

## OVERVIEW

Welcome back everyone! And thank you for your willingness to serve on Academic Senate this term. For our upcoming meeting on the 21<sup>st</sup>, we do have some items that will be coming back for votes. And some items that will be coming back for more discussion. I've included some brief overviews of those items below. And the actual minutes of our meeting follow this summary

Slideshow link from our last meeting: [https://sdmiramar.edu/sites/default/files/2023-02/sdmc\\_as\\_22-23\\_0207.pdf](https://sdmiramar.edu/sites/default/files/2023-02/sdmc_as_22-23_0207.pdf)

## SUMMARY OF UPCOMING VOTES

### First Readings:

#### 8.1 Contract Faculty Hiring Priority List Procedures (slide 12)

- Please start by going over [the document](#) presented to us.
- In the meeting, Kevin presented some of the key items associated with replacement and new positions. The item that took up most of our discussion was #6 under "New Positions." Kevin explained multiple times that the awarding of 20% to "General Counseling" came about through many conversations and compromises. In the meeting, there were questions from our counseling faculty about those positions going to general counseling instead of all non-instructional faculty. And concerns were raised about the rubric (still under development) and how that would impact positions for non-instructional outside of general counseling.
- The rubric, which will be used as part of the prioritization rankings, is still being developed. The A.S. is only being asked to approve the process outlined in the "Contract Faculty Hiring Priority List Procedures" document.
- For those looking to have a better sense of the development and compromises that went into the creation of this document, Kevin suggested going through the [CFHPC's previous meeting minutes](#).
- At the next meeting, the document shared by Kevin in our meeting will be presented for a second reading and put up for a vote.

### First Calls:

#### 7.2 Election Committee for 2023 (slide 11)

- We are in need of three members to serve on the election committee for the 2023 calendar year. To be on the committee, you cannot be running for Exec or as an Adjunct Senator for the 23-24 academic year. If you are interested in helping with this, please let the ConC know using the [Committee Membership Request form](#). (Update as of 2/13/23: three faculty have submitted their names. If you are interested in serving, please complete the ConC form listed here before the ConC meeting on 2/14/22 at 3:30 PM.)
- Our former Adjunct Member-at-Large, Amy Alsup, was hired full-time here at Miramar. Congrats, Amy! And thank you for the time you served on Exec with us! So, we are in need now of someone to fill that vacancy on Exec. Please share that with the adjuncts in your departments and have anyone interested contact Pablo. The election for this position will be held in our next meeting.

### Other Items:

#### 8.2 Considering a Visit from the ASCCC (slide 13)

- There are various opportunities for a visit from the ASCCC to our campus. Pablo shared [this document](#) with us outlining the different options available and the costs associated with those. At our meeting, there wasn't any interest voiced in any of the options. But have a look and let Pablo know if your departments think we could benefit from one of these.

### **8.3 College and State-wide Efforts to Recognize Faculty (slide 14)**

- The CCCCCO is currently seeking nominations for faculty of the year. In our district, the different campuses rotate who will send forward a name for those nominations. It is Miramar's turn this year to identify the District's nominee. So, take that into consideration with your departments.
- On a similar note, our College President would like to implement a process for identifying a faculty member of the year at Miramar. We need ideas on how to go about identifying the nominees for the CCCCCO and our potential yearly award at Miramar. The Executive Committee will draft some ideas of how that process, including a nomination form, might work. We will discuss those again in a future meeting, so come with ideas!

DRAFT

## Draft Minutes – Miramar College Academic Senate

3:30-5:00pm

February 7, 2023

Location: Zoom

Link for Associated Documents: <https://sdmiramar.edu/committees/meetings/16872/2023-02-07>

Meeting Slide Show: [https://sdmiramar.edu/sites/default/files/2023-02/sdmc\\_as\\_22-23\\_0207.pdf](https://sdmiramar.edu/sites/default/files/2023-02/sdmc_as_22-23_0207.pdf)

**Senators Present:** Pablo Martin, Carmen Carrasquillo, Josh Alley, Monica Demcho, Francois Bereaud, Brit Hyland, Kevin Petti, Alex Mata, Alex Sanchez, Anh Nguyen, Becky Stephens, Cyndie Gilley, Dan Smith, David Halttunen, Heather Paulson, Isabelle Martin, Kevin Gallagher, Mardi Parelman, Mark Dinger, Mary Hart, Mary Kjartanson, MaryAnn Guevarra, Nick Aramovich, Otto Dobre, Ryan Moore, Wahid Hamidy, Kristen Bonwell, Kristen Everhart, Natalie Bickett, Robert Worlds, Valerie Chau

**Absent:** Adrian Arancibia, Channing Booth [proxy: Alex Mata], Dan Igou [proxy: Javier Gonzalez-Meeks], David Mehlhoff [proxy: Mary Kjartanson], Desi Klaar, Erin Smith, Marcella Osuna, Poly Pantelidou-Zweigle, Rodrigo Gomez, Sadayoshi Okumoto,

**Other Attendees:** Alex J. Stiller-Shulman, Amy Alsup, Angela Romero, Jesse Lopez, Najah Abdelkader, Owner, Tanya Hertz, Thiba Thiagarajan, Yalila Vega, Juli Bartolomei

### 1. Call to Order

- The meeting was called to order at 3:32 pm.

### 2. Approval of Agenda

- The agenda and Consent Calendar were adopted with no objection. [Carrasquillo]

### 3. Consent Calendar

- 3.1. Meeting minutes from 12/6/22 and 12/13/22
- 3.2. Approval for Teleconferencing under AB 361 for 30 Days (until the CA State of Emergency Ends)

### 4. Land Acknowledgment

- Martin shared his own experience regarding his interest in local Native American history.

### 5. Statement on the Death of Tyre Nichols

- Carrasquillo read the following statement and thanked Mehlhoff for his contributions as a representative of the Public Safety program: "The Miramar College Academic Senate Executive Committee offers condolences to the family of Tyre Nichols. We support those who want to exercise their right to be heard peacefully. We recognize that our public safety program's values are not reflected in this tragedy. We all mourn with the family of Tyre Nichols and do not tolerate criminal behavior by those sworn to serve and protect us all. We also support creating a safe space for dialogue in our interactions with students throughout our campus community."

### 6. Public Comments

- None

### 7. Action Items

- 7.1. Meeting Modality for Spring 2023 (third viewing) – Pablo Martin
  - With the State of Emergency ending at the end of February, the AS will need to meet in person starting in March.
  - Martin explained the two options—traditional Brown Act and AB 2449—and clarified that "miss two meetings" means attend remote instead of in person.
  - Motion to vote via Zoom poll passed with no objections. [Carrasquillo]
  - 80% voted to follow the traditional Brown Act.
- 7.2. Election Committee for 2023 – Pablo Martin
  - Call-out for three Election Committee members for 2023. Nominees cannot be running for AS Exec or to be an adjunct senator for the 2023-24 academic year. Please submit interest via the [ConC form](#).
  - Need to elect a new Member at Large (Adjunct) for AS Exec, as Amy Alsup has been hired as a contract faculty member. This is a first call, and the Member will be elected by acclamation at the next meeting if there is only one nomination. It is a paid position through AFT. Let Martin know if you are interested.
  - Martin confirmed that all seven adjunct senators are returning for the Spring semester.

### 8. Discussion Items

- 8.1. Contract Faculty Hiring Priority List Procedures (first read) – Kevin Petti, Chair of Chairs
  - Petti shared the [document](#) with recommendations as a first reading.
  - The College President makes the final decision on positions.
  - Concerns were expressed about the 20% for General Counseling and how it is not fair to other non-instructional areas. Petti explained that there needs to be room for compromise. Petti explained that the committee has had these discussions and this is what they approved. Petti invited people to read the committee meeting minutes on [their webpage](#).
  - The final rubric has not been approved yet.

- Motion to add three minutes passed with no objections. [Petti]
- This document will come back to the next meeting for a second reading and a vote.
- 8.2. Considering a Visit from the ASCCC – Pablo Martin
  - Martin presented and explained various [options for visits](#) from the ASCCC.
  - Let Martin know if there is interest in any of them. If there is, the body will vote on it at the next meeting.
- 8.3. College and State-wide Efforts to Recognize Faculty – Pablo Martin
  - It is Miramar's turn to identify the District's nominee for statewide Faculty of the Year.
  - President Lundburg expressed interest in acknowledging a Faculty of the Year at the college every year. Contact Martin with possible process ideas and interest in participating in the work group. Carrasquillo suggested that AS Exec can draft a nomination process and bring it back to the body for input and modification.
  - Suggestion was made to use the process implemented by Mesa and City for the State nomination, for consistency.
  - This will come back for more discussion.

## 9. Reports

### 9.1. Executive Committee Reports

#### 9.1.1. President – Pablo Martin

- Overview of State, District, Campus, and Senate Issues, including: The President's response to A.S. Letter of Concern Regarding the Proposed Administrative Services Reorganization; The Governor's January Budget Proposal; The ACCJC seeks input on 2024 Standards; Miramar will be applying for the Culturally Responsive Pedagogy & Innovative Best Practices Grant; Nuventive resources and tools; College Council Action Items from 12/13/22
- [Current Miramar, SDCCD, and ASCCC Resource List](#)
  - [PD for Adjuncts](#)
  - [President's response](#) to our Letter of Concern Regarding the Proposed Administrative Services Reorganization (and [financial overview](#)). Martin felt that Lundburg addressed the concerns to his satisfaction.
  - Nuventive (for Program Review) is up and running—find resources [here](#). Faculty need to post updates for Program Review by the end of Spring.
  - Spring semester kick-offs: "Cultural Humility as a Path to Equity." Resources will be on the [LEAD office webpage](#) once they are available.
  - Program webpages update: Submit program page change requests to your dean, who will coordinate with the web manager.
  - The District is now collecting drop data from students. They are trying to get more information on why students are dropping classes so that gap can be addressed for student retention. Martin will get more information on this and report more in the future.
  - College Council Action Items (from the 12/13/22 meeting)
    - Remote work: New requests will start on February 14<sup>th</sup>.
    - The Administrative Services Reorganization was approved by the BoT.
    - ASG: Senator, VP, and Treasurer elections scheduled for spring semester.
    - 1,000 new computers arrived in January; replacements began over break. Faculty having issues with any computers on campus should contact Kurt Hill.
    - Our on-campus BoT meeting is scheduled for Thursday, March 2<sup>nd</sup>: "Building Community through a Strong Foundation"
    - Laura Pecenco named Rising Scholar Faculty Lead.
    - Save the Date for the Spring Planning Summit on March 17<sup>th</sup>.
    - Need for EEO Representatives
    - Governor Releases [January Budget Proposal](#): It will be revised over the next several months; there will be no cuts to community college funding.
    - There will be a 5% one-time stipend for contract faculty at the end of March/early April; Martin is not sure of how much for adjunct faculty.
    - Faculty input is requested for the [ACCJC's 2024 Standards](#) (draft)
    - The CCCCO's Burden-Free Instructional Materials Task Force is also [seeking input](#).
    - [Culturally Responsive Pedagogy & Innovative Best Practices Grant](#): \$300K grant over two years. Submissions are made as individual colleges, and the LEAD office is working with constituent groups to get feedback and input. Needs to be submitted next Friday, after College Council looks at it on February 14<sup>th</sup>. Contact the LEAD office or attend College Council to provide input.
    - Results of the ASCCC's [2020/21 Equity Survey](#): The ASCCC was able to use the qualitative data they gathered to plan events and priorities for the future.
    - Discussions are happening about AI and ChatGPT in the classroom. Web resources can be found [here](#).

#### 9.1.2. Vice President – Carmen Carrasquillo

- The attachment that went out with the call to serve on committees includes information about committee chairs, so faculty can find information about meeting times, etc. Carrasquillo can assist anyone in finding information.
- The new form is working well and is providing information that can be helpful in the future.
- The next meeting is at 3:30 pm on February 14<sup>th</sup> via Zoom.

9.1.3. Secretary – Josh Alley

- No report.

9.1.4. Treasurer – Monica Demcho

- Current balance: \$1210.47. Please remind colleagues that full-time faculty dues are \$20, adjunct are \$10, and dues support student scholarships and other community-building efforts for the AS.

9.1.5. Adjunct Representative – NA

9.1.6. Member-at-Large – Francois Bereaud

- No report

9.1.7. Member-at-Large – Brit Hyland

- No report.

9.1.8. Chair of Chairs – Kevin Petti

- The next meeting will be on February 16<sup>th</sup>. Department chair elections are this month.

9.2. **Committee Reports**

9.2.1. Report: Enrollment Management Committee – Kevin Petti

- There was a statewide collaboration meeting on this before school started that was very productive.
- Need to have a coherent Enrollment Management Plan as part of accreditation.
- Faculty can input thoughts via the [Strategic Enrollment Management Brainstorming webpage](#).
- There will be four open forums (hybrid--in person and Zoom).
- A plan will be produced using the feedback provided. It will go to constituency bodies in April and to College Council in May.

10. **Announcements**

- 10.1. Comment from Kjartanson: At the uber-chairs meeting on January 24<sup>th</sup>, Jim Mahler suggested that students can fill out a FAFSA application to help us with the student-centered funding formula (SCFF). Kjartanson encouraged faculty to send the announcement that Gabrielle Hermogino sent on February 6<sup>th</sup> to students.

11. **Adjournment**

- The meeting was adjourned at 4:47 pm.

The next meeting will be on February 21<sup>st</sup>. Please submit agenda items to both Paul (Pablo) Martin and Juli Bartolomei.

Respectfully submitted,  
Juli Bartolomei and Josh Alley