

SAN DIEGO MIRAMAR COLLEGE
Guided Pathways Steering Committee

Tuesday, November 1, 2022, 1:30 – 3:00p.m.

N-201

Committee Members:

Lisa Brewster, Adrian Gonzales, Michael Odu, Nessa Julian, Pablo Martin, Monica Demcho, Jeanette Moore, Danielle Guerra

Vacancies: Administrators: None; Academic Senate: None; Classified Senate: (2) designees; Students: (1) designees

Guests: Mylene Reyes

MINUTES

- I. **Call to Order** – 1:39p.m.
- II. **Approval of the Agenda** – Motioned for approval by Gonzales, second by Julian, agenda approved.
- III. **Approval of Past Meeting Minutes, 10/18/22** – Motioned for approval by Odu, second by Gonzales, minutes approved. Demcho abstained.
- IV. **New Business**

#	<u>Item</u>
1)	<p>Continued Conversation: Merging of steering committee with other major initiatives</p> <p>Brewster shared the suggestion for the Guided Pathways Steering Committee to meet once a month. The second meeting of the month would be for all campus initiatives (Outreach, Pathways to Navigation, Equity, Enrollment Services, etc.) to meet and collaborate with guided pathways. Odu agreed this made sense as the work is operational and the goal is to integrate the guided pathways framework into everything we do on campus. Julian pointed out conceptualizing the work makes sense, just unclear of purpose and goal. Demcho expressed it appears the campus is currently in the “connecting-the-dots” phase, this can be our opportunity to collaborate collectively. Brewster reminded due to some the lack of communication on campus, there are some obvious overlaps of initiatives and duplication of work. As we strive to minimize the overall workload, it will allow for a more focused, collective approach. Martin provided the example of recently learning that one of the charges of Budget & Resource Development Subcommittee (BRDS) is to review all initiatives on campus. This may be the prime time for transformation of committees, leading to potentially eliminating duplication of work. Julian shared the Academic Success Center (ASC) committee has recently undergone similar conversations and reviewed duties. Demcho added Planning, Institutional Effectiveness & Research Committee (PIER) may be a good group to allow initial review. Gonzales pointed out we may want to consider condensing some shared governance committees as much of the work is operational, further identifying a refinement of the handbook. Martin suggested having minimal parent committees with all others deemed operational report to them. Gonzales provide the example of the Program Mapper. The project required the review and input for all constituencies, however it is considered operational.</p> <p>Demcho suggested hiring a consultant, supported by HEERF funds to assist with the reorganization of committees and connecting to the post COVID world on campus. Brewster suggested using Solano as a consultant as he is completing the same work for City and Mesa College. Gonzales reminded that the college hired consultants to undergo the participatory governance handbook revision. Odu suggested potentially looking into the option of using Block Grant funds for the consultant and tying to the Equity Plan.</p> <p>Martin and Gonzales suggested for the restructuring be three parent committees, Academic Senate, Classified Senate and President’s Cabinet (PC). All other committees would be categorized as operational and report to one of the three parent committees. Suggestion to</p>

	<p>create a one-sheet info graphic. Demcho reiterated this is why a consultant can be beneficial as they could offer another perspective from a strategic lens while identifying methods that have been successful on other campuses.</p> <p>Martin shared Academic Senate plans to discuss the College Governance Handbook's revisions/ updates at the November 15 meeting. Gonzales reminded we need to loop in Classified Senate into the conversation. Gonzales and Brewster plan to take discussion about revisiting the College Governance Handbook to College Council.</p> <p>Brewster motioned to table discussion. Need to figure out operational verses participatory governance committees and provide further explanation of concept; make recommendation and figure out action plan.</p>
2)	Discussion: Purpose of steering committee – Part of discussion in section IV.1.
3)	<p>Marketing of guided pathways to campus</p> <p>Brewster stated helping build community on campus is the goal of guided pathways, would like to get message across in a more systematic way to get additional by-in campus wide. One way of accomplishing this could be the usage of Academic & Career Pathways (ACP) success teams to build community and bridge the gap in instructional areas. Will need to identify how to pull Student Services into the effort. Odu added we need to identify how to get everyone to come together collegially. Pointing out in order to accomplish this it is imperative all staff, faculty and administrators are on campus five days a week. Brewster shared in previous years on Fridays there were reoccurring professional development opportunities. Julian stated we need to identify how to extend the conversations into the daily work that is completed. Gonzales echoed it starts with getting involved and have open conversations to see how it applies to our daily work to properly implement. An example of this is the Financial Aid office closing to be able to attend the Equity Summit. It starts with the attendance, but the follow-up conversation of implementation is necessary to integrate into daily activities. Through the right channel and conversations, change occurs. Odu emphasized the need for school deans to have open conversations with their department chairs to get the messaging across.</p>

V. **On-Going Business**

	<u>Item</u>
1)	Updates on Areas of Focus – No update
	a. Onboarding
	b. Course Sequencing
	c. Mapper Project
2)	<p>IASTs/ ACPs</p> <p>Plan to create the following documents to assist with the planning process.</p> <ul style="list-style-type: none"> - Goals and outcomes sheet: will allow for a viable conversation - Calendars to graph student outreach - Ideas for Canvas shell. <p>Will provide to each ACP in January 2023. Want to approach work with the equity lens.</p>
3)	Budget Overview – No update

VI. **Announcements**

VII. **Adjourn**

VIII. **Next Meeting: Tuesday, November 15, 2022 in N-201**

* San Diego Miramar College Strategic Goals Fall 2020-Spring 2027

- 1) **Pathways** - Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success.
- 2) **Engagement** - Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success.
- 3) **Organizational Health** - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review

- processes in efforts to enhance data-informed decision-making.
- 4) **Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, diversity, inclusion, and community partnerships.
 - 5) **Diversity, Equity, and Inclusion** – Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community.

**** ACCJC Accreditation Standards (Adopted June 2014)**

I. Mission, Academic Quality and Instructional Effectiveness, and Integrity

- I.A Mission
- I.B Assuring Academic Quality and Institutional Effectiveness
- I.C Institutional Integrity

II. Student Learning Programs and Support Services

- II.A Instructional Programs
- II.B Library and Learning Support Services
- II.C Student Support Services

III. Resources

- III.A Human Resources
- III.B Physical Resources
- III.C Technology Resources
- III.D Financial Resources

IV. Leadership and Governance

- IV.A Decision-Making Roles and Processes
- IV.B Chief Executive Officer
- IV.C Governing Board
- IV.D Multi-College Districts or Systems.