Student Services Committee
Wednesday, May 4, 2022
3:00 – 4:30p.m.

Committee Members:
Mardi Parelman, Adrian Gonzales, Cheryl Barnard, Tonia Teresh, Nessa Julian, Alice Nelson, Damaris Garduno, Jill Dela Cruz, Lezlie Allen, Reginald Boyd, Vincent Ngo, Elaine Eng, Kandice Brandt, Marc Hollman, Monica Demcho, Shawn Hurley, Rich Halliday (absent), Marcella Osuna, Hanbing Zhang (absent)
Vacancies: Student (2)
Guests: Lance Grob, Sonny Nguyen, Lynda Armenta

MINUTES

I.   **Approval of the Agenda -** Motioned for approval by Barnard, second by Barndt, agenda approved.
II.   **Approval of Past Meeting Minutes, 4/6/2022 –** Motioned for approval by Demcho, second by Brandt, minutes approved.
III.   **New Business**

#	Item
1)	**Workgroup Discussion Update:** ▪ **Communications** Demcho shared the focus for the group be communication with students and enriching communication between Student Services and Instructional faculty. Pointing out the implementation of GradGuru may be a useful platform as it allows for direct messaging to be sent to students regarding important campus reminders and deadlines. Pointing out the intent of the platform is not to replicate the website. The Student Services Hub within Canvas also provides detailed information for students and faculty. The website has information for students, staff, faculty and community however the accessibility to manipulate and edit pages is limited. With the new implementation of .edu emails for students it will allow for additional communication. At this time additional information is needed on clarification of how departments can gain access to create targeted inreach to students. Want to create a localized space for promotional flyers. Need to explore more options for location they will be housed and accessibility. i.e. SharePoint in Microsoft Teams. Moving forward, group will need to identify outcome for upcoming year. Will plan to share information with Student Services leads and create an inventory list of resources the college already has. ▪ **Professional Development** Brandt shared the focus of the group will be coordination of a title series, "SS Watch & Talks". There will be eight presentations total. The topics have been finalized. Each series will be a show and tell of each department/ team and provide access information. Attendees will be required to attend three presentations in order to receive a micro-badge. Will plan to record sessions. Hope to be able to host in a hyflex capacity. Will begin to advertise in August, the first session is scheduled to be in September.

		It was noted that College hour will be implemented into the daily schedule starting fall 2022. Instruction is building one hour into the schedule, Monday thru Thursday where there will be no classes to allow students the time and flexibility to do other business of campus. Gonzales encouraged both workgroups to collaborate with guided pathways and other departments on campus to enrich these presentations and to ensure efforts are not duplicated.
2)		**Update: Student Equity Plan** Julian shared the creation of the equity plan is moving forward with data to support the work. Pointing out everyone is welcome to provide input in the creation of the plan. The leads for the effort have now been identified and are coordinating with a manager throughout the work. Effort is to capture all work across campus including guided pathways. Cautioned some of the data within the report has the potential to displayed inaccurately due to the recent adoption and implementation of cccapply. In order to minimize this discrepancy local college data is also being used.
3)		**Basic Needs** Barnard shared information from the State Chancellor's office. We received new allocations to enhance our basic needs on campus. It is important to know that with these new allocation, the Chancellor office is asking for us to reframe how to conduct business but also a new way to start to look at how we are serving our students. Senate Bill 129, provides us with funds to have a basic needs center and designate a coordinator for each of the community college campuses. Centers are intended to be a one-stop location for students. Funds include an ongoing $30 million to create/expand basic needs centers and fill staffing needs. The base amount given to each college was $130,000, with an additional amount based on Pell and enrollment. In addition to the ongoing funds, a one-time basic needs allocation in the amount of $150,000 per college, with an additional amount based on Pell and enrollment. These funds will be distributed over three payments. Basic needs are intended to support the following: streamline access to services, coordinate referrals to community support, support access to financial and public benefits and provide emergency aid. Theses efforts were identified by conducting data-informed outreach and data collection and reporting. In order for these efforts to be successful the Chancellor's Office is asking we look at student needs through a social detriment lens; and maximize and streamline our program implementation and design so that we build a holistic student-centered ecosystem. The core social determinants of educational success include financial stability, health & mental health, and support networks. These all play equal factors into student success. In turn it would be beneficial to create a one-stop center. If we are truly student focused, we need to increase access to successful interventions. This will require collaboration for all areas across campus. Garduno pointed out this model is similar to EOPS and how they provide support to students. Barnard concluded no additional funds we provided to complete initiative, need to strategize how to appropriately use existing funds in a new, innovative way.
4)		**Grad Guru –** Tabled. SS revisiting due to recent changes in the app.

#	Item
5)	**LGBTQ+ Funding** Gonzales shared the State Chancellor's Office has provided the college with one-time funding in the amount of $90,000, we have 5 years to spend funds. Moving forward may need to link initiatives with SEAP to be able to sustain support services and resources long-term. As a reminder, the community college system is not a social services agency, we need to connect students to the appropriate resources on campus and within the community to ensure students are successful in classes.
6)	**Transportation Grant Update** Gonzales shared the college received a total of 1,885 student applications for funds and distributed a total of $377,000.

IV.   On-Going Business

#	Item
1)	**Roundtable** **Brandt** - Suggested bringing outside agencies onto campus to create a one-stop shop. Having a liaison and being able to make a connection for students is beneficial. - DSPS graduation and transfer celebration will be held on May 18 from 12:00 – 2:00p.m. **Gonzales** - The work on the new Veteran's Resource Center is almost complete in the I building. There will be two offices, study space, lounge and check-in area for students. The grand opening will be in Fall 2022. - COVID -19 vaccination remain a requirement for students to enroll in on campus courses and attend on-campus services longer than 15 minutes, no further recommendation currently from the district or governing Board.

V.   Other
VI.   Next Meeting – September 7, 2022
VII. Adjourn – 4:31p.m.

Previous Agendas may be found at http://www.sdmiramar.edu/campus/governance/committees/ssvc

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San Diego Miramar College Strategic Goals Fall 2020-Spring 2027

1) **Pathways -** Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success.
2) **Engagement -** Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success.
3) **Organizational Health -** Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making.
4) **Relationship Cultivation -** Build and sustain a college culture that strengthens participatory governance, diversity, inclusion, and community partnerships.
5) **Diversity, Equity, and Inclusion –** Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community.

**ACCJC Accreditation Standards (Adopted June 2014)

I. Mission, Academic Quality and Instructional Effectiveness, and Integrity
I.A   Mission
I.B   Assuring Academic Quality and Institutional Effectiveness