

**SAN DIEGO MIRAMAR COLLEGE**  
**Guided Pathways Steering Committee**

Tuesday, September 20, 2022, 1:30 – 3:00p.m.

N-201

**Committee Members:**

Lisa Brewster (Co-chair), Adrian Gonzales (Co-chair), Michael Odu, Nessa Julian, Pablo Martin, Monica Demcho, Jeanette Moore

**Vacancies:** Administrators: None; Academic Senate: None; Classified Senate: 2 designees; Students: 2 designees

**MINUTES**

- I. **Call to Order** – 1:34p.m.
- II. **Approval of the Agenda** – Brewster motioned, Demcho second, agenda approved.
- III. **Approval of Past Meeting Minutes**, 9/6/22 – Brewster motioned for approval, Julian second, minutes approved.
- IV. **New Business**

#	<u>Item</u>
1)	<b>Shared Governance Survey</b> Survey went out to campus from the Research Office last Spring. Due to minimal response, each governance committee will take time to complete at a future meeting to gain better assessment. Martin noted the form is compatible for phone and laptop access. Gonzales will check with Miramontez for projected release date.
2)	<b>Committee Membership</b> Discussion to expand the committee membership revolved around the need to encompass a wider focused campus representation while placing students and equity at the forefront. The proposed changes include adding the Dean of Academic Success & Integrated Support Services; noting the instructional Dean will remain on the committee. Adding the specification of “Chair At-Large” to current At-Large designee; Add Counseling Chair; Add ACP Lead of Leads - a representative for all ACP groups. This is a total of two additional faculty positions. Adding the Researcher as an ex officio. There was a consensus from the committee to move forward with the recommended changes. Martinez will work with Gonzales and Brewster to submit College Governance Handbook Change form and supporting documentation to Kunst to take to College Council.
3)	<b>Guided Pathways Acknowledgement of Assurances</b> Brewster shared she learned at the regional meeting, there was a significant shift in priorities from the State. At the forefront are Student Equity & Achievement (SEA) program, Associate Degree for Transfer (ADTs) program, integration of zero-textbook cost program, adult education and Strong Workforce; With less emphasis on the four pillars, as there are limitations within them. Gonzales pointed out, a positive side of the shifted focus is that Miramar has previously initiated discussions around most of these initiatives at some level, therefore we have a starting point to move forward. Odu reminded guided pathways is asking us to redesign higher education as we currently know it. One of the challenges we are faced with is determining how we implement guided pathways into our daily tasks campus wide and how it works for Miramar. The acknowledgement of assurances, phase 1 report for 2022-2023 is due September 30. Brewster and Gonzales working together to submit prior to the deadline. The

	<p>acknowledgement is an agreement to comply with all the program requirements and continue to integrate the guided pathways framework into institutional structures and practices noted in the Guided Pathways Education Code 88922 and AB 132, Sec.82. The former legislation is still on books, new version has not been implemented. The assurance process does not require and approvals, GP coordinator is to submit once ready. Odu stated that at the executive level, there needs to be a conversation about how we support these initiatives with existing funds once the guided pathways funds have depleted.</p> <p>The motion to move acknowledgement of assurances forward to College Council with recommendation to submit by Brewster. Odu second to take forward with the acknowledgement of the committee that there was some pressure to move forward as additional discussions are needed prior to the near pending deadline. Motion approved by consensus.</p>
<b>4)</b>	<p><b>Guided Pathways Projects</b></p> <p>Miramontez, Julian, Brewster and Gonzales reviewed upcoming guided pathways projects and completed a cross-walk to the Student Equity plan. The primary focus was to determine if projects were linked to metrics, DI population and the six barriers. Have identified a link to equity with some of the work related to the ACP leads, mentoring program and Light the fire professional development courses. Goal was to move forward with three projects. Brewster met with GP leads and collectively have identified 75 tasks to complete for 2022-23. Odu reminded we need to make sure faculty are aware of what guided pathways is and how it is moving forward as an institutionalized initiative. Demcho pointed out the need to identify the roll Student Services is going to play within guided pathways. Gonzales noted some of work includes what Claros has undertaken with the onboarding component. Guided pathways provides the opportunity to evaluate our approach of how we currently complete our work to guide students and where we envision it moving forward. Some discussion followed about staffing in counseling, currently have seven contract faculty in general counseling unit. Based on the growth of the college, to properly meet the needs of students and campus demands need approximately 20-25 faculty in department. Poses a challenge when trying to incorporate counseling into guided pathways. Moore suggested for Odu to attend school meetings to inform faculty further about guided pathways. All school Deans play a primary role in demonstrating the importance of guided pathways. Demcho suggested closing campus to hold an all campus meeting. This would assist in facilitating communication campus wide. Martin agreed having college forums is not a testament to things going wrong, but an opportunity to discuss important information. Brewster suggested creating an end of year report of accomplishments for governance committees to complete. This would the allow the opportunity to showcase accomplishments campus wide, creating a distinct line to strategic goals.</p>
<b>5)</b>	<p><b>ACP Pilot Progress</b></p> <p>A total of seven NANCe employees have been hired for each Dean's Office to assist with ACPs. Professional development opportunity for faculty to express interest to become a lead closes on Friday, September 23. Career Center ambassadors for each area have been identified; Tutors are hired and trained. Will plan to have all participants for each ACP identified by the week of October 1.</p> <p>The Meet &amp; Greet, Discovery week for ACPs will be held during College hour on October 10 &amp; 11. The same event will be held each day based on course offering. On campus classes held before and after College hour were identified; asked instructors to advertise event to increase participation. On October 12 &amp; 13, Deans offices will host Open house to allow students to attend department/school office hours. Event is planned for the week of October 10, to provide exposure of different majors prior to the Spring 2023 class schedule release date, October 17. Brewster to work with Quis to market event.</p>

## V. On-Going Business

	<b><u>Item</u></b>
<b>1)</b>	<b>Updates on Areas of Focus</b>
	<b>a. Onboarding</b> – No updates
	<b>b. Course Sequencing-</b> Pecenco and Cain working on program maps for certificates of performance and achievement
	<b>c. Mapper Project</b> – No updates
<b>2)</b>	<b>IASTs/ ACPs</b> See section IV.5
<b>3)</b>	<b>Budget Overview</b> Guided pathways budget to be reviewed at the next Board meeting (9/15). Miramar to receive a total of \$370,000, to be spent over two years.

## VI. Announcements

## VII. Adjourn – 3:00p.m.

## VIII. Next Meeting: Tuesday, October 4, 2022, N-206, President's conference room

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### \* San Diego Miramar College Strategic Goals Fall 2020-Spring 2027

- 1) **Pathways** - Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success.
- 2) **Engagement** - Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success.
- 3) **Organizational Health** - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision-making.
- 4) **Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, diversity, inclusion, and community partnerships.
- 5) **Diversity, Equity, and Inclusion** – Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community.

### \*\* [ACCJC Accreditation Standards \(Adopted June 2014\)](#)

#### I. Mission, Academic Quality and Instructional Effectiveness, and Integrity

##### I.A Mission

##### I.B Assuring Academic Quality and Institutional Effectiveness

##### I.C Institutional Integrity

#### II. Student Learning Programs and Support Services

##### II.A Instructional Programs

##### II.B Library and Learning Support Services

##### II.C Student Support Services

#### III. Resources

##### III.A Human Resources

##### III.B Physical Resources

##### III.C Technology Resources

##### III.D Financial Resources

#### IV. Leadership and Governance

##### IV.A Decision-Making Roles and Processes

##### IV.B Chief Executive Officer

##### IV.C Governing Board

#### IV.D Multi-College Districts or Systems.