

SAN DIEGO MIRAMAR COLLEGE
Guided Pathways Steering Committee
 Tuesday, October 4, 2022, 1:30 – 3:00p.m.

Committee Members:

Lisa Brewster, Adrian Gonzales, Michael Odu, Nessa Julian, Pablo Martin, Monica Demcho, Jeanette Moore (absent), Danielle Guerra

Vacancies: Administrators: None; Academic Senate: None; Classified Senate: (2) designees; Students: (1) designees

MINUTES

- I. **Call to Order** – 1:38p.m.
- II. **Approval of the Agenda** – Motioned for approval by Martin, second by Odu, agenda approved.
- III. **Approval of Past Meeting Minutes, 9/20/22** – Motioned for approval by Brewster, second by Demcho, minutes approved.
- IV. **New Business**

#	<u>Item</u>
1)	<p>CAGP Recap and Outcomes</p> <p>At the end of attending the three-day institute, campus participants identified the primary goal moving forward is to build community through the Miramar experience.</p> <p>As an outcome, four identified tasks were:</p> <ol style="list-style-type: none"> 1. Create an orientation that is an all-semester long event. 2. Light the fire professional development within the classroom, providing faculty list of resources available to students. 3. ACP success team. 4. #miramarlove, to be developed by the campus for the campus. <p>All tasks are inked to the Equity Summit scheduled for October 28. Participation is encouraged for all faculty, staff and administrators.</p> <p>After reaching out to the Outreach office, Brewster was informed their team are working some similar tasks. They are is working on building a program called the 360 Miramar experience. Also hosting registration day, scheduled for November 7 for students; Tutors, counselors and financial aid assistance will be available. These overlap with the first task the group identified. Outreach also created a training for new employees, scheduled for October 12. Gonzales pointed out Student Services hosted workshops last fall where resources were identified and presented to faculty. This overlaps with the second task.</p> <p>These examples demonstrate the importance for guided pathways and campus programs, instructional, administrative and student services, to be connected to avoid duplication of work. The importance of work to be completed outside of silos is more important than ever if we want to move forward as collective unit and meet our students where they need us the most. Inevitably if there is unified collaboration, it can minimize initiative fatigue.</p> <p>Gonzales agreed the conversation need to be broaden. We need to analyze the day-to-day work completed within our offices as there will be overlap with the guided pathways framework. Pointing out the recently approved restructure in the Student Services division will help facilitate the movement of guided pathways with Enrollment Services as Admissions & Records, Financial Aid and Outreach will all be under the purview of one dean as opposed to three deans in the past.</p> <p>Demcho suggested providing additional clarification about the ACPs and anticipated expectations to get additional buy-in from the counseling department. Some counselors have pointed out we are already doing the identified work. Suggestion was to either build tasks into current workload, or create backfill to be able to allow time to complete work within</p>

the framework. Want to minimize impact on general counseling services to students. Emphasized the want to further identify where student services fits into guided pathways. General counseling plans to continue discussion at their next meeting on October 18. There is also the need to integrate the conversation of a generalist to specializing approach within the area.

Martin mentioned the recent communication on campus is a prime example of the importance of informational forums to allow conversations and communication.

Odu suggested the integration of a Student Services lead position within guided pathways leadership team. Additionally, Brewster suggested the need of creating a position to facilitate coordination of all projects and their connection to guided pathways. Suggestion from committee was to create one primary resource list. Need to identify all campus projects. List can include information of services, resources and grants. This conversation and creation of list will be initiated at a Joint Dean's Council meeting.

Brewster pointed out the need of creating a mission statement for guided pathways. Julian noted as we are going through our integrated planning process we are working on our educational master plan. That plan is essentially the academic plan for all campus efforts and need to create the connection to the guided pathways framework. To this end, we do not need to create a whole new mission statement, we should be viewing the college mission statement as a collective statement and connecting all of the work we complete to it, while meeting the needs of our students. Helping everyone understand the connection between initiatives is instrumental. After some discussion, the group agreed it would be better to link the guided pathways framework to the current college mission statement.

Action: Odu suggested for Brewster to present proposal of building and encouraging transparent communication within all three divisions (Administrative Services, Instructional and Student Services), at future executive cabinet meeting. Goal is to enhance campus wide communication, avoid duplication of efforts and ensure integration of guided pathways framework. Odu motioned, Martin second, committee agreed upon consensus.

V. On-Going Business

	<u>Item</u>
1)	Updates on Areas of Focus
	a. Onboarding – no update
	b. Course Sequencing – Once faculty submit the certificates to Pecenco they will be input. Almost all certificates are complete. The only pending sequencing are from fire technology.
	c. Mapper Project – By late November, anticipate all ADT, AA, AS, CA and CP offered at Miramar will be input into Mapper.
2)	IASTs/ ACPs ACP week starts on October 10, some concern was expressed as not all ACP leads have been notified. Still need additional planning for events. Will need to rewrite counseling professional development announcement based on feedback.
3)	Budget Overview – No update

VI. Announcements

- Some discussion about the Program Review process. Noting it is different within Instructional Services, Administrative Services and Student Services. There was a suggestion for the Vice Presidents to consider creating one unified goal for each division, then having all departments under purview identify how they link to it, subsequently building into the bigger picture.
- Brewster shared Lundburg will send out an email to the campus recruiting participants to make phone calls to students. Once participant list has been identified and finalized will

provide contact list and script to follow.

VII. **Adjourn – 3:00p.m.**

VIII. **Next Meeting:** Tuesday, October 18, 2022 in N-201

* **San Diego Miramar College Strategic Goals Fall 2020-Spring 2027**

- 1) **Pathways** - Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success.
- 2) **Engagement** - Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success.
- 3) **Organizational Health** - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision-making.
- 4) **Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, diversity, inclusion, and community partnerships.
- 5) **Diversity, Equity, and Inclusion** - Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community.

** **ACCJC Accreditation Standards (Adopted June 2014)**

I. Mission, Academic Quality and Instructional Effectiveness, and Integrity

I.A Mission

I.B Assuring Academic Quality and Institutional Effectiveness

I.C Institutional Integrity

II. Student Learning Programs and Support Services

II.A Instructional Programs

II.B Library and Learning Support Services

II.C Student Support Services

III. Resources

III.A Human Resources

III.B Physical Resources

III.C Technology Resources

III.D Financial Resources

IV. Leadership and Governance

IV.A Decision-Making Roles and Processes

IV.B Chief Executive Officer

IV.C Governing Board

IV.D Multi-College Districts or Systems.