

Minutes – Miramar College Academic Senate

3:30-5:00pm

Oct 18, 2022

Location: Zoom

Link for Associated Documents: <https://sdmiramar.edu/committees/meetings/16872/2022-10-18>

Meeting Slide Show: https://sdmiramar.edu/sites/default/files/2022-10/sdmc_as_22-23_1018.pdf

Senators Present: Pablo Martin, Carmen Carrasquillo, Josh Alley, Sheila Madrak, Amy Alsup, Brit Hyland, Kevin Petti, Adrian Arancibia, Alex Mata, Alex Sanchez, Cyndie Gilley, Dan Igou, Dan Smith, David Castañeda, David Halttunen, David Mehlhoff, Francois Bereaud, Heather Paulson, Isabelle Martin, Kevin Gallagher, Marcella Osuna, Mark Dinger, Mary Hart, Mary Kjartanson, MaryAnn Guevarra, Nick Aramovich, Otto Dobre, Poly Pantelidou-Zweigle, Rodrigo Gomez, Ryan Moore, Sadayoshi Okumoto, Shawn Hurley, Desi Klaar, Erin Smith, Kristen Bonwell, Kristen Everhart, Natalie Bickett, Robert Worlds, Valerie Chau

Absent: Monica Demcho [proxy: Carmen Carrasquillo], Wahid Hamidy

Other Attendees: Alex Stillerman-Shulman, Brian Weston, Donnie Tran, Judy Patacsil, Lionel Remesha, Lisa Muñoz, Najah Abdelkader, Patti Manley, Nessa Julian, T. Thiagarajan, Xi Zhang, Juli Bartolomei

1. Call to Order

- The meeting was called to order at 3:31 pm.

2. Approval of Agenda

- The agenda was adopted with the following changes: Postpone 5.2 to give Chairs more time; make 7.2 a floating item, to do it when Weston arrives; move 5.5 to the end of the meeting, after announcements; move 7.3.2 to Discussion Items. [Gallagher]

3. Consent Calendar

3.1. Meeting Minutes from 10/4/22

- Corrected to show Klaar as present. Approved unanimously. [Petti]

4. Public Comments

- None

5. Action Items

5.1. Second Read: Land Acknowledgement – Amy Alsup

- Motion to approve the Land Acknowledgement as presented to the body on 10/4/22 passed unanimously, with two abstentions. [Arancibia]

5.2. Second Read: Program Review Template – Patti Manley

- Postponed to 11/1/22.

5.3. Second Read: SDCCD-Wide Resolution–IT Updates for College Classrooms & Faculty Offices – Pablo Martin

- Motion to approve the resolution as presented to the body on 10/4/22 passed unanimously. [Carrasquillo]

5.4. Second Read: Student Equity Plan for 2022-2025 – LEAD Office

- Motion to approve the Student Equity Plan as presented to the body on 10/4/22 passed unanimously. [Arancibia]

5.5. Take Governance Evaluation Survey

- This item was moved to follow Announcements and completed after the meeting was adjourned.

- Link: <https://survey.alchemer.com/s3/7018501/Participatory-Governance-Evaluation-Survey-Fall-2022>

6. Discussion Items

6.1. SPAS 2.0: Strategic Plan Assessment Scorecard (SPAS) 2.0 – Xi Zhang

- Moved from 7.3.2 to Discussion as a First Reading.
- [SPAS 2.0](#) requires approval by the Academic Senate.
- Send questions to Martin or Zhang.
- This will come back for a second reading.

7. Reports

7.1. Executive Committee Reports

7.1.1. President – Pablo Martin

State, District, Campus, and Senate Issues: Distance Ed, IT security, the DL/email, SDCCD mask policy, AB 928 updates, the budget/procurement/RFF processes, accreditation, and more

- [Miramar, SDCCD, and ASCCC Resource List for 10/18/22](#)

- The District Distance Education Steering Committee has made some changes to SDCCD AP4105 on Distance Education (see the resource document for details).

- Mask survey results: 185 faculty (and 273 total employees and students) responded. 66.3% of faculty (and 66.4% overall) said they want to discontinue requiring masks in Spring Semester. Martin will share these results with the BOT and AFT when Zhang is prepared to do so.

- Changes being proposed to the [College Governance Handbook](#) are minor and the College Governance Taskforce proposed we accept them. Please contact Pablo if you have any concerns or input on any of them. All three submissions can be found under [10/18's "Associated Documents"](#).

- Our [Accreditation Institutional Self-Evaluation Report Draft 2](#) is available and your input is requested.
 - As you review Draft 2, they are soliciting feedback, especially in the areas of information accuracy, evidence, and missing content.
 - There will be an open forum on 11/2/22 from 2:00-3:30pm.
- AB 928: The ADT Intersegmental Implementation Committee had a big webinar on 10/13/22. Many people around the state have concerns about the elimination of Area E (lifelong learning). Work is ongoing.
- The Mesa College Academic Senate passed a resolution calling for auto enrollment through the first week for (most, not all) classes below the enrollment cap. The District will be reaching out to Miramar's Student Services about this. All three colleges will need to be on board with the resolution or it will not happen.
- Updates from College Council:
 - Adding some control over access to DLs.
 - There's a lot of one-time money remaining to boost enrollment—what we need to do differently to meet our student's needs.
 - [Two-part verification](#) and complex password requirements are being rolled out starting this week.
 - Website Content Management: Kurt Hill is working with departments on their webpages.
 - Board of Trustees Presentation: Tentative date is 3/2/23. If you have input or ideas, please share them with Martin.
 - Communication: In addition to open forums, if you have feedback or ideas to improve communication, share them with Martin/President's Office/VPs/Deans.
 - Chairs Committee Academy: Kurt Hill and Martin are working to roll out training during Spring Flex Week.
- If you have any concerns about any of these or another faculty-related matter, please contact Martin: pmartin@sdccd.edu.

7.1.2. Vice President – Carmen Carrasquillo

- Committee on Committees is establishing a timeline where they will be sending out a list of vacancies for committee volunteers.
- HACU (Hispanic Association of Colleges and Universities) conference: Some institutions are using HSI grant-funded summer institutes focused on teaching culturally responsibly and inclusively, some especially focused on STEM fields.

7.1.3. Secretary – Josh Alley

- No report.

7.1.4. Treasurer – Monica Demcho

- No report.

7.1.5. Adjunct Representative – Amy Alsup

- No report.

7.1.6. Member-at-Large – Sheila Madrak

- No report.

7.1.7. Member-at-Large – Brit Hyland

- No report.

7.1.8. Chair of Chairs – Kevin Petti

- Carrasquillo reported for Petti that the Chairs meeting is this Thursday at 2pm [sic] in M-110.

7.2. Committee Reports

7.2.1. N/A

7.3. Special Reports

7.3.1. Follow-up: How will the California Virtual Campus – Online Education Initiative impact Miramar College Faculty? – Brian Weston

- Online & Distributed Learning Dean Weston presented a slideshow on CVC at Miramar College ([see meeting slideshow](#)).
- Steps to meet the Emergency Conditions Allowance Requirements were presented, which include participation in the CVC-OEI
- One requirement is for the College to increase participation in PD to improve online teaching and learning. That could include getting faculty POER (Peer Online Course Review) certified. Questions about enrollment concerns, grants for faculty training, POER requirements and processes for getting courses on the exchange were discussed.
- Time extended by two minutes with no objections. [P. Martin]
- More discussion ensued.
- Time extended for discussion twice more with no objections, for three minutes each time. [P. Martin]
- Martin will forward questions and concerns to Weston.

8. Announcements

8.1. Patacsil: Annual Equity Summit

- From the chat: “Please come to the Miramar College Equity Summit on Oct 27 @ 4-6PM (where the community is invited) & Oct 28 @ 8:30-1:30. Food will be served. The theme is ‘Building Community through Cultural Humility’. The keynote speaker is Dr. Luke Lara: Consultant for the CA Community Colleges Chancellor's Office, Former A.S. President & Guided Pathways Lead Faculty. The keynote will be given on Thu evening & again on Fri morning.”
- 8.2. Parelman: Student Services Watch and Talk
 - 10/26 on campus, K1-107. Student Services Professional Development Series: “Show and Tell” will showcase various areas in Student Services. Flex credit available.
- 8.3. Alsup: Public Student Loan Forgiveness
 - From the chat: “The Public Student Loan Forgiveness application deadline is coming up on October 31st. More loan types qualify than in the past. Here is more information for anyone who might benefit from this: <https://www.aft.org/pslf>.”

9. **Adjournment**

- The meeting was adjourned at 4:41pm. [Kjartanson]

The next meeting will be on Nov 1st. Please submit agenda items to both Paul (Pablo) Martin and Juli Bartolomei.

Respectfully submitted,
Juli Bartolomei and Josh Alley