

**San Diego Miramar College
College Governance Handbook Change Form**

Section to be completed by Requestor:

Requestor's Name: _____

Committee Name: _____

Type of Change:

General Edit Membership Purpose/Charge Responsibilities

Do you feel this change needs to take place immediately? Yes No

Detailed Description of Change: _____

Purpose of Change: _____

Is there supporting documentation? Yes No

Section to be completed by College Council:

Date Submitted to College Council: _____

Date of Meeting with Requestor: _____

Constituency Review:

Administrators Academic Senate Classified Senate Students

College Governance Taskforce Recommendation: _____

College Council Meeting Date/Time to Review All Requests: _____

College Council Decision: _____

College President Decision: _____

Signatures (by signing, you confirm that the process was adhered to as described in the "Process for Requesting Changes to the College Governance Handbook" document):

College President: _____ Date: _____

Academic Senate: _____ Date: _____

Classified Senate: _____ Date: _____

Students: _____ Date: _____

Requestor: _____ Date: _____