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SAN DIEGO MIRAMAR COLLEGE
Guided Pathways Steering Committee
Tuesday, September 6, 2022, 1:30 – 3:00p.m.

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Committee Members:
Lisa Brewster, Adrian Gonzales, Michael Odu (absent), Nessa Julian, Sean Young (absent), Kurt Hill (absent) Pablo Martin, Monica Demcho
Vacancies: Classified Professional (2), Student (2)

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MINUTES

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I.   **Call to Order** – 1:35p.m.
II.   **Approval of the Agenda. -** Motioned for approval by Brewster, second by Julian, agenda approved.
III.   **Approval of Past Meeting Minutes,** 5/17/22 – Motioned for approval by Brewster, second by Demcho, minutes approved. Martin abstained.
IV.   **New Business**

#	Item
1)	**Guided Pathways Steering Committee Charge & Membership** Gonzales led the committee through an overview of committee membership, charge, responsibilities and procedures. Some discussion in regards to potentially broadening membership due to the implementation of ACPs and the long-term institutionalization of guided pathways campus wide. Brewster supported the notion of an increased membership to include ACP leads, Dean of Equity and one additional Instructional Dean. Martin made recommendation of potentially only increasing faculty membership by one. This individual could serve as the representative of all ACPs, this way Academic Senate does not hold the majority on the committee membership. Additionally, reminding the need for proposals to be reviewed by Academic Senate.
2)	**Meeting Modality** Gonzales' recommendation with the transition of returning to campus, we start reconvening in-person meetings. Only concern with in-person meetings mentioned by Brewster was the potential to impact student participation. Martin suggested a hybrid meeting to increase overall participation. Gonzales noted we will be able to provide the hybrid accommodation once we receive the owl technology on campus. Decision was to resume in-person meetings, Martinez will follow-up with location.
3)	**Update on Summer Work** **a. Program Mapper** Classified Professionals worked on inputting maps into the program. Launch Fall full-time and part-times maps. **b. Webpages** Hill and Smith have worked on updating pages. The "Discover your Path" page have launched and now contains useful information for students. Style guide and instructions for webpage development have been created. **c. Jets Jump Start** Event was held on August 17, had good student, staff and faculty participation.
4)	**2022-2023 Goals and Tasks** Brewster shared here are six goals and tasks total for 2022-2023. I. Cohort support approach for each ACP Create a student-centered onboarding process to address barriers and provide clarity for connection and entry into the college. II. Onboarding Redesign Upcoming event will be held on October 10. ACPs will hold informative session for students. This was formally known as Majors day. III. Program Maps

	Full-time and part-time course mapping is complete. These have been input into the program mapper. Will start to input the certificates of achievement and performance. The spring start have been a challenge to complete maps as the course scheduling is not consistent.
	IV. Enrollment Management
	Pecenco is assisting with enrollment management.
	V. Web Pages (related to guided pathways work)
	Brewster shared there are several potential options to assist with the maintenance to webpages, including the option to hire a NANCe, Demcho agreed with concept. They would be able to complete webpages and keep them up to date.
	VI. Grow IAST projects
	Martin shares the SBSC IAST did not agree with the concept to grow their IAST project they created a comprehensive shell that was complete and ready to launch. Expressed an interest in collaboration with activities for College Hour. Gonzales pointed out the college is now at a transitional point for guided pathways and much of the work will need to be institutionalized and launched. No longer only in the planning stage.
	Additional responsibilities include:
	I. CAGP ongoing work
	II. State Guided Pathways work
	III. I3 Invention & Inclusive Innovation from Chancellor's Office
	IV. Continued collaboration with District and sister colleges
	V. Collaborations with regional, state and national Guided Pathways leaders
	A couple items for improvement include need to increase collaboration with the Research and Equity Office.
	Julian pointed out there is a clear delineation on how the current guided pathway work aligns with student equity. The goal to have cohort support approach for each ACP is one of the metrics within the equity plan.
5)	**Budget Overview**
	The 2022 – 2023 funding formula includes the following: 20% awarded equally among all participating colleges; 35% awarded based on the percentage for full-time equivalent students at each participating college; 45% awarded based on the percentage for students at each participating college that satisfy the requirements to receive federal Pell Grants and additional requirements noted in section 68130.5.
	Parameters of spending guidelines are all expenditures need to be reasonable and justifiable. "Reasonable" mean expenditures are prudent and every effort is made to utilize funds efficiently. "Justifiable" means expenditures are consistent with goals and activities relation to Guided Pathways implementation.
	The district will be provided with an estimated 1.3 million from the State. The funding formula will be used to determine the amount each campus receives. Miramar is estimated to receive $300,000, to be spent over the next two years. These are one-time funds.
	Will project budget to include summer work, leads, ESUs, projects, and additional commitments. Last year the college spent approximately $130,000 on personnel and $50,000 on benefits. Miramar is one of the only colleges that has spent almost all allocated funds. The carry-over from last fiscal year was $100,000.
6)	**Equity Report**
	Julian shared the Student Equity report is due November 30, 2022.
	The Equity metrics include:
	- successful enrollment – within the first year (access previously)
	- persistence - first time college students who enroll in the subsequent semester
	- completion of Math & English – completion of both in the first year
	- transfer to a four-year institution- transfer within three years
	- degree/ certificate (vision for success goal) – attainment of the Vision for Success definition of completion with three years.

A key difference from previous years is how the plan is now focused on transformational, continuous improvement, race consciousness and integrated planning. Along with this it is concentrating on data, target outcomes, structure evaluation and planning & action. Will be focusing on racial equity.

Over the summer the workgroups have reviewed different metrics, completed inquiry, received college input and drafted a plan. Next step is to present the plan in preparation for college constituency approval. First reading is scheduled for September 16.

Based on the research, the identified barriers to equity include the limited resources to directly support efforts to close the gaps for DI student groups relative to success metric. Lack of quantitative/ qualitative data to determine areas of strength/ weakness to support DI student groups. Lack of DI representation in staffing (faculty, Classified Professionals, Administrators) to reflect DI student groups. Limited targeted processional development on strategies/ practices to DI student groups success. Lack of structure/ programs to support success of DI student groups and limited student engagement opportunities for DI student groups to connect to campus. Limited materials/curriculum/programming related to DI student groups history, experiences, culture (courses, materials representative community).

#	Item
1)	**Updates on Areas of Focus**
	a. **Onboarding –** Upcoming event will be held on October 10. ACPs will hold informative session for students. This was formally known as Majors day.
	b. **Course Sequencing –** Working on connecting course sequencing with enrollment management.
	d. **Mapper Project –** Full-time and part-time course mapping is complete. These have been input into the program mapper. Will start to input the certificates of achievement and performance. The spring start have been a challenge to complete maps as the course scheduling is not constant.
2)	**IASTs/ ACPs** Call out for faculty Professional development opportunity/ ACP leads will go out soon.

V.   **Announcements**
VI.   **Adjourn –** 2:49p.m.
VII.   **Next Meeting:** Tuesday, September 20, 2022

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* San Diego Miramar College Strategic Goals Fall 2020-Spring 2027

1) **Pathways -** Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success.
2) **Engagement -** Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success.
3) **Organizational Health -** Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision-making.
4) **Relationship Cultivation -** Build and sustain a college culture that strengthens participatory governance, diversity, inclusion, and community partnerships.
5) **Diversity, Equity, and Inclusion –** Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community.

**ACCJC Accreditation Standards (Adopted June 2014)

I. Mission, Academic Quality and Instructional Effectiveness, and Integrity
I.A   Mission
I.B   Assuring Academic Quality and Institutional Effectiveness
I.C   Institutional Integrity
II. Student Learning Programs and Support Services