

Veterans Miramar Checklist

Step 1: Apply

- Apply to college at <http://apply.sdccd.edu/>
 - o You will receive your 10-digit student ID # in email from SDCCD within 48 hours
- Apply for VA education benefits through VA.gov
- Send DD-214 Member 4 or LES (if Active Duty) with Student ID # to Miramarveterans@sdccd.edu to establish priority registration (for active military and veterans who meet the eligibility criteria)
- Apply for Financial Aid (FAFSA) (Optional) studentaid.gov

Step 2: Education Plan

- Connect with an academic counselor to set up education plan <https://sdmiramar.edu/services/counseling>
 - o Look for **New Student** section
 - o Online Orientation must be done before meeting with a counselor <https://www.go2orientation.com/sdmiramar/sdmiramar>
 - o Education Plan must be VA approved <https://inquiry.vba.va.gov/weampub/buildSearchInstitutionCriteria.do>

Step 3: Enroll

- Enroll in classes using SDCCD Portal
 - o <https://myportal.sdccd.edu>

Step 4: Using VA benefits

Send all required forms to Miramarveterans@sdccd.edu include student ID #
Miramar VA forms can be found <https://sdmiramar.edu/services/veterans>

Chapter 33 Post 9/11 GI Bill & Ch. 30

- Certificate of Eligibility
- DD-214 Member 4
- Statement of Understanding
- Deferment Contract

Ch. 35 DEA

- Certificate of Eligibility
- Statement of Understanding
- VA sponsor's SSN on Semester worksheet
- All tuition and fees paid

Ch.31 VR&E

- Statement of Understanding
- Deferment Contract
- Valid Authorization Number for VR&E Education Benefits

Step 5: Semester Worksheet

- Fill out Semester Worksheet and send to counseling email: miracoun@sdccd.edu
 - o Form found on: <https://sdmiramar.edu/services/veterans>
 - o Allow 10 days for processing
 - o A Semester Worksheet is required **EACH** semester for VA certification
 - o Deferment Contract (Ch. 33, Ch.30 and Ch.31 ONLY) is required **EACH** semester to prevent holds on account

-
- Once verification is complete, you will receive an email from the Department of Veterans Affairs (DVA) confirming enrollment. (VA 22-1999)
 - GI Bill/Ch.33 student will need to verify monthly enrollment with DVA to receive monthly housing allowance
 - To prevent overpayment/debt, report any changes such as add/drop/withdraw from classes **immediately** through a Class Adjustment Form