

## Minutes – Miramar College Academic Senate

3:30-5:00pm

Oct 4, 2022

Location: Zoom

Link for Associated Documents: <https://sdmiramar.edu/committees/meetings/16872/2022-10-04>

Meeting Slide Show: [https://sdmiramar.edu/sites/default/files/2022-10/sdmc\\_as\\_22-23\\_1004.pdf](https://sdmiramar.edu/sites/default/files/2022-10/sdmc_as_22-23_1004.pdf)

**Senators Present:** Pablo Martin, Carmen Carrasquillo, Josh Alley, Monica Demcho, Sheila Madrak, Amy Alsup, Brit Hyland, Kevin Petti, Adrian Arancibia, Alex Mata, Alex Sanchez, Cyndie Gilley, Dan Igou, Dan Smith, David Castañeda, David Halttunen, David Mehlhoff, Francois Bereaud, Heather Paulson, Isabelle Martin, Kevin Gallagher, Mark Dinger, Mary Hart, MaryAnn Guevarra, Nick Aramovich, Rodrigo Gomez, Ryan Moore, Sadayoshi Okumoto, Shawn Hurley, Wahid Hamidy, Desi Klaar, Erin Smith, Kristen Bonwell, Kristen Everhart, Natalie Bickett, Robert Worlds, Valerie Chau

**Absent:** Marcella Osuna [proxy: Ali Gonzalez], Mardi Parelman [proxy: K. Petti], Mary Kjartanson [proxy: D. Mehlhoff], Otto Dobre, Poly Pantelidou-Zweigle

**Other Attendees:** Adrian Gonzales, Alex Stillerman-Shulman, Ali Gonzalez, Andrew Lowe, Kaanchan Farkiya, Kandice Brandt, Laura Gonzalez, Leslie Marovich, Lionel Remesha, Lisa Brewster, Lisa Muñoz, Mara Palma-Sanft, Najah Abdelkader, Nessa Julian, Patti Manley, Thiba Thiagarajan, Juli Bartolomei

### 1. Call to Order

- The meeting was called to order at 3:32pm.

### 2. Approval of Agenda

- The agenda and Consent Calendar were adopted with a change to move item 7.2 before Action, but after item 5.1, and item 7.4 to Action. [Carrasquillo]

### 3. Consent Calendar

- 3.1. Meeting minutes from 9/20/22

### 4. Public Comments

- None

### 5. Action Items

- 5.1. Approval for Teleconferencing under AB 361 for 30 Days – Pablo Martin
  - Motion to approve passed unanimously. [Gallagher]
- 5.2. First read: Land Acknowledgement – Laura Gonzalez
  - Gonzalez, Chair of the Land Acknowledgment Task Force of the IDEA Committee, presented the Land Acknowledgment for a first reading. They are seeking the blessing of the Academic Senate to move it forward to College Council. It was approved by the Classified Senate and Associated Students during the 2021-2022 school year.
  - City and Mesa are working on their own.
  - Link to the draft document for the LEAD website: <https://docs.google.com/document/d/1EBiIKeZ-YRBHQa-e8VJN419Tkf5GR62A1ntoEY3Qia0/edit?usp=sharing>
  - Interactive google site for self-study: <https://sites.google.com/view/miramarlandacknowledgment/>
  - Anyone who wants to get involved should do so via the LATF.
  - This will come back for a second reading.
- 5.3. First read: Student Equity Plan Update/Draft – Nessa Julian
  - Julian presented the Student Equity Plan on behalf of the LEAD office and IDEA for a first reading.
  - They are drafting the 2022-2025 Equity Plan with the emphasis being on race consciousness. The goal is to better support students, especially those who are disproportionately impacted here at Miramar (Latinx and Black/African-American being the main focus).
  - They encourage everyone to review the draft and provide any input/recommendations by October 12th in preparation for the final draft, to be reviewed by all constituency groups:
    - Link to the [Leading Equity, Anti-Racism and Diversity webpage](#)
    - Link to the [Student Equity Plan webpage](#)
  - This will come back for a second reading.
- 5.4. First read: SDCCD-Wide Resolution: IT Updates for College Classrooms and Faculty Offices – Pablo Martin
  - All four Academic Senate Presidents in our district are proposing a resolution that started at Mesa: “Resolution 2022.9.4 – Information Technology Updates Needed for San Diego Community College District (SDCCD) Classrooms and Faculty Offices and Adherence to the Collective Bargaining Agreement (CBA) Requirements.”
  - Link: [https://sdmiramar.edu/sites/default/files/2022-09/resolution\\_it\\_updates\\_for\\_sdccd\\_classrooms\\_and\\_faculty\\_offices\\_0.pdf](https://sdmiramar.edu/sites/default/files/2022-09/resolution_it_updates_for_sdccd_classrooms_and_faculty_offices_0.pdf)
  - This will come back for a second reading.
- 5.5. Program Review Template – Patti Manley
  - This item was moved from Reports, Item 7.4.

- Manley presented the Quality Program Review Process for a first reading. It will be presented to the Classified Senate and Associated Students in the coming weeks. They would like to get it to College Council by November so it can be approved this semester.
- The PROA subcommittee and PRIELT committee approved the new Quality Program Review process as presented in the Spring 2022 Planning Summit.
- There will be faculty training starting in Spring 2023 for the Spring 2024 implementation.
- This will come back for a second reading.

## 6. Discussion Items

## 7. Reports

### 7.1. AS Election Results – Amy Alsup

- Two additional adjunct senators were elected: Kristen Everhart (LA) and Natalie Bickett (MBEPS). All seven spots are now filled.

### 7.2. Administrative Leadership Report: Proposed Reorganization in Student Services – Adrian Gonzales

- Gonzales reported that this has already been approved by the Board, so this is just an update on what is happening in Student Services.
- The proposed restructuring plan was shared (see meeting slideshow). They realigned programs and created a third area: Enrollment Services.
- Having three different managers for enrollment management was cumbersome, so a Dean will be established for Enrollment Services.
- Discussion ensued. Concern was shared by multiple attendees that counseling services are fractured across three deans with only one chair and requests to address the issue with the chairs have not moved forward since October. Questions about why Dreamers will be placed with Financial Aid in the restructuring were also raised. Gonzales explained Dreamers is in an incubation stage and it is highly likely that in the future it will be moved. The point was also made that both Mesa and City have chairs for DSPS and EOPS.
- Time was extended by two minutes twice. [Carrasquillo and Demcho]
- Bring any change requests forward to the Student Services meeting and then it will need to go through the full process for approval.
- This will not officially be in place until 07/01/23.

### 7.3. Guided Pathways Update – Lisa Brewster

- Brewster provided an update regarding ACPs 2022/23 and CA GP projects.
- ACP Faculty Leads were announced:
  - Mardi Parelman: Health Sciences
  - Poly Pantelidou-Zweigle: Social & Behavioral Sciences and Education
  - Sheila Madrak: Science, Technology, Engineering, and Math
  - Josh Alley: Humanities, Arts, Languages, and Communications
  - Darren Hall and Jordan Omens: Public Safety
  - Tanya Hertz: Business and Entrepreneurship
  - Martin Kennedy: Advanced Transportation and Technology
- ACP Success Team (in addition to the Instructional Faculty Lead and Dean):
  - Counseling Faculty Lead
  - ACP tutor
  - Career Ambassador
  - Nance
- CA GP Plan: Currently focusing on next semester and will be sending a call-out for taskforce members.
- Reminder: Don't forget to review your Program Mapper.
- Contact Brewster, faculty leads, constituency leaders or VPI Odu if you want to get involved.

### 7.4. Executive Committee Reports

#### 7.4.1. President – Pablo Martin

##### State, District, Campus, and Senate Issues: Overview

- Still waiting to hear back from the statewide Academic Senates for the CSU and UC systems regarding AB 928 and the Single G.E. Pattern across higher ed. (FYI, CALGETC does not take effect until Fall 2025.)
- BRDS: The final deadline for RFF submissions is 10/07/22. Please check with your Dean/Manager for specific department deadlines. See Brett Bell's email for more detail and instructions: "2022-23 BRDS RFF Timeline and Instructions."
- Miramar College received our first Hispanic Serving Institution (HSI) grant in the amount of \$2.7 million.
- Consider attending the Chancellor's Office System Webinar on Undocumented Students, 10/05/22 from 9-10am. Link: [https://sdmiramar.edu/sites/default/files/2022-10/undocumented\\_students\\_webinar.pdf](https://sdmiramar.edu/sites/default/files/2022-10/undocumented_students_webinar.pdf)
- Contact Martin if you wish to provide input on the following:
  - Do you find the budget/procurement/RFF processes to procure classroom hardware confusing or cumbersome? Would you like to learn more about how these processes work at Miramar?

- Are you being asked for your input on important, college-wide decisions?
- Do you have concerns about enrollment caps or enrollment management here and/or across the district?
- Would you be interested in exploring offering more 8-week courses? What about 12-week courses?
- The ASCCC is calling for nominations for the Exemplary Program Award. Applications are due November 6, 2022.
- 7.4.2. Vice President – Carmen Carrasquillo
  - The Committee on Committees meets on 10/11 at 3:30pm. They are trying to come up with a form for committee volunteers to make the process easier.
  - From the DGC meeting:
    - Enrollment is up in Promise and CCAP (aka the high school program)
    - They are looking at productivity between online and face-to-face classes and are noticing gaps in certain disciplines. Creative ways to build community in online classes should be explored so online students can participate in college life.
    - Millions of dollars are being provided to each college for outreach and retention.
    - City College will be getting a College Events Administrator; Mesa and CE also have one, but Miramar does not.
- 7.4.3. Secretary – Josh Alley
  - Alley requested that senators include him on proxy emails and reminded senators of the email process for proxies.
- 7.4.4. Treasurer – Monica Demcho
  - Demcho will be getting the names on the account updated at the bank this week.
- 7.4.5. Adjunct Representative – Amy Alsup
  - No report.
- 7.4.6. Member-at-Large – Sheila Madrak
  - No report, but Madrak offered congratulations to all who were involved in the HSI STEM grant.
- 7.4.7. Member-at-Large – Brit Hyland
  - No report.
- 7.4.8. Chair of Chairs – Kevin Petti
  - Petti had no report but addressed Mata’s chat comment (“Can we also add quick turnaround times as a concern for departments being able to request money or supplies? Sometimes we are given as little as a day.”). Petti said to bring those kinds of concerns to him as the Chair of Chairs.

## 7.5. Committee Reports

## 7.6. Special Reports

## 8. Announcements

- Carrasquillo: A team will be going to the HACU (Hispanic Association of Colleges and Universities) conference this weekend. They will bring information back to the college.
- Martin: The last 15 minutes of the next meeting will be spent doing the Good of the College Survey.
- Martin will send a survey to faculty about mask mandate preferences for the spring.

## 9. Adjournment

- The meeting was adjourned at 4:55pm. [Petti]

The next meeting will be on Oct 18<sup>th</sup>. Please submit agenda items to both Paul (Pablo) Martin and Juli Bartolomei.

Respectfully submitted,  
Juli Bartolomei and Josh Alley