

OVERVIEW

Thank you all for your attendance and participation in our last meeting. We barreled through quite a bit, and we held votes on a number of items. Since we got so much done, there isn't a lot that you will need to take back to your departments before our next meeting (Feb 7th). So, this will be a short summary!

Slideshow link from our last meeting: https://sdmiramar.edu/sites/default/files/2022-12/sdmc_as_22-23_1206.pdf

SUMMARY OF UPCOMING VOTES

Second Call:

7.1 Meeting Modality for Spring 2023 (slides 25-26)

- Before March 1st, we will need to decide on the meeting modality that we will follow. After attending an ASCCC Webinar, Pablo learned that we have two options for how we can hold our meetings after the state of emergency has ended in February. The method of us teleconferencing now from wherever we are will need some changes starting in March. The two options are:
 1. Follow the "traditional" Brown Act. With this option, please be aware that you will be able to attend all meetings remotely. However, you must list a physical address from where you are teleconferencing.
 2. Follow AB 2449. Under this option, 51% of us must be present in person. And there are guidelines for how many meetings and under what circumstances you may attend remotely. Per year, you may attend 2 meetings remotely for "just cause." But under certain "emergency circumstances" you may miss more. [Read more on these definitions here.](#)
- In February, we will vote on what modality we would like to use from March 1st onward. Before March 1st, we will continue in Zoom with our current setup.

And that is it! Again, thank you for the participation in our last meeting and for all your work throughout this semester. Please have a wonderful and deserved break!

Draft Minutes – Miramar College Academic Senate

3:30-5:00pm

Dec 6, 2022

Location: Zoom

Link for Associated Documents: <https://sdmiramar.edu/committees/meetings/16872/2022-12-06>

Meeting Slide Show: https://sdmiramar.edu/sites/default/files/2022-12/sdmc_as_22-23_1206.pdf

Senators Present: Pablo Martin, Carmen Carrasquillo, Josh Alley, Monica Demcho, Sheila Madrak, Amy Alsup, Brit Hyland, Kevin Petti, Adrian Arancibia, Alex Mata, Alex Sanchez, Cyndie Gilley, Dan Igou, Dan Smith, David Castañeda, David Halttunen, David Mehlhoff, Francois Bereaud, Heather Paulson, Isabelle Martin, Kevin Gallagher, Marcella Osuna, Mark Dinger, Mary Hart, Mary Kjartanson, MaryAnn Guevarra, Nick Aramovich, Otto Dobre, Rodrigo Gomez, Ryan Moore, Sadayoshi Okumoto, Shawn Hurley, Wahid Hamidy, Desi Klaar, Erin Smith, Kristen Bonwell, Kristen Everhart, Natalie Bickett, Robert Worlds, Valerie Chau

Absent: Poly Pantelidou-Zweigle

Other Attendees: Alex J. Stiller-Shulman, Ashlee Lain, Bill Pacheco, Channing Booth, Darren Hall, Dawn DiMarzo, Javier Gonzalez-Meeks, John Kim, Thiba Thiagarajan, Tom Pickett, Xi Zhang, Juli Bartolomei

1. Call to Order

– The meeting was called to order at 3:31pm.

2. Approval of Agenda

– The agenda and Consent Calendar were adopted with no objections. [Gallagher]

3. Consent Calendar

3.1. Meeting minutes from November 15, 2022

3.2. Approval for Teleconferencing under AB 361 for 30 Days

3.3. [Calendar of Academic Senate and AS Executive Committee Meetings](#)

4. Land Acknowledgment

– P. Martin read the [Land Acknowledgment](#).

5. Public Comments

– None

6. Action Items

6.1. A.S. Member-at-Large (Contract) Election – Election Committee

– One nomination was received. Francois Bereaud (Math) was appointed via acclamation.

6.2. **First Read:** Request for A.S. Support Letter of Concern Regarding the [Proposed Administrative Services Reorganization](#)

– Pablo Martin and Bill Pacheco

– Martin reported that he has been informed that the Administrative Services Reorganization is being pulled back from being presented to the Board of Trustees meeting until January. The Chancellor's Cabinet believes there are too many issues and has decided they want more time to look deeper into it, particularly issues and concerns at City and Miramar.

– Martin and Pacheco collaborated on a [Letter of Concern Regarding the Proposed Administrative Services Reorganization](#) and are asking for Academic Senate support of it.

– All three Director positions are considered reclassifications, not new positions.

– Pacheco shared that the three dean-level positions were appointed without opening the opportunity to others and expressed concerns about the equity gap on campus. Pacheco feels that there should be open recruitment to open them up to the best candidates, rather than just filling them via appointment. There are also legal issues and District policies that might be in violation as well.

– Funding is coming from some jobs being eliminated and some duties being reassigned to the director positions.

Concern was shared that there will be a need to spend money in the future to hire people to do the non-reassigned duties.

– Some senators expressed concerns about moving forward with the letter when Administration is already pulling back. Others said the letter presents a good opportunity for dialog with Administrators.

– Motion to suspend the rules passed with 21 yays and 9 nays. [Arancibia]

– Motion to approve the letter, with a friendly amendment to add a request for an explanation of funding [Sanchez], passed with 33 yays, 3 nays and one abstention. [Arancibia]

6.3. **Second Read:** [SPAS 2.0](#) – Xi Zhang and Daniel Miramontez

– Motion to approve passed with 36 yays and 1 nay. [Demcho]

6.4. **Third Read (Revisit with Updates):** [Auto-Enrollment Resolution](#) – MaryAnn Guevarra and Isabelle Martin

– P. Martin worked with Counseling on a revised resolution based on faculty concerns. A second “resolved” was added to address the concerns and the request for opt-out.

– Counseling has not received a solid answer on whether or not Campus Solutions will be able to handle the classes that will be excluded; the District is looking into it.

– If it is passed by all three colleges, there will be a workgroup. Faculty with concerns are encouraged to participate.

- The earliest implementation would be Fall '23.
 - City College is also looking at a revised resolution, after not passing the original.
 - Counseling will include a concern about Honors courses for the workgroup.
 - Motion to approve passed with 30 yays, 7 nays and 1 abstention. [Carrasquillo]
- 6.5. **Request to Initiate Program Viability Process:** Baccalaureate Degree in Public Safety – Darren Hall
- Public Safety was asked to seek the Baccalaureate Degree program for Public Management—it is basically specialization in one of three different disciplines, and it scaffolds out of the Fire Technology program.
 - They have received a lot of interest in this from speculative students, various agencies, and allied partners in utility companies.
 - They are in the application phase and the deadline is January 13th.
 - They are requesting a support letter from the Academic Senate to initiate the process.
 - Motion to initiate the program viability process passed unanimously. [Igou]
- 6.6. **Second Read:** A.S. Scholarships – Pablo Martin
- Currently, the Academic Senate offers two scholarships for \$300 each, both focused on “leadership,” with one focused on academic goals and the other on community service. The option was presented to keep them the same or to offer three for \$200 each, adding one that focuses on resilience in overcoming challenges.
 - Motion to approve changing to three scholarships passed unanimously. [Sanchez]
- 6.7. **Revisit for Amendments:** [IT Updates Needed for SDCCD Classrooms and Faculty Offices Resolution](#) – Pablo Martin
- Martin presented changes as highlighted in yellow in the original resolution. The most significant change is “Resolved, that SDCCD provide software and related logins and passwords.”
 - Motion to approve passed unanimously. [Alley]

7. Discussion Items

7.1. **Second Call:** [Meeting Modality for Spring 2023](#) – Pablo Martin

- [The State of Emergency is scheduled to expire at the end of February](#). Our ability to teleconference *as we do now* will expire at that time. The Academic Senate will need to make adjustments to how we meet starting in March. We can choose to follow the traditional Brown Act or AB 2449. Martin presented the requirements for each.
- If we opt to follow the AB 2449 guidelines:
 - 51% of members must be present in person.
 - Members can only miss two meetings a year due to [“just cause.”](#) More meetings can be missed due to “emergency circumstances.”
- If we opt to follow the traditional Brown Act:
 - All members can attend meetings remotely (aka via “teleconference”).
 - Folx must list a physical address that they will teleconference from.
- The body will vote on it in February.
- Martin will likely be on campus with the Owl, and others can teleconference in, but all locations will need to be agendized.

8. Reports

8.1. **Executive Committee Reports**

8.1.1. President – Pablo Martin

State, District, Campus, and Senate Issues: updating faculty/classroom computers, Administrative Services reorganization, CGH Review Taskforce, Regina Stanback Stroud Award call for nominations, bookstore feedback, changes to AS Secretary duties, other misc. updates

– [Miramar, SDCCD, and ASCCC Resource List for 221206](#)

- Replacing faculty computers: There will be huge rollout during winter break. Classroom and lab computers will be updated and then those computers will roll down to faculty. Keep an eye out for updates from Kurt Hill.
- CGH Review Taskforce: Interested parties should reach out to Martin by 5:00pm this Friday.
- Regina Stanback Stroud Award: “This prestigious award acknowledges an individual or group that is exceptional in contributing to the advancement of intercultural harmony, equity, and campus diversity at their college.” Applications are due on February 5th. Send nominations to Martin.
- [Bookstore feedback](#): Trying to help the bookstore collect more accurate data. Contact Angela Boyd if you have questions or concerns.
- Changes to the duties of the AS Secretary: Martin described the current duties of the AS Secretary. Concern was expressed about the precedent that could be set by changing the duties after the election was held for the position. Martin explained that it was just a procedural shift and with the addition of the “Ballot/Summary” content to minutes, the workload of the Secretary should remain the same.
- Motion to add two minutes passed with no objection. [Kjartanson]
- The “AB 928 Committee” will have its second meeting on Wednesday, December 7th. Details in the resource list.

8.1.2. Vice President – Carmen Carrasquillo

- The final Committee on Committees meeting for the semester is next week. They are working on cleaning up rosters and making sure they are accurate. They have developed a new form to make it easier for people to volunteer for committee service. Watch for an email with details.

8.1.3. Secretary – Josh Alley

- No report.

8.1.4. Treasurer – Monica Demcho

- The current balance \$1062.47.

8.1.5. Adjunct Representative – Amy Alsup

- Reminder to adjuncts to report actual hours served via email to your dean's office, copying the committee chairs, as the form at the start of the semester was just an estimate. Contact Alsup with questions.

8.1.6. Member-at-Large – Sheila Madrak

- No report.

8.1.7. Member-at-Large – Brit Hyland

- No report.

8.1.8. Chair of Chairs – Kevin Petti

- No report.

9. **Announcements**

- 9.1. Sponsor a Family: Most families have been adopted, but six or seven still need sponsors. Please look at the list before December 12th. Gift cards are welcome.

10. **Adjournment**

- The meeting was adjourned at 4:57pm.

The next meeting will be on February 7th. Please submit agenda items to both Paul (Pablo) Martin and Juli Bartolomei.

Respectfully submitted,
Juli Bartolomei and Josh Alley