

College Council Meeting Minutes

San Diego Miramar College

2/28/23 • L-108/ Zoom • 1:00 pm – 2:30 pm

Members: Wesley Lundburg (co-chair), Kurt Hill (co-chair), Brett Bell, Adrian Gonzales, Michael Odu, Pablo Martin, Carmen Carrasquillo Jay, Kevin Petti, Jeanette Moore, Sam Shoostary (no proxy), Allen Kuo (proxy), Cade Miller, and Namod Pallek

Alternates: Daniel Miramontez

Guests: Cheryl Barnard, Nessa Julian, Dan Brislin.

Vacancies: Administrators: None; Classified Senate: Alternate; Academic Senate: Alternate; ASG: Alternate

Actions Items:

C1: Odu will look into rules governing the MOUs for high school student's joining the honors program

F1: Approved the second read of the CGH Change process unanimously

F2: Once information is received, will populate numbers into report and bring to March 14th CC Meeting

F3: Looking to see about packaging 8-week courses and disciplines to be more purposeful to students

F3: Try to find a way for registration page to rotate so Miramar will show up at the top, and have a more accessible web page for faculty and students

F4: On-campus Board of Trustees meeting is scheduled for Thursday, March 2nd. AV and Facilities equipment has been set up; presentations are ready to be shown. Open comment has been requested to be taken off the Board agenda

A. **Call to Order** – The meeting was called to order at 1:09 pm.

B. **Approval of Agenda and Minutes** – **Martin** made a motion to approve 2/28/23 agenda. Seconded by **Pallek**. There was no discussion. There were 11 yay votes, 0 nay votes, and 0 abstentions. The motion carried. The 12/13 and 2/14 Minutes have not been finished yet, recommended pushing to the next meeting. There was consensus.

C. **Public Comment** – **Carrasquillo Jay** commented that students at the high schools are interested in becoming honors students. Asked, if there had been any thought to adding language to the MOUs so they can get honors contracts. **Petti** commented that we have limited food services and the kiosks that we do have only accept cards when we have some students who only carry cash. **Bell** responded, when asked to pay for cash at the grill that is available. Vending machines will not accept cash.

D. **Committee Reports/Other (2-3 minutes)**

- **President's Report** - **Lundburg** shared Enrollment is good and at a good pace. We are doing a fantastic job all around. BoT meeting 3/2, terminations have been pulled from agenda, but still anticipates opposition groups to gather. New Mesa program will be highlighted and be on the board agenda for approval to receive and expend funds. Food Trucks are here from 3:00p-7:00p Monday -Thursday. **Bell** added, we will be communicating to campus shortly. **Pallek** asked if food trucks will accept Miramar College gift cards. **Bell** will find out, but doesn't think so because they are not a Miramar College Organization.

- **AS Report** - Senate Business **Martin** shared contract faculty hiring prioritization was approved at the Senate. There were concerns from non-instructional faculty, counselors, about the rubric. Their concerns will be addressed as long as they are involved with the development of the rubric. If there is a need or gap in counseling, those needs show up and should be cleared with in the involvement of the faculty at the Senate meetings.

- **CS Report** - **Hill** shared that this year is Miramar's chance for the State Chancellor's Office Classified Employee of the Year awards. It happens every 4 years at the District Level, but every year here (at Miramar) So there will be two this year.

- **ASG Report** - **No Report**

- **Other** - **No Report**

E. **Old Business:**

#	Item	Initiator
1	<i>Equity, Justice, Inclusion, and our role in moving things forward (standing item)</i> – Julian shared LEAD held an event to reinstate the Black Student Union, had a decent turnout of students who are excited to start the club. Dr. Odu will be serving as co-adviser. The students will be helping to set up the Black Student success Week for the entire community college system. Monday, the focus is on students; Tuesday, advocacy; Wednesday, dept of labor; Thursday, practitioners; Friday faculty. Planning a rite of passage ceremony hosted by City College May 17th. It is Women's Herstory month and will be working with District PIO to put together	Lundburg/ Julian

	a campus calendar. In communication with Allied Path to see if there are opportunities for additional professional development. Also hoping to host a follow up to the kick off on cultural humility as a q&a. Submitted CRP Grant, should be notified by April 17th if awarded. Interested in hosting a La Rasa ceremony. Cafecitos are beginning. Reach out to Laura Pecenco to get involved. Martin asked, did Allied Path get back to us with materials to get posted on the website? Julian responded we have 1 still waiting on another.	
2	<i>Accreditation (Standing item)</i> – Miramontez shared accreditation ISER report went up 2/24. It's the 3rd draft and has full contents all sections are in. It was a collaborative approach through the Tri-Chair system. As draft 3 moves through the college, spring committee is working on the final draft that will be sent to the Board. There is a board subcommittee that will look at the final draft before being sent.	<i>Miramontez/ Palma-Sanft</i>
3	<i>Website Content Management (Standing Item)</i> – Hill shared they are adding an administrator field to the contracts to ease managing our directory. Still putting conceptual together for the homepage layouts that could be changed throughout the year. This would tie into messaging about events	<i>Hill</i>
4	<i>Grants & Initiatives Subcommittee</i> – No update to report	<i>Bell</i>

F. **New Business:**

#	Item	Initiator
1	<i>College Second read (Action Item)</i> - Lundburg shared we had some semantics, but we were mostly in agreement. No comments. Odu made a motion, Hill seconded. No discussion. There were 11 yay votes, 0 nay votes, and 0 abstentions. <u>The motion carried</u>	<i>Martin/Hill</i>
2	<i>2023 ACCJC Annual Report</i> – Miramontez shared the report will be on enrollment and student performance data over the last 3 years. Will report on the change of enrollment, student completion of certificates, Distance Education, but do not have Correspondence Education numbers within the district. Bell added that since we have gone through the rigorous process of identifying that score card and benchmark, that information has been broadly discussed around campus. Once we do this report, we are just moving information from that report that has already been discussed to this report. Miramontez responded, yes basically we are just taking what's in our SPAS, assessment scorecard and moving the numbers to the report. Lastly, we will report on employment information regarding our CTE program,	<i>Miramontez</i>
3	<i>Enrollment Management</i> - Martin shared that <u>8-week</u> courses are popular. But there are concerns that there should also be 12-week courses, especially for high impact classes. There was talk over disciplines teaming up with other disciplines, public speaking can be paired with an English 101 course. We need to remind students that it is the same workload. Gonzales added that students often get confused with fee and grade response deadlines, and as we think about modifying 8-week courses we need to find a way to make it really clear to students about those particular deadlines. Odu commented that there has been talk about specifically targeting adult learners. It would be nice to have if we have programs that are catered to adult learners, with flexible 8-week courses online. Lundburg added, coming from Chancellor's Cabinet, conversations about if there is a way to package these 8-week classes into degrees and put it on a 2-year rotation. Asked Martin to take that back to the faculty to determine which programs will be advantageous to students. Lundburg shared in regard to 8-week courses, to see if there was path on the web page for adult learners to see how to get a degree in two years while taking 8-week classes. <u>Supporting Adult Learners</u> . Moore added she has a lot of students asking how to fill their schedules because there's not a lot of 8-week courses that start the first week. Students have asked, why can't we have COMS 100 in the first 8 weeks, then COMS 205 in the second. And adult learners in the evening asking when the 6-9 classes will be for them. Moore added that something to bring to the classified Senate is for training to learn how to support diverse students. Barnard shared we have a membership to Go To Knowledge, which has over 300 training videos. <u>District Wide Class Caps</u> , Martin shared some feedback from meeting with A.S Presidents, Vice Chancellor Topham, Senate and only heard from the Humanities Dept here at Miramar, there is concern that higher caps have been set as the default. They want to make sure that caps support the quality of learning. There is interest in having a work group look at that. City has a cap of 40 or 35 so how do we capture that so it is fair to other faculty. There is also talk about waiting to hear from different strategic enrollment management plans from other colleges. <u>Web Design</u> Martin shared there was also a desire for uniformity with web managers as it's been frustrating for some faculty. They want to be able to find things easily and that information is clear in the academic	<i>Martin</i>

	department, disciplines then faculty pages. <u>In Person Classes</u> students are more inclined to miss classes related to an unrelated illness, we are sorting out policies for how to make that work with different approaches to make sure students get what we need. Miramar is still at the bottom of the list when registering for classes, thought that it was supposed to keep rotating. Hill shared, the registration page is provided by the district so they should provide us a way to link the registration page and specify what college we're coming from so it prioritizes Miramar. Lundburg will talk to VC Susan Topham about concerns with the registration page and enrollment management.	
4	<i>Board of Trustees Presentation Update</i> – Miramar’s presentation to the Board of Trustees is scheduled for <u>Thursday, March 2nd, 2023 at 4:00p</u> . The theme is “Building Community through a Strong Foundation.” Hill shared that the standard is District will set up their AV equipment and will interface with us. They have also reached out to facilities to get tables set up for both rooms. Sampaga shared that the presentation is Jeopardy themed with videos and live presentations. Lundburg added that he requested to have the Open comment be canceled for the security purposes.	<i>Martin/Hill/Barnard</i>

G. **Action Items:** Please see above.

H. **Announcements**

- **Julian** Friday April 21st the district wide black student success institute to kick off the week for the entire community college system.
 - April 24-28 is black student success week throughout the state
 - **Petti** shared that our Men’s basketball team had the best season ever, went 25-4. Were Pacific Coast Champions, had Player of the Year, 2 First team all-Conference and Pacific Coast Conference of the Year [Miramar Jets Sports](#)
 - **Miramontez** shared that the annual Planning Summit will be Friday, March 17th. RSVP has been sent
 - **Gonzales** shared Super Saturday Events for students is on March 18th and April 8th 9:00 am – 12:00pm.
- I. **Adjourn** – The meeting adjourned at 2:28 pm.

Link to the recording: https://sdccd-edu.zoom.us/rec/share/dMZLf_QpzjP6mo_h3fQmBMNwjTYCb0gqPlg90Qw0MN0cEityrwE58gdo-VfPbvVM.LGN3y_16t7F4uKm8