



SAN DIEGO MIRAMAR COLLEGE ASSOCIATED STUDENT GOVERNMENT



Meeting Minutes | November 4th, 2022, 9:00 AM

***Supplemental Materials Can Be Found Here:**

<https://sites.google.com/view/asgmiramar/official-documents>

Meeting Location
San Diego Miramar College
10440 Black Mountain Rd, K1-202
San Diego, CA 92126

- I. **ORDER OF BUSINESS** | 5 minutes
 - A. Call to order
 - a. Meeting called to order at 9:05 AM
 - B. Roll Call

Executive Council Members	Call-In Location	Attendance
President Allen Kuo		P
Vice President Monica Lester		E
Secretary Yaya Zou		P
Treasurer Danielle Guerra		P
Senate Representative Hannah Nguyen		E
Senate Members	Call-In Location	Attendance
Senator Ahmed Abdullahi		P
Senator Danna Aguilar		L - 9:47 AM
Senator Hila Barkai		L - 10:40 AM
Senator Christopher Fan		P
Senator Margaret Le		L - 9:08 AM
Senator Joonseo Lee		P
Senator Yurika Mahr		P
Senator Cade Miller		E
Senator Namod Pallek		P
Senator Kalani Perez		L - 10:00 AM
Senator Kevin Truong		P
Senator Aditi Verma		P
Senator Boryeong Yoon		L - 9:16 AM
Senator Barry Young		P
Club Representatives	Call-In Location	Attendance
Biology Club		
Business Club		P
Chemistry Affiliate		
Club Spectrum		
Computer Science Club		P
Miramar Engineering Club		P
Flag Football Lab		
Girls Who Code		
Music Club		
Phi Theta Kappa Honor Society		

Psi Beta Psychology Club		
Society of Women Engineers		
Student Veterans Organization		P
Sustainability Club		L - 9:12 AM

C. Amendments to the Agenda

- a. Agenda approval motioned by business club, computer science club seconded.

D. Approval of Minutes

- a. Minutes approval motioned by business club, Sen. Joonseo Lee seconded.

E. Recognition of Visitors

- a. Kylee Guiriba was here as a visitor.

F. Public Comment:

- a. This segment of the meeting is reserved for persons desiring to address the San Diego Miramar College Associated Student Government (ASG) on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The ASG may briefly respond to statements made or questions posed, however, for further information, please contact the ASG President at akuo@sdccd.edu to request the item of discussion be placed on a future agenda (California Government Code §54954.3).

- Pres. Allen Kuo - Donnie Tran announces a Lo-Fi study jam Tuesday Nov 29th, K1-211. There is also a writing lab in room L-101, from 12:30 pm to 1:30 pm Thursday, December 1st, on how to respond to a scholarship prompt.

II. SPECIAL ORDERS

- A. N/a

III. PRESENTATIONS

- A. N/a

IV. UNFINISHED BUSINESS

- A. N/a

V. NEW BUSINESS

- A. N/a

VI. STANDING ITEMS

A. 2022-23 ASG Budget Planning | 5 minutes

- a. Pres. Allen Kuo wishes to create a workgroup to create a more comprehensive budget for Spring semester. Input from more individuals may result in a better budget.
- Sen. Margaret Le motioned to create a workgroup, Business Club seconded. The workgroup has been approved.

B. Covid-19 Roundtable | 5 minutes [Dean Barnard]

- a. Board is entertaining the removal of masks for the Spring Semester.
b. Flu-shots are available at Student Health Service. Other boosters and vaccinations are available as well, including the latest COVID-19 shot.

C. Committee meetings | 90 minutes

- a. Pres. Allen Kuo - summarized the roles of committee roles according to the Constitution.
- He will be visiting each committee to delegate tasks and streamline workflow.
 - Future events should plan the menu for Eat With Us. They should also begin planning for Spring Fest.

VII. REPORTS | 10 minutes

A. Executive Reports

- a. President
- Spring Promise application is open.

- College poll ball is open. SDCCD placed quite high on voting participation.
 - HERF funding application has come out. Due November 17th, for any students taking at least 6 units.
 - The IDEA committee is creating a land acknowledgement. On 11/04/2022 from 11 AM to 12 P<, there will be a land acknowledgement held by this committee.
 - Joseph Hankinson - voting outreach was a success! QR codes were very successful.
- b. Vice President
 - N/A
 - c. Secretary
 - Nothing to report
 - d. Treasurer
 - Nothing to report.
 - e. Senate Representative
 - N/A
- B. Senator Reports
- a. Sen. Kevin Truong - Facilities meeting.
 - Chemical hygiene plan - not yet done but will be done by Tuesday, November 8th. Will be sent to employees to update them.
 - Animals on campus - more signs will be placed to stop people from walking their dogs on campus.
 - Hourglass field - pets are NOT allowed on Hourglass field because we are doing athletics there.
 - Wifi - supply chain issues. Equipment to fix Wifi won't be here until September 2023. S2 to 4 buildings have no Wifi. Wifi will be moved around so that they can get some. The speed is really bad, and there's nothing much that can be done about that. Speeds should be better by next year, and coverage will be improved too.
 - b. Sen. Christopher Fan - Facilities meeting.
 - I building - the new space will possible have the name "Equity Resource Center". Second floor will be reserved for multiple affinity groups. The area is currently a temporary space on trial, and new meeting spaces and study spaces will be opened, with resources to help them. The Veterans' Center has been expanded, which will hopefully be done to the Honors office as well. Please visit these areas to give better student feedback on these changes.
 - c. Sen. Aditi Verma - Student Services meeting.
 - Formerly incarcerated students - there is a \$382 000 scholarship fund which will be used from January 2023 to July 2025.
 - November 30th is the UC CSU application deadline.
 - The school has hired new counselors. Please be patient with them!
 - Priority registration starts Monday! Do not forget to register for Spring and Winter classes!
 - d. Sen. Danna Aguilar - Marketing Committee.
 - They are reorganizing the website and how they send news to students. Will use student emails more, and will hopefully do it in an organized manner to avoid bombarding and confusing students. They are trying to create a Canvas shell, and a five year marketing plan.
 - They are hoping to promote themselves, via social media, SMS texting, and possibly influencers. Organization is beginning on this front.
- C. ASG Committee Reports

- a. Governance, Transparency, and Students Rights
 - Sen. Christopher Fan - scholarship prompts have been finalized. Topics are hardship, academic, leadership, and creativity. Essays are 600 words. For all of the topics, applicants must be in good academic standing, and be ASG cardholders. For the academic scholarship, the minimum GPA is 3.5, and they must currently be taking at least 12 units, with a majority enrolled at Miramar. For the rest of the scholarships, the minimum GPA is 2.0, and they must be taking at least 3 units, with a majority at Miramar.
 - Resource center - will be called the Equity Resource center.
 - In the future, Governance will be working on a mission statement, and will be editing the constitution.
- b. Student Activism and Future Events
 - Sen. Joonseo Lee - Eat with us will be on the 16th from 12 to 1:30. The menu consists of Thanksgiving-themed turkey, mashed potatoes, etc. 115 plates will be served. Only people who paid the ASG fee will be attending. Members of ASG will hopefully show up, in order to represent the school and possibly host activities. Survey has been drawn up to check ASG attendance at events.
 - . Welcome Back Event - people in the office will run it, not ASG. Will have promotion by us and other clubs.
 - Spring Fest - on the week of St. Patrick's day. Will be themed appropriately. On March 15th, the activities will include giant jenga and flower pot painting.
 - Sustainability club - Brought up the idea of an Inter Club Council. ASG can possibly create one to be separate from the body, and only the chair would attend ASG meetings. Could promote club collaboration, but needs to be discussed with Governance first.
- c. Student Life and Wellness
 - Sen. Hilar Barkai - Eat With Us Poster has been completed. They are working on interviews.

D. Club Reports

- a. Nothing to report.

E. Advisory Reports

- a. Joseph Hankinson, Student Activities Coordinator, Student Affairs
 - Joseph Hankinson -Tuesday is election day! Register to vote; ballots are available at school. Polling station is in K1-107.
 - Wednesday 12:30 to 1:30, there will be a documentary called "Our Fire Still Burns" shown in the student lounge.
 - Next Thursday is Veteran's Day! Free food for veterans and friends of veterans. Write down a thank you card for them to participate.
- b. Cheryl Barnard, Dean of Student Affairs
 - Dean Barnard - we will be receiving a Hispanic institution grant and STEM grant valued at 2.7 million dollars. This will help increase the amount of support for them, and provide more research and internship opportunities for students on campus.
 - Everyone should have an email reminding them of Senator responsibilities. Every senator needs to have 3 office hours, and people should update their times to create a comprehensive schedule. Pres. Allen Kuo has begun to assign people specific tasks for ASG, which must be completed in a timely manner.
 - We have hired a basic needs coordinator named Caitlyn Morgan. She will be starting December 1st to create a comprehensive basic needs center. Her office will be the front room in the ASG office that is currently being used as storage.

VIII. COMMUNICATIONS ON THE FLOOR

- A. This time is reserved for any members to make announcements on items not on the agenda. A time limit of two (2) minutes per speaker shall be observed. No action will be taken and the total time limit for this item shall not be extended.
- a. No ASG meeting next week due to Veteran's Day.
 - b. President Allen Kuo - we will begin to enforce office hours from this point on. Show up to meetings regularly. Senators who do not fulfill their roles will be removed from office.
 - Sen. Barry Young - asked for clarification on what counts towards office hours. Any service for ASG and assignment by Allen are roles that count towards office hours.
 - c. Dean Barnard - there should always be someone in the office to guide students, so as to assist ASG in its transition to pre-pandemic activities.

IX. ADJOURNMENT

- A. Meeting scheduled to end at 11:00 am.
- a. Motion to adjourn at 11:12 made by Sen. Danna Aguilar. Seconded by Business Club.