#### Curriculum Technical Review Subcommittee

#### Draft Minutes

####  San Diego Miramar College

**February 8, 2023, Zoom, 2:30-4:30pm**

**Approved: (date)**

**Members Present:**

Isabella Feldman, Mara Palma-Sanft, Wayne Sherman, Alex Stiller-Shulman

**Members Absent:**

Mardi Parelman

**Guests:**

Pablo Martin

**Staff:**

Melanie Cordero, Sharilyn Wilson

**Vacancies:**

1. **Call to Order**

The meeting was called to order at 2:31pm by Chair Alex Stiller-Shulman.

1. **Approval of Agenda**

Agenda approved as submitted by consensus.

1. **Approval of Minutes – December 14, 2022**

No minutes to review; December 14th Technical Review conducted via email.

1. **Course Proposals**

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| **#** |  |
| **1** | BIOL 210B* Update to start semester proposed: from Fall 21 to either Fall 23 or 24. Chair Stiller-Shulman will determine which date should be used.
* Other revisions: minor typographical/spelling errors.
* Item approved with revisions by consensus.
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1. **Program Proposals**

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| **#** |  |

1. **Other Business**

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| **#** |  |
| **1** | [ASCCC Resolution 09.01 F22: “Removing Barriers to the Adoption of Open Educational Resources](https://asccc.org/resolutions/removing-barriers-adoption-open-educational-resources)* Pablo Martin presented on behalf of the Miramar Academic Senate.
* Discussion centered on the use of Open Educational Resources, and the procedures and issues around effectively documenting their use in the Course Outline of Record.
* Palma-Sanft shared resources from a Curriculum Institute presentation that showed how OER resources can be listed in the COR.
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1. **Next Scheduled Meeting**
	* February 22, 2023, 2:30-4:30pm
2. **Adjournment**

Meeting adjourned by consensus at 3:21pm.

Respectfully Submitted,

Sharilyn Wilson

Office of the Vice President of Instruction