATION ELEMENTS

I. Codes:

California Classification: (Y Credit Course)

TOP Code: 0504.00 Banking and Finance

SAM Code: C - Clearly Occupational

Course Prior to College Level (CB21): Y - Not applicable. Level of course is not one of the levels listed above, may be above level A (transferable) or below level C (more than 3 levels below transfer level).

Funding Agency Category (CB23): Not Applicable (funding not used to develop course)

Course Program Status (CB24): Program-applicable

Course Gen Education Status (CB25):

Course Support Course Status (CB26):

Major Restriction Code: NONE

II. Lect Units: 3.00

Total Units: 3

Lecture Hours Min: 48.00 **Max:** 54.00

Lab Hours Min: 0.00 **Max:** 0.00

Other Hours Min: 0.00 **Max:** 0.00

Total Contact Hours Min: 48.00 **Max:** 54.00

Outside-of-Class Hours Min: 96.00 **Max:** 108.00

Total Student Learning Hours Min: 144.00 **Max:** 162.00

FTEF Lecture Min: 0.2000 **Max:**

FTEF Lab Min: 0.0000 **Max:**

FTEF Total Min: 0.2000 **Max:**

III. Last Time Pre/Co Requisite Update:

IV. Last Outline Revision Date: 12/08/2016

V. CIC Approval:

VI. BOT Approval:

VII. State Approval:

VIII. Revised State Approval:

IX. Course Approval Effective Date:

SECTION VI

CREDIT FOR PRIOR LEARNING

MIRAMAR - FAMILY CHILD CARE* - CERTIFICATE OF PERFORMANCE

PROPOSAL INFORMATION

Action Proposed:Program Deactivation

Proposal Originator:Wai-Ling Rubic

Origination Date:02/04/2020

Proposed Start:Fall 2021

Need for Proposal:

Deactivation of award at Miramar.

PROGRAM & AWARD INFORMATION

Award Description:

This certificate prepares students with basic training to care for children in a licensed home/family setting. Child Development courses must be completed with a grade of "C" or better.

Award Notes:

*A Certificate of Performance is a departmental award that does not appear on the student's transcript. All courses must be completed within the San Diego Community College District.

Program Description:

N/A - this section is no longer updated via CurricUNET.

Program Goals:

N/A - this section is no longer updated via CurricUNET.

Program Emphasis:

N/A - this section is no longer updated via CurricUNET.

Career Options:

N/A - this section is no longer updated via CurricUNET.

COURSES REQUIRED FOR THE MAJOR:

UNITS

CHIL 101	Human Growth and Development *Active*	3
CHIL 180	Nutrition, Health and Safety for Children *Active*	3

SELECT ONE COURSE FROM:

UNITS

CHIL 111	Curriculum: Music and Movement *Active*	3
CHIL 121	Curriculum: Art *Active*	3
CHIL 131	Curriculum: Language/Science *Active*	3
CHIL 175	Infant-Toddler Growth and Development *Active*	3

Total Units

9

DATES & CODES

CIC Approval:

Board Approval:

State Approval:

TOP Code:

State Approval (Unique) Code:

Subject Area: Child Development
Program Area: Child Development

Report Run: 03/07/2023 12:37 PM
Program ID: 4118

Previous Report

MIRAMAR - FAMILY CHILD CARE* - CERTIFICATE OF PERFORMANCE

PROPOSAL INFORMATION

Action Proposed:Program Revision

Proposal Originator:Dawn DiMarzo

Origination Date:08/28/2018

Proposed Start:Fall 2019

Need for Proposal:

Correct erroneous CHIL 100 requirement in Curricunet proposal record (the catalog is correct but Curricunet is in error). Also, the list of recommended follow-on courses is now updated via the catalog program section, not Curricunet, and so is being removed from the Curricunet record.

PROGRAM & AWARD INFORMATION

Award Description:

This certificate prepares students with basic training to care for children in a licensed home/family setting. Child Development courses must be completed with a grade of "C" or better.

Award Notes:

*A Certificate of Performance is a departmental award that does not appear on the student's transcript. All courses must be completed within the San Diego Community College District.

Program Description:

N/A - this section is no longer updated via Curricunet.

Program Goals:

N/A - this section is no longer updated via Curricunet.

Program Emphasis:

N/A - this section is no longer updated via Curricunet.

Career Options:

N/A - this section is no longer updated via Curricunet.

COURSES REQUIRED FOR THE MAJOR:

UNITS

CHIL 101	Human Growth and Development *Active*	3
CHIL 180	Nutrition, Health and Safety for Children *Active*	3

SELECT ONE COURSE FROM:

UNITS

CHIL 111	Curriculum: Music and Movement *Active*	3
CHIL 121	Curriculum: Art *Active*	3
CHIL 131	Curriculum: Language/Science *Active*	3
CHIL 175	Infant-Toddler Growth and Development *Active*	3

Total Units

9

DATES & CODES

CIC Approval: 12/13/2018

Current Report

MIRAMAR - FAMILY CHILD CARE* - CERTIFICATE OF PERFORMANCE

PROPOSAL INFORMATION

Action Proposed:Program Deactivation

Proposal Originator:Wai-Ling Rubic

Origination Date:02/04/2020

Proposed Start:Fall 2021

Need for Proposal:

Deactivation of award at Miramar.

PROGRAM & AWARD INFORMATION

Award Description:

This certificate prepares students with basic training to care for children in a licensed home/family setting. Child Development courses must be completed with a grade of "C" or better.

Award Notes:

*A Certificate of Performance is a departmental award that does not appear on the student's transcript. All courses must be completed within the San Diego Community College District.

Program Description:

N/A - this section is no longer updated via Curricunet.

Program Goals:

N/A - this section is no longer updated via Curricunet.

Program Emphasis:

N/A - this section is no longer updated via Curricunet.

Career Options:

N/A - this section is no longer updated via Curricunet.

COURSES REQUIRED FOR THE MAJOR:

UNITS

CHIL 101	Human Growth and Development *Active*	3
CHIL 180	Nutrition, Health and Safety for Children *Active*	3

SELECT ONE COURSE FROM:

UNITS

CHIL 111	Curriculum: Music and Movement *Active*	3
CHIL 121	Curriculum: Art *Active*	3
CHIL 131	Curriculum: Language/Science *Active*	3
CHIL 175	Infant-Toddler Growth and Development *Active*	3

Total Units

9

DATES & CODES

CIC Approval:

Board Approval: 01/31/2019

State Approval:

Subject Area: Child Development
Program Area: Child Development

TOP Code:

State Approval (Unique) Code:

Report Run: 03/07/2023 12:37 PM
Program ID: 3692

Board Approval:

State Approval:

Subject Area: Child Development
Program Area: Child Development

TOP Code:

State Approval (Unique) Code:

Report Run: 03/07/2023 12:37 PM
Program ID: 4118

MIRAMAR - FAMILY AND CHILD RELATIONS* - CERTIFICATE OF PERFORMANCE

PROPOSAL INFORMATION

Action Proposed:Program Deactivation

Proposal Originator:Wai-Ling Rubic

Origination Date:02/04/2020

Proposed Start:Fall 2021

Need for Proposal:

Deactivation of award at Miramar.

PROGRAM & AWARD INFORMATION

Award Description:

This certificate prepares students to work with families and their children in educational settings and service related agencies.

Award Notes:

*A Certificate of Performance is a departmental award that does not appear on the student's transcript. All courses must be completed within the San Diego Community College District.

Program Description:

N/A - This section is no longer updated via Curricunet.

Program Goals:

N/A - This section is no longer updated via Curricunet.

Program Emphasis:

N/A - This section is no longer updated via Curricunet.

Career Options:

N/A - This section is no longer updated via Curricunet.

COURSES REQUIRED FOR THE MAJOR:

UNITS

CHIL 101	Human Growth and Development *Active*	3
CHIL 141	The Child, Family and Community *Active*	3
CHIL 160	Observation and Assessment of Children *Active*	2
CHIL 161	Observations and Issues in Child Development *Active*	2

SELECT ONE COURSE FROM:

UNITS

CHIL 162	Positive Child Guidance *Active*	3
or CHIL 165	Children With Special Needs *Active*	3
or CHIL 188	Violence in the Lives of Children and Families *Active*	3

Total Units

13

DATES & CODES

CIC Approval:

Board Approval:

State Approval:

TOP Code:

State Approval (Unique) Code:

Subject Area: Child Development
Program Area: Child Development

Report Run: 03/07/2023 12:37 PM
Program ID: 4117

Previous Report

MIRAMAR - FAMILY AND CHILD RELATIONS* - CERTIFICATE OF PERFORMANCE

PROPOSAL INFORMATION

Action Proposed:Program Revision

Proposal Originator:Dawn DiMarzo

Origination Date:08/28/2018

Proposed Start:Fall 2019

Need for Proposal:

Administrative update to Curricunet only (no change in certificate requirements). The list of recommended follow-on courses is now updated via the catalog program section, not Curricunet, and so is being removed from the Curricunet record.

PROGRAM & AWARD INFORMATION

Award Description:

This certificate prepares students to work with families and their children in educational settings and service related agencies.

Award Notes:

*A Certificate of Performance is a departmental award that does not appear on the student's transcript. All courses must be completed within the San Diego Community College District.

Program Description:

N/A - This section is no longer updated via Curricunet.

Program Goals:

N/A - This section is no longer updated via Curricunet.

Program Emphasis:

N/A - This section is no longer updated via Curricunet.

Career Options:

N/A - This section is no longer updated via Curricunet.

COURSES REQUIRED FOR THE MAJOR:

		UNITS
CHIL 101	Human Growth and Development *Active*	3
CHIL 141	The Child, Family and Community *Active*	3
CHIL 160	Observation and Assessment of Children *Active*	2
CHIL 161	Observations and Issues in Child Development *Active*	2

SELECT ONE COURSE FROM:

		UNITS
CHIL 162	Positive Child Guidance *Active*	3
or CHIL 165	Children With Special Needs *Active*	3
or CHIL 188	Violence in the Lives of Children and Families *Active*	3

Total Units 13

DATES & CODES

CIC Approval: 12/13/2018

Board Approval:

TOP Code:

Current Report

MIRAMAR - FAMILY AND CHILD RELATIONS* - CERTIFICATE OF PERFORMANCE

PROPOSAL INFORMATION

Action Proposed:Program Deactivation

Proposal Originator:Wai-Ling Rubic

Origination Date:02/04/2020

Proposed Start:Fall 2021

Need for Proposal:

Deactivation of award at Miramar.

PROGRAM & AWARD INFORMATION

Award Description:

This certificate prepares students to work with families and their children in educational settings and service related agencies.

Award Notes:

*A Certificate of Performance is a departmental award that does not appear on the student's transcript. All courses must be completed within the San Diego Community College District.

Program Description:

N/A - This section is no longer updated via Curricunet.

Program Goals:

N/A - This section is no longer updated via Curricunet.

Program Emphasis:

N/A - This section is no longer updated via Curricunet.

Career Options:

N/A - This section is no longer updated via Curricunet.

COURSES REQUIRED FOR THE MAJOR:

		UNITS
CHIL 101	Human Growth and Development *Active*	3
CHIL 141	The Child, Family and Community *Active*	3
CHIL 160	Observation and Assessment of Children *Active*	2
CHIL 161	Observations and Issues in Child Development *Active*	2

SELECT ONE COURSE FROM:

		UNITS
CHIL 162	Positive Child Guidance *Active*	3
or CHIL 165	Children With Special Needs *Active*	3
or CHIL 188	Violence in the Lives of Children and Families *Active*	3

Total Units 13

DATES & CODES

CIC Approval:

Board Approval:

TOP Code:

State Approval:**State Approval (Unique) Code:**

Subject Area: Child Development
Program Area: Child Development

Report Run: 03/07/2023 12:37 PM
Program ID: 3694

State Approval:**State Approval (Unique) Code:**

Subject Area: Child Development
Program Area: Child Development

Report Run: 03/07/2023 12:37 PM
Program ID: 4117

MIRAMAR - RESIDENTIAL CARE WORKERS* - CERTIFICATE OF PERFORMANCE

PROPOSAL INFORMATION

Action Proposed:Program Deactivation

Proposal Originator:Wai-Ling Rubic

Origination Date:02/04/2020

Proposed Start:Fall 2021

Need for Proposal:

Deactivation of award at Miramar.

PROGRAM & AWARD INFORMATION

Award Description:

This certificate is designed to meet the State requirements for positions in residential care programs.

Award Notes:

*A Certificate of Performance is a departmental award that does not appear on the student's transcript. All courses must be completed within the San Diego Community College District.

Program Description:

N/A - This section is no longer updated via Curricunet.

Program Goals:

N/A - This section is no longer updated via Curricunet.

Program Emphasis:

N/A - This section is no longer updated via Curricunet.

Career Options:

N/A - This section is no longer updated via Curricunet.

COURSES REQUIRED FOR THE MAJOR:

UNITS

CHIL 101	Human Growth and Development *Active*	3
CHIL 141	The Child, Family and Community *Active*	3
CHIL 175	Infant-Toddler Growth and Development *Active*	3
CHIL 188	Violence in the Lives of Children and Families *Active*	3

Total Units

12

DATES & CODES

CIC Approval:

Board Approval:

State Approval:

TOP Code:

State Approval (Unique) Code:

Subject Area: Child Development

Program Area: Child Development

Report Run: 03/07/2023 12:37 PM

Program ID: 4119

Previous Report

MIRAMAR - RESIDENTIAL CARE WORKERS* - CERTIFICATE OF PERFORMANCE

PROPOSAL INFORMATION

Action Proposed:Program Revision

Proposal Originator:Dawn DiMarzo

Origination Date:08/28/2018

Proposed Start:Fall 2019

Need for Proposal:

Administrative update to Curricunet only (no change in certificate requirements). The list of recommended follow-on courses is now updated via the catalog program section, not Curricunet, and so is being removed from the Curricunet record.

PROGRAM & AWARD INFORMATION

Award Description:

This certificate is designed to meet the State requirements for positions in residential care programs.

Award Notes:

*A Certificate of Performance is a departmental award that does not appear on the student's transcript. All courses must be completed within the San Diego Community College District.

Program Description:

N/A - This section is no longer updated via Curricunet.

Program Goals:

N/A - This section is no longer updated via Curricunet.

Program Emphasis:

N/A - This section is no longer updated via Curricunet.

Career Options:

N/A - This section is no longer updated via Curricunet.

COURSES REQUIRED FOR THE MAJOR:

		UNITS
CHIL 101	Human Growth and Development *Active*	3
CHIL 141	The Child, Family and Community *Active*	3
CHIL 175	Infant-Toddler Growth and Development *Active*	3
CHIL 188	Violence in the Lives of Children and Families *Active*	3

Total Units

12

DATES & CODES

CIC Approval: 12/13/2018

Board Approval:

State Approval:

TOP Code:

State Approval (Unique) Code:

Subject Area: Child Development
Program Area: Child Development

Report Run: 03/07/2023 12:37 PM
Program ID: 3695

Current Report

MIRAMAR - RESIDENTIAL CARE WORKERS* - CERTIFICATE OF PERFORMANCE

PROPOSAL INFORMATION

Action Proposed:Program Deactivation

Proposal Originator:Wai-Ling Rubic

Origination Date:02/04/2020

Proposed Start:Fall 2021

Need for Proposal:

Deactivation of award at Miramar.

PROGRAM & AWARD INFORMATION

Award Description:

This certificate is designed to meet the State requirements for positions in residential care programs.

Award Notes:

*A Certificate of Performance is a departmental award that does not appear on the student's transcript. All courses must be completed within the San Diego Community College District.

Program Description:

N/A - This section is no longer updated via Curricunet.

Program Goals:

N/A - This section is no longer updated via Curricunet.

Program Emphasis:

N/A - This section is no longer updated via Curricunet.

Career Options:

N/A - This section is no longer updated via Curricunet.

COURSES REQUIRED FOR THE MAJOR:

		UNITS
CHIL 101	Human Growth and Development *Active*	3
CHIL 141	The Child, Family and Community *Active*	3
CHIL 175	Infant-Toddler Growth and Development *Active*	3
CHIL 188	Violence in the Lives of Children and Families *Active*	3

Total Units

12

DATES & CODES

CIC Approval:

Board Approval:

State Approval:

TOP Code:

State Approval (Unique) Code:

Subject Area: Child Development
Program Area: Child Development

Report Run: 03/07/2023 12:37 PM
Program ID: 4119

