



SAN DIEGO MIRAMAR COLLEGE ASSOCIATED STUDENT GOVERNMENT



Meeting Minutes | October 7, 2022, 9:00 AM

***Supplemental Materials Can Be Found Here:**

<https://sites.google.com/view/asgmiramar/official-documents>

Meeting Location
San Diego Miramar College
10440 Black Mountain Rd, K1-107
San Diego, CA 92126

I. ORDER OF BUSINESS | 5 minutes

A. Call to order

a. Pres. Kuo called the meeting to order at 9:03 AM.

B. Roll Call

Executive Council Members	Call-In Location	Attendance
President Allen Kuo		P
Vice President Jorge Morales		A
Secretary Monica Lester		P
Treasurer Danielle Guerra		P
Senate Representative Hannah Nguyen		P
Senate Members	Call-In Location	Attendance
Senator Ahmed Abdullahi		P
Senator Danna Aguilar		L, 9:07 AM
Senator Hila Barkai		P
Senator Christopher Fan		L, 9:15 AM
Senator Margaret Le		A
Senator Joonseo Lee		L, 9:12 AM
Senator Yurika Mahr		P
Senator Cade Miller		P
Senator Namod Pallek		P
Senator Kalani Perez		A
Senator Kevin Truong		P
Senator Aditi Verma		P
Senator Boryeong Yoon		A
Senator Barry Young		P
Senator Yaya Zou		P
Club Representatives	Call-In Location	Attendance
Biology Club		A
Business Club		P
Chemistry Affiliate		A
Club Spectrum		A
Computer Science Club		P
Miramar Engineering Club		A
Flag Football Lab		A
Girls Who Code		A
Music Club		A

Phi Theta Kappa Honor Society		A
Psi Beta Psychology Club		A
Student Veterans Organization		P
Sustainability Club		A

C. Amendments to the Agenda

- a. Sen. Nguyen motioned to approve the current agenda. Sen. Miller seconded. Agenda approved.

D. Approval of Minutes

- a. Sen. Nguyen motioned to approve the minutes from the Sept. 30th ASG meeting. Sen. Pallek seconded. Minutes approved.

E. Recognition of Visitors

- a. Angela Romero
- b. Kylee Guiriba
- c. Ella Jaravak

F. Public Comment:

- a. This segment of the meeting is reserved for persons desiring to address the San Diego Miramar College Associated Student Government (ASG) on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The ASG may briefly respond to statements made or questions posed, however, for further information, please contact the ASG President at akuo@sdccd.edu to request the item of discussion be placed on a future agenda (California Government Code §54954.3).
- b. No comments.

II. SPECIAL ORDERS

- A. N/a

III. PRESENTATIONS

A. Student Equity Plan [Julian] | 10 minutes

- a. Presented the highlights of the 1st draft of the 2022-2025 Student Equity Plan. A copy of the full plan can be found on the [LEAD webpage](#).
- b. All California Community Colleges make a new equity plan every 5 years. Measure 5 metrics as part of the plan: successful enrollment, persistence (when students continue from one term to the next), completion of transfer level English and Math within a year of enrollment, transfer to a four-year institution within 3 years of enrollment, and completion of a certificate or degree.
- c. Asking all constituency groups as well as the Student Government to provide any input or recommendations until Oct. 17th to ensure the plan represents the student voice properly. Plan to present to the Board of Trustees in early November.
- d. Prioritizing 2 main DI groups over the next 3 years based on past metrics, Black and African-American students and Latinx students. Hoping to increase successful enrollment by 21%, persistence by 65%, completion of math & english by 18%, transfer to a four-year by 24%, and increase certificate/degree completion by 20%.
- e. Some outlined barriers to equity include: resources to directly support closing the gaps outlined for DI student groups, quantitative and qualitative data to determine areas of strength and weakness in support for DI groups, DI representation in staffing, targeted professional development on strategies and practices to DI student success, structure and programs to support DI student success, more student engagement opportunities for DI students, and new materials, curriculum, and programs related to DI student groups' history, experiences, and culture.
- f. Miramar defines equity as “the framework and practice in which historically marginalized and minoritized populations (based on race, economic class, gender identity, sexual orientation, ability, and/or *disproportionately impacted*) are provided the resources, opportunities, and education to achieve success – from access through completion. Equity addresses systemic inequalities through the implementation of

evidence-based policies, programs, procedures, and legislation which inform strategic and intentional resource allocation, support structures, and opportunities in order to ameliorate the impacts from past and current inequalities.”

- g. Current strategic directions to build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community are (1) to systematically update college procedures, programs, and practices within a comprehensive equity framework for equity-minded practices in the workplace, the classroom, and support programs and services, (2) to establish comprehensive professional development for the campus community to increase capacity around and engage in equity, diversity, inclusion, social justice, and anti-racism, and (3) to systematically review, develop, and incorporate equity minded practices in culturally responsive instructional pedagogy, student-centered, and recruitment, screening, and retention of employees.
- h. Pres. Kuo opened the floor for questions.
 - Sen. Barkai asked, “Can you explain some of the barriers that are preventing students from achieving those goals?”
Dr. Nessa answered, “We have a lot of amazing programs here on campus, but there are very few that are specifically targeted to certain populations of students who are experiencing disproportionate impact. ...Our sister colleges have a program called the mill chat; It's a learning community... that has proven to be highly successful and interesting access for students who identify with that student population, creating a sense of belonging for students, connecting them to different services: holistic student support on campus. ... That's an identified barrier, because that doesn't currently exist on our campus.”

B. ASG Meeting Modality Petition [Romero] | 10 minutes

- a. Petition asking that the Associated Student Government reconsider using a hybrid format for the weekly meetings in order to eliminate barriers to equity and allow more student involvement. Invited those interested to sign.
- b. Petition has gained 50 signatures.
- c. Debate occurred about how a hybrid format would be properly implemented, the limitations by Brown Act, and how the ASG can better represent student voices on campus.
- d. Sen. Zou motioned to extend the item by 5 minutes. Sen. Miller seconded. Item time extended.

C. Web Academy [Hill] | 30 minutes | 10:00 am

- a. Clubs are now welcome and encouraged to create a page on the Miramar website to be more accessible to students.
- b. If the ASG or clubs would like to create or edit a page on the Miramar website they can contact Dean Barnard. If approved, will be given an account by Web Services and trained in how to edit the website and best practices.
 - Some pages are “top level” pages which require higher level approval to be altered.
- c. Improved website navigation to be more student focused and advertise opportunities and events on campus. Calendar is more visible and updated frequently; clubs are encouraged to post any events and meetings either through contacting Student Affairs or receiving the Web Services training.
- d. Pres. Kuo recommended that calendar and web updates will be done through the ASG VP. Clubs will need to contact the Vice President with any meeting or events to be placed on the Miramar website.
- e. For more information visit [Website Services | San Diego Miramar College \(sdmiramar.edu\)](https://sdmiramar.edu).

IV. UNFINISHED BUSINESS

A. N/a

V. NEW BUSINESS

- A. Procedural Impeachment Vote [Kuo] | 5 minutes
 - a. VP Morales has resigned as of Wednesday, Oct. 5. There will be a special, in-house election held at the next ASG meeting on Oct. 14th.
 - b. Email Dean Barnard (cbarna if you are interested in running for the open VP seat by Tuesday, Oct. 11, 5 PM.

VI. STANDING ITEMS

- A. 2022-23 ASG Budget Planning | 5 minutes
 - a. We currently have \$9,350 allocated for the Fall semester, \$650 unallocated, and have spent \$541 total.
- B. Covid-19 Roundtable | 5 minutes
 - a. Considering lifting the mask mandate, debate has been very split on the topic, but it seems like the mandate may be lifted starting in the Spring 2023 semester.
 - b. Health Services has flu shots and multi-variant boosters available for students. They are safe to be given at the same time.
- C. Sen. Barkai motioned to recess and return at 10 AM. Sen. Rep. Nguyen seconded.
 - a. Returned at 10:04 AM
- D. Committee meetings | 20 minutes

VII. REPORTS | 10 minutes

- A. Executive Reports
 - a. President
 - b. Vice President
 - c. Secretary
 - d. Treasurer
 - e. Senate Representative
 - Breakfast is a privilege that is paid for by the ASG budget. We cannot continue to justify the cost when messes and food is leftover, so please ensure you clean up after yourselves.
- B. Senator Reports
 - a. Sen. Truong – Health & Safety committee:
 - Discussed the Chemical Hygiene Plan which is an annual review of any chemicals purchased, stored, and/or disposed of by the college. This plan will then be reviewed by a higher board for approval. Will be working with a 3rd party company to create this year’s plan to submit for review and approval.
 - Pets & dogs on campus are not allowed, and in order to combat this we will be putting signs up at the entrances of the campus to notify and deter people. Campus officers will be giving people warnings if caught. Service animals do not fall under this rule.
 - Working to address the issues of WiFi coverage across campus. By the start of the Spring semester we will have new routers and access points placed across all the buildings on campus to ensure stable access for all students.
 - b. Sen. Zou – Student Services Committee
 - HEERF coming out for students: \$637,000 is being awarded to students that are struggling financially. There will be more HEERF direct institutional aid, \$1-2 million, for students. The process to apply for these funds will remain the same as previous HEERF aid.
 - Combining student services (admissions, financial aid, outreach, etc.) into one department called the Enrollment Services Division. DSPS is now considered a student service and falls under the purview of Student Affairs.

- Working to create the “Rising Scholars” program which aims to support students that are/previously been incarcerated or affected by the justice system. If the proposal is approved in the Spring the program will be awarded \$350,000 annually.
- Regarding the Covid-19 Roundtable, please contact Sen. Zou if you have any questions, comments, or complaints to be brought to the next meeting.
- Looking for ways to improve campus communication as mass emails are not the most effective. Wanting to better connect students and staff; debating starting a Student Services TikTok account. Proposed a meeting with the ASG Blog workgroup to discuss further.

c. Sen. Le – Marketing Outreach Committee

- Planning to target local high schools such as Mira Mesa High School to encourage and increase enrollment. Looking to improve attendance and enrollment of students in college orientations, as they’ve found that a large portion of those who attend do not follow through with enrollment.
- Saw an increase in use of the Accounting and Health departments. Said enrollment is “fairly good.”
- Stressed that on-campus events help to create connections between students, staff, and the college.
- Discussed the possibility of combining the IT and Marketing departments, as Mesa and City college have them.

d. Sen. Young – Mental Health Committee

- Mental Health counseling will be putting together a “tree of life” for Thoughtful Tuesday. Oct. 11th from 12:30-1:30 PM.

C. ASG Committee Reports

a. Governance, Transparency, and Students Rights

- Discussed the possibility of a hybrid meeting format and have come to agreement that the meetings will remain in-person only, but invite any comments, concerns, and feedback.
- Still waiting on feedback from the academic Deans regarding student enrollment and engagement in online vs. in-person classes.
- The PCs in the library are not functioning, so the committee will be contacting the Deans regarding their replacement.
- Thinking about implementing a maximum number of 20 Senators in the Constitution. We currently have 16 Senators.
- Discussed creating a mission statement to better inform students of the purpose and goals of the Miramar Associated Student Government.

b. Student Activism and Future Events

- Indigenous Peoples day - Monday, Nov. 10th from 12:30-1:30 PM
 - Free fried bread tacos for the first 150 students.
 - Will be playing a selection of traditional indigenous music put together by a professor of the college.
- Fall Fest - Oct. 25th and 26th from 12:00 - 2:00 PM.
 - Will be putting together a playlist of halloween music and music from Filipino artists.
 - Sustainability Club will run the pumpkin decorating station on Tuesday and Coffee & Crafts will run it Wednesday.
 - Will be moving forward with purchasing candy and decorations.

- Popcorn machine has a broken part which must be replaced to function. Estimated cost is \$80-100. This will be taken from the Fall Fest allocated budget.
- c. Student Life and Wellness
- Want to put information about professors so students can become more familiar with the educators on campus. If you have any relevant information please contact Sen. Le.
 - In the process of updating the website and Instagram. Will create a poster with a QR code and brief summary to promote both resources to students on campus.
- D. Club Reports
- a. Biology Club
- First meeting is today at 1:30 PM over zoom. Contact Pres. Kuo if interested.
 - Will be holding a clean up of the vernal pools on Oct. 14th from 12:00 - 2:00 PM.
- b. Chemistry Affiliates
- Holding a meeting tomorrow, Saturday, Oct. 8th from 10:00 - 11:00 AM.
- c. Phi Theta Kappa
- Encouraging those planning to transfer to join as admissions and applications are due Oct. 27th. Being a member can enhance applications.
 - Major Day - Tuesday, Oct. 11th from 12:30 - 1:30 PM at Compass Point
 - Will have an assortment of faculty and experts to help answer questions about choosing a major and the possible career paths and opportunities applicable to each.
- E. Advisory Reports
- a. Joseph Hankinson, Student Activities Coordinator, Student Affairs
- Student Affairs Eat with Us - Oct. 27th
 - A “Thanksgiving feast” for students to fill their bellies and connect with other students and faculty on campus.
 - Invited and encouraged members of the ASG attend.
- b. Cheryl Barnard, Dean of Student Affairs
- Miramar has a laptop loan program for students without reliable access to a laptop. The library has 200 laptops available to students.
 - Jack Kent Cooke Scholarship, which provides a full-ride to any college or university to the recipient. For those transferring in Fall 2023.

VIII. COMMUNICATIONS ON THE FLOOR

- A. This time is reserved for any members to make announcements on items not on the agenda. A time limit of two (2) minutes per speaker shall be observed. No action will be taken and the total time limit for this item shall not be extended.

IX. ADJOURNMENT

- A. Meeting scheduled to end at 11:00 am.
- a. Sen. Barkai motioned to adjourn at 11:11 AM. No opposition. Meeting adjourned.