#### Curriculum Technical Review Subcommittee

#### DRAFT Agenda

####  San Diego Miramar College

**March 8, 2023, Zoom, 2:30-4:30pm**

**Approved: (date)**

**Members Present:**

**Isabella Feldman,** **Mara Palma-Sanft,** **Mardi Parelman,** **Wayne Sherman**, **Alex Stiller-Shulman**

**Staff:**

**Melanie Cordero, Sharilyn Wilson**

**Vacancies:**

1. **Call to Order**

The meeting was called to order at 2:32 pm by Chair Stiller-Shulman.

1. **Approval of Agenda**

Palm-Sanft asked to add “Pre-transfer Level Courses and AB 1705” to the agenda under section IV: Other Business. Agenda, with addition, approved by consensus.

1. **Approval of Minutes – February 22, 2023**

February 22, 2023 minutes approved as submitted by consensus.

1. **Course Proposals:**

|  |  |
| --- | --- |
| **#** |  |
| **1** | New Courses  |
| **2** | Activations |
| **3** |  Deactivations |
| **4** |  Distance Learning – No Other Action |
| **5** |  Revisions (Miramar-Originating)* BANK 100: Six-year review, remove advisory, updates to methods of evaluation, texts, distance ed.
* No discussion, committee approved moving BANK 100 forward to Curriculum Committee.
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1. **Award Proposals:**

|  |  |
| --- | --- |
| **#** |  |
| **1** | New Awards |
| **2** | Deactivations1. Family Child Care Certificate of Performance
2. Family and Child Relations Certificate of Performance
3. Residential Care Workers Certificate of Performance
* Procedurally, we don’t need to look at deactivations at the Tech Review level. But they must be reviewed/approved at Curriculum Committee & CIC levels.
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| **3** | Revisions (Miramar-Originating) |

1. **Other Business**

|  |  |
| --- | --- |
| **#** | ***None*** |
| **1** | Pre-transfer Level Courses and AB 1705 – Palma-Sanft* There’s been an update from the State Chancellor’s office that we cannot have pre-transfer level courses in our inventory as of Summer 2023 (these courses must be deactivated). We will have to figure out how to best address this – not only deactivating the coursed but removing them from any award lists. At this point, not sure if it will be done by Miramar “manually” or at the District level.
* Updates to come at the next few CIC meetings. MATH 96 will be discussed at a future Math discipline meeting. X/support classes should not be affected.
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1. **Roundtable & Next Steps**
2. **Next Scheduled Meeting**
	* March 22, 2023, 2:30-4:30pm
3. **Adjournment**

Meeting adjourned by consensus at 3:01pm.

Respectfully Submitted,

Sharilyn Wilson

Office of the Vice President of Instruction