

SAN DIEGO MIRAMAR COLLEGE CLASSIFIED SENATE MEETING MINUTES



DATE: September 23, 2022 TIME: 10:00AM – 11:30AM

LOCATION: N/A

ZOOM: <https://sdccd-edu.zoom.us/j/82307126770?pwd=d1FweXR4N1N2MXM5dTBFN25WOWlqZz09>

Members

Kurt Hill, Jeanette Moore (absent), Sandra Marquez, Arnice Neff, Lynne Campbell, Jill Dela Cruz (absent), Calvin Le, Ryan Roper, Jill Griggs, Adam Vincej

Guests

Malia Kunst, Sean Young, Thiba Thiagarajan

Vacancies

Treasurer, Senator-at-large, Senators B-E, I

- A. **Call to Order** – The meeting was called to order at 10:05 am.
- B. **Approval of Agenda and Minutes** – There was consensus for the 9-23-22 meeting agenda. There was consensus for the 9-6-22 meeting minutes.
- C. **Additional Items/Comments Related to Agenda** – None.
- D. **Old Business:**

#	Item	Initiator
1	Special Election – Hill shared that the nominations ballots have been shared and close today. The elections ballots will be shared on Monday.	Elections Committee

Action Items

- **Send out Election Ballots.**

E. New Business:

#	Item	Initiator
1	<p>Exec Body Report</p> <p><u>General report outs</u> – Hill shared that he met with the other classified senate presidents and they agreed to meet regularly.</p> <p><u>Dues Drive</u> – Neff will connect with Marquez to get final numbers on dues drive. She thanked everyone who donated. A message will be sent out and/or update at next meeting.</p> <p><u>Brown Act status</u> – Hill had nothing new to report but he is still looking into.</p> <p><u>Other items</u> – none.</p>	K. Hill
2	<p>Senator Reports</p> <p>Roper – No report.</p> <p>Marquez – No report.</p> <p>Vincej – No report.</p> <p>Campbell – No report.</p> <p>Griggs – No Report. She asked if there was a way to get an updated list of whom she represents. Kunst noted that the areas in the document Hill sent her does not match</p>	Senators

	<p>was is in the bylaws. There was some discussion and there was consensus to review the areas.</p> <p>Hill requested that the Senators ensure they seek some input from their areas. This input is important for the Senate President to effectively share the Classified voice with the President and Chancellor</p>	
3	Equity Subcommittee Report – Roper shared that Wilson reached to the LEAD Office (Nessa Julian and Judy Patacsil) and is waiting on a response.	S. Wilson
4	Go2Knowledge – There was consensus for the classified senate to fund 1/3 (or \$1,000) for this program.	C. Barnard/ S. Marquez
5	Senate Web Academy – Hill shared that he is going on a road show with the Web Academy presentation. He has already presented to the Managers at President’s Cabinet and the faculty as Academic Senate. He review procedures and resources; went over the campus calendar and program pages; provided an update on current projects; acknowledged ongoing issues. Click here for full presentation.	K. Hill
6	Bylaws Review – Hill, Kunst, Neff, Young, and Marques volunteers to be on the workgroup for the Bylaws review.	K. Hill
7	IT Security Awareness – Kurt reminded everyone that we have access to Office 365 and OneDrive. He also shared that there will be a security presentation with outside experts during college hour on October 13 th . He will be sending out an email but he encouraged everyone to share this information.	K. Hill
8	Remote Work Policy – Hill asked everyone to talk to the people in their areas and see how the remote work policy is going. He felt this is a cookie-cutter policy that may work for some, but does not recognize the important differences across areas. He would like to hear what the challenges have been or what some of the enhancements are so that he can carry the classified senates’ voice forward. He requested a focus on ways remote work can enhance productivity.	K. Hill
9	Performance Reviews – Le asked if a third person is allowed to sit in on an employee evaluation with their supervisor. If so, whom would they ask? Griggs will ask at the AFT meeting this afternoon. Hill will bring this forward to the President.	C. Le

Action Items

- Senators to engage in dialogue with their areas over general matters & remote work
- Neff connect with Marquez to get final numbers on dues drive.
- Classified senate will fund \$1,000 for Go2Knowledge.
- Hill will coordinate bylaw review workgroup meeting.

F. **Announcements and Open Comment** – There were no announcements or open comments.

G. **Adjournment** – The meeting adjourned at 11:12 am.

H. **Next Scheduled Meeting** – October 4, 1:00 – 2:30 Room L-108