

College Council Meeting Minutes
San Diego Miramar College
09/27/22 • L-108/Zoom • 1:00 pm – 2:30 pm

Members: Wesley Lundburg (proxy: Gonzales), Kurt Hill (co-chair), Brett Bell, Adrian Gonzales, Michael Odu, Pablo Martin, Carmen Carrasquillo Jay, Kevin Petti, Jeanette Moore, Sam Shoostary (no proxy), Allen Kuo, Cade Miller, and Hannah Nguyen

Alternates: Daniel Miramontez

Guests: Mara Palma-Sanft, Lisa Brewster, Nessa Julian, Laura Pecenco, Jesse Lopez

Vacancies: Administrators: None; Classified Senate: Alternate; Academic Senate: Alternate; ASG: Alternate

- A. **Call to Order** – The meeting was called to order at 1:04 pm.
- B. **Approval of Agenda and Minutes** – **Petti** made a motion to approve the 9/27/22 meeting agenda. Seconded by **Odu**. There was no discussion. There were 10 yay votes, 0 nay votes, and 1 abstention. The motion carried. **Kunst** stated that she is behind on 9/13/22 minutes and will have them for the next meeting.
- C. **Public Comment** – There was no public comment.
- D. **Committee Reports/Other (2-3 minutes)**
 - **President’s Report** – **Gonzales** did not have a report from Lundburg. He asked the VPs if they had reports. **Bell** reported that the college-wide RFF process. **Odu** reported that the Guided Pathways Faculty Leads would be in place by this week. Gonzales will save his time for the items on the agenda.
 - **AS Report** – **Martin** had no report. **Petti** had no report. **Carrasquillo** had no report.
 - **CS Report** – **Hill** reported that he is working with the other Classified Senate presidents.
 - **ASG Report** – **Kuo** reported that the ASG governance committee is trying to get in touch with the Deans. There were concerns with the number online classes.
 - **Other** – There were no other reports.
- E. **Old Business:**

#	Item	Initiator
1	<i>Equity, Justice, Inclusion, and our role in moving things forward (standing item)</i> – Julian shared that the she is moving along with writing teams for the student equity plan. The first draft is working through the constituencies. The LEAD Office will be using the 3C hour this Friday to review it. We are still on-track to have the Board of Trustees approve on 11/10. The Equity summit will be in-person and on-campus. The plan is for a two-day event, like last year, but there have been some concerns about this format and we are exploring a one-day event. This year’s theme is “Building Community through Cultural Humility.”	Lundburg/ Julian
2	<i>Accreditation (Standing item)</i> – Miramontez reported that the training last Friday, 9/16, with ACCJC went well. He and Palma-Sanft are working with the tri-chair teams and moving forward with writing the narrative. He reminded everyone that the ISER submission date is 8/1/23.	Miramontez/ Palma-Sanft
3	<i>Website Content Management Workgroup (Standing Item)</i> – Hill suggested that the name of this item change. Last year, the workgroup created a document with recommendations and he has begun working on a few of those. He has presented the “web academy” to the Academic Senate, Classified Senate, and the Managers. Next, he will present to ASG. The presentation is about 20 minutes long and it is not a “how to” it is about processes. Additionally, he is working with departments on “mini discoveries” and is currently working with counseling. He will continue this throughout the year. Martin asked about the pizza party/workshop idea that came up at the end of spring. Hill responded that the intent was to have an open workshop/flex event to help the content authors but he needs funding. Bell asked Hill to put together a budget/proposal and send it to him.	Hill
4	<i>Grants & Initiatives Subcommittee</i> – Bell had no update at this time.	Bell

F. New Business:

#	Item	Initiator
1	<i>IT Security</i> – Hill reported that the District is pushing out multi-factor authentication. It will not be onerous, but he estimated possibly having to do it once a month. In addition, password complexity is coming; you do	Hill

	not have to wait to do this, it can be done now. He shared that there will be an IT security awareness seminar on 10/13 from 12:00 – 1:30 pm. He will be sending out an email. It is open to all and there will be food. He especially wanted to encourage administration to attend.	
2	<i>Institutional Effectiveness, Guided Pathways, and Equity Integration Presentation</i> – Miramontez presented on the integration of IE/GP/DEI. There is a lot of great work happening in each of these areas and we want to be proactive vs. reactive moving forward. Click here for the presentation. Bell asked what the effect is from the upgrade/change to program review. Miramontez responded that the changes to program review are currently going through governance and it connects a lot in a nice, clean way. Bell asked if the goal is to take the remaining functional plans and tie them together. Miramontez affirmed. Martin thought he did a great job at showing how things connect. Gonzales added that we are finally gaining clarity and thanked him and Julian for the hard work and presentation.	<i>Miramontez/ Julian</i>
3	<i>Rising Scholarship Program Proposal</i> – Gonzales shared that a team began developing the proposal last year. We were not going to be funded based on existing programs. However, the state has opened a second round for new programs. We submitted our proposal on Saturday. He continued that we could 1) offer classes on base/Brigg and 2) offer traditional support program (i.e. EOPS). This grant is for three years of funding with a max \$350k. If we get it, will begin piloting. Pecenco added that there was a needs assessment survey done on the Brigg and as a result, if approved, we will offer an AS in Entrepreneurship. Gonzales stated that he and Pecenco would everyone updated. Bell added that this program is very important. It is a priority of the State and is supported through the highest funding level. Martin asked if we were already teaching some classes on the Brigg. Bell responded a very small number. Gonzales also noted that there was a change in legislation too, which allows us to collect apportionment. Moore asked if include juveniles (under 18). Bell responded that was a good question and we will need to look at.	<i>Gonzales</i>
4	<i>Guided Pathways Acknowledgement of Assurances (attachments)</i> – Gonzales shared that the State is extending GP funding by two years but they have tied assurances to the money. We have to integrate all these plans but we are well on our way. There are no approvals, just clicking submit. Carrasquillo asked if they would, down the road, request evidence. Gonzalez responded probably and that is why he wanted to share here so that people are aware. GP’s recommendation is to submit. Martin made a motion to approve the GP recommendation. Moore seconded. There was no further discussion. There were 9 yay votes, 0 nay votes, and 2 abstentions. The motion carried. Gonzales will bring forward to Lundburg .	<i>Gonzales</i>

- G. **Announcements** – **Julian** stated that there are LatinX history month events coming up and to look out for the flyers. Filipino History month is next. **Gonzales** shared that the HACU Conference is 10/8-10/10. There a volunteer opportunities available, please reach out to area VP, if interested. He also noted that we have three students attending this year. Brewster announced that ACP Discovery week launches 10/10-10/14; spring registration begins 10/17.
- H. **Adjourn** – The meeting adjourned at 2:19 pm.
- I. **Next Scheduled Meeting:** *Tuesday, October 11th, 2022 from 1:00 pm – 2:30 pm in L-108/Zoom*

Link to recording: https://sdccd-edu.zoom.us/rec/share/f7xhWM3_qKVpoffpaH9O9xBicSj5Z9TwchOVpoCR42OmSA1buYnswJ2jj9cvUtJ.TTKrT_bKaM6CpwE