DRAFT Academic Success Committee Meeting Minutes
San Diego Miramar College
September 2, 2022 ● 1:00 p.m. – 2:00 p.m.
Zoom Link for this meeting, Password: 293068
(https://cccconfer.zoom.us/j/96761017864?pwd=eGZhOWtaMFlYbnkvQ2ZvU3F1cFpwdz09)
Or Telephone: +1 669 900 6833 (US Toll), Meeting ID: 967 6101 7864

Members: Nessa Julian, Daniel Miramontez, Reylyn Cabrera, Francine McCorkell, Xi Zhang, Donnie Tran (chairperson), Alex Stiller-Shulman, Laura Sweeney, Melisssa Wolfson, Isabelle Martin

Vacancies (Designees): Students (2), Classroom ILT or IA, PRIELT, Student Services, Academic Senate, Public Safety

A. Call to order (1:04 p.m.): D. Miramontez, N. Julian, I. Martin, M. Wolfson, D. Tran, L. Sweeney, R. Cabrera
B. Adoption of September 2, 2022 agenda (below, 5 min) - 1st Motion (M. Wolfson), 2nd (I. Martin)
C. Approval of May 6, 2022 minutes (pending) (5 min) - 1st Motion (L. Sweeney), 2nd (N. Julian)

#	Items	Strategic Goals*	Accreditation Standards**	Initiator
1	Becoming student- ready: Student Equity Plan Conversation (30 min) ● N. Julian gives an update on the Student Equity Plan. ● There are five metrics: Successful Enrollment, Persistence, Completion of Math & English, Transfer to a Four-Year, and Degree/Certificate ● M. Wolfson asks about the start of the clock in completion in the first year. ● N. Julian says we are on track on the timeline of submission of the equity plan. ● N. Julian explains the SEPD Dashboard: the number of students to reach to close the gap, the blue and green boxes reflect the Black & Latinx student populations ● N. Julian gives details on Focus on Race Consciousness. We received feedback on our last equity plan. The workgroups are working on closing the gap. ● N. Julian responds to I. Martin's question: Yes, we will continue to close the gaps on other areas, in addition to race. ● The workgroups work on Success/Progress, Challenges/Barriers, Next Steps, and Resources Needed with respect to Equity-minded, Cultural Humility, Distributed Leadership, and Evidence Based.	I, II, III, V	I, II, IV	N. Julian

	● N. Julian lists barriers to equity: limited resources, lack of quantitative/qualitative data, lack of DI representation in staffing, limited targeted PD, lack of structure/programs, and limited materials/curriculum/programming ● The writing teams are looking at the workgroups' information to write the different elements of the new equity plan in order to submit on NOVA. ● Target date: Complete entire approval process by October 11, 2022 (or the latest, the 25th) to get on the Board's agenda ● N. Julian says it is a plan that is not shelved but we "live" by.			
2	ASC's Fall 2022 Services (10 min) ● D. Tran and N. Julian inform fall 2022 services	I, II, III, V	I, II, IV	N. Julian & D. Tran
3	Other Announcements (10 min) ● D. Tran says ASC's first College Hour on September 8, 2022, in K1-211.	I, II, III, V	I, II, IV	All

    D. Adjournment (1:49 p.m.) - 1st Motion (D. Miramontez), 2nd (L. Sweeney)

    E. Next scheduled meeting: Friday, October 7, 2022 (on Zoom)