

College Council Meeting Minutes
San Diego Miramar College
09/13/22 • L-108/Zoom • 1:00 pm – 2:30 pm

Members: Wesley Lundburg (co-chair), Kurt Hill (no proxy), Brett Bell, Adrian Gonzales, Michael Odu, Pablo Martin, Carmen Carrasquillo Jay, Kevin Petti, Jeanette Moore, Sam Shoostary, Allen Kuo, Cade Miller, and Hannah Nguyen

Alternates: Daniel Miramontez

Guests: Cheryl Barnard, Mara Palma-Sanft, Nessa Julian

Vacancies: Administrators: None; Classified Senate: Senator at Large & Alternate; Academic Senate: Alternate; ASG: two Designees & Alternate

- A. **Call to Order** – The meeting was called to order at 1:02 pm.
- B. **Approval of Agenda and Minutes – Shoostary** made a motion to approve the 9/13/22 meeting agenda. Seconded by **Petti**. There was no discussion. There were 9 yay votes, 0 nay votes, and 0 abstentions. The motion carried. **Martin** made a motion to approve the 8/30/22 minutes with one change to item E2. Seconded by **Shoostary**. There was no further discussion. There were 11 yay votes, 0 nay votes, and 0 abstentions. The motion carried.
- C. **Public Comment** – There was no public comment.
- D. **Committee Reports/Other (2-3 minutes)**
 - **President’s Report – Lundburg** reported that enrollment is up 8% from last fall’s FTEF. He asked The District for a benchmark from pre-pandemic. This is difficult, however, because we do not have a full academic year. He proposed we use fall 2019 and spring 2019. They’re still working on it. He gave credit to everyone’s hard work, especially Student Services and Outreach. He continued to share that we received a \$2.5M grant for the Veteran’s Resource Center (VCR) to expand area. This effects the honors program and we are exploring that and a future multi-cultural center. This would be further down the road but discussion are happening in the division and departments. He shared that Invest in Success is on 10/2 from 4:00 pm – 8:00 pm at Bali Hai, in Shelter Island. This is our annual event to fundraise money for student scholarships. He continued that the Equity summit will be held on 10/27 and 10/28, with 10/27 being open to the community. **Julian** added that the theme would center on “Building Community” and actualizing the student equity plan. More information is forthcoming. Lundburg also announced that the Student Services reorganization is going to the 9/29 Board of Trustees meeting. Lastly, the ACCJC training is scheduled for Friday, 9/16 from 1:30 pm- 3:00 pm in K1-107 with Dr. Webb.
 - **AS Report – Martin** reported that committees have been meeting and those are going well. He has been hearing good/positive things. He is working on the Participatory Governance (PG) Academy. Feedback and input are welcome. If anyone his interested, let him know.
 - **CS Report – Moore** had no report.
 - **ASG Report – Kuo** reported that ASG held elections on 9/2. There are 14 new members, creating 20 members, which is the largest ASG so far. We are also more active that Mesa, City and CE and have more active student clubs.
 - **Other** – There were no other reports.
- E. **Old Business:**

#	Item	Initiator
1	<i>Equity, Justice, Inclusion, and our role in moving things forward (standing item)</i> – Julian shared that the LEAD Office is continuing to work on the Student Equity Plan. We are tacking to complete the writing and approval process by 10/11 (if not, than by 10/25). The initial draft went to DL for feedback and the writing teams are working to incorporate it. It is important that we commit, as an institution, to integrating equity. She is working with Miramontez and the PIER committee on the integration because we do not want this plan to sit on a shelf. Miramontez shared that at the first PIER meeting, Lisa Brewster (co-chair), presented the Guided Pathways 22/23 goals. This led to taking structural look at how Guided Pathways, Equity and Accreditation all integrate. There will be continued discussions as we review each of the frameworks.	<i>Lundburg/ Julian</i>
2	<i>Accreditation (Standing item)</i> – Miramontez shared that the Institutional Self-Evaluation Report (ISER) is responsive to the cycle that we are in and there was a training/update on Friday, 9/16 with Dr. Webb, of ACCJC. The timeline and process includes writing/approving the ISER at the local level by spring 2023,	<i>Miramontez/ Palma-Sanft</i>

	submitting it to ACCJC in August 2023, receiving formative feedback from the peer team review in fall 2023 and the focused site visit in Spring 2024. This is a very different process. We will receive feedback from ACCJC and focus in on areas where there are concerns and they will work with us. Carrasquillo asked if they will select specific groups/tri-chair teams and Miramontez confirmed. Palma-Sanft added the selected standards could also do with the writing. Miramontez is continuing to work with tri-chairs and are working on draft two. Palma-Sanft shared that she is going to the Academic Senate on Tuesday since they want people involved. Miramontez will bring the Quality Focused Essay (QFE) to College Council in a few weeks.	
3	<i>Website Content Management Workgroup (Standing Item)</i> – Kunst will carry this item to the next meeting, as Hill is out sick today and unable to attend.	<i>Hill</i>
4	<i>Grants & Initiatives Subcommittee</i> – Bell shared that at the end of last semester, GISC developed a strategy to evaluate grants that have a college-wide impact. This semester the GISC will be reviewing the process for how grants get to College Council. This is not complicated and should have it in place soon. Some grants need to be resurrected. Carrasquillo asked if there were any faculty membership needs on this committee. Bell responded that there is a temporary need for 1 faculty member for this semester. Martin asked if institutionalization is considered in the process. Bell affirmed.	<i>Bell</i>

F. New Business:

#	Item	Initiator
1	<i>District Reorganization</i> – Lundburg shared the District is going through a reorganization. The proposal will be going to the Board for action. To view the proposal, click here . He explained that the intent behind this is to collapse silos and better align functions to gain efficiencies. The VC position is not new; it is changing an already existing one as EVC Dowd is retiring in April. This will have no cost impact.	<i>Lundburg</i>
2	<i>IT Security</i> – Kunst will carry this item to the next meeting, as Hill is out sick today and unable to attend.	<i>Hill</i>

- G. Announcements** – **Martin** shared that the side effects of college hour are presenting themselves. There are two AS members that class runs from 1:45 pm – 3:45 pm and the AS meetings from 3:30 pm – 5:00 pm. We may need to adjust governance committee meeting times.
- H. Adjourn** – The meeting adjourned at 1:57 pm.
- I. Next Scheduled Meeting:** *Tuesday, September 27th, 2022 from 1:00 pm – 2:30 pm in L-108/Zoom*

Link to recording: <https://sdccd-edu.zoom.us/rec/share/3devdHYGfZUK3aEu0v8ECxhBLp90jevml54YpZ9NE9XoBnPEih9SI8x62lPhCxcC.50CpjXkspNQDNrQo>